



Republic of the Philippines
VISAYAS STATE UNIVERSITY
PROCUREMENT OFFICE

REQUEST FOR QUOTATION (RFQ)

PR No: 2FB-20-43

Date: 01/03/2021

Name of Supplier: _____

Mode of Procurement : 2-Failed Bidding




Address of Supplier: _____


Delivery Period: *within 30 calendar days from receipt of P.O*


Deadline for Submission of RFQ: 7 days from receipt

Please attached pictures/brochures of your offered products.

Item No.	Item Description	Quantity	Unit	Unit Cost	Total Cost	Bid Price	Offer Brand & Model
1	18-seater modular conference table with chair	1	set	230,000.00	230,000.00		
	Type: Modular or not-modular						
	No. of seats: 18 seats						
	Shape: Refer to the attached picture						
	Dimension: 18 people						
	at least 1 x 627/51, 100/130 x 180 cm						
	at least 1 x 627/61, 100/130 x 180 cm						
	at least 2 x 627/31, 130 x 180 cm						
	Table top: at least 80 mm thick						
	Table top edge: Water fall type with ¾" radius						
	Under structure legs: atleast 1 ½" thick						
	Modesty panel: at least ¾" thick both side						
	Built-in multifunction Data Integration & power socket port						
	Color: Bavarian beech or similar or close or refer to picture						
	Material: High quality melamine laminated MDF, Veneer surface are						
	protected with melamine board						
	Finishing: Smooth surface finish. Environment friendly						
	PE painting. Detailed finishing processes ensuring						
	uncompromised quality and consistent beauty						
	B. Inclusion and Accessories:						
	Executive Chair - 18 seats						
	Mesh Upholstery						
	Generously proportioned chair with casters						
	Pronounced waterfall front						
	Adjustable armrests						
	Lumbar support with posture curvature						
	Gas lift height adjustment						
	Weight Capacity: at least 100 Kg						
	Seat Width: at least 500mm						
	Seat Depth: at least 500mm						

	Seat Height: at least 460-540mm						
	Back Width: at least 400mm						
	Back Height: at least 700mm						
	Overall Color: Black						
	C. Post Sales: Supplier must provide						
	Necessary accessories and fixtures during installation						
	and other needed materials						
	At-least 1 year product warranty						
							
							
							
2	10-seater modular conference table with chair	2	set	88,000.00	176,000.00		
	Type: Modular or not-modular						
	No. of seats: 10 seats						
	Shape: Refer to the attached picture						
	Dimension: 10 people						
	at least 1 x 627/51, 100/130 x 180 cm						
	at least 1 x 627/61, 100/130 x 180 cm						
	at least 2 x 627/31, 130 x 180 cm						
	Table top: at least 80 mm thick						


3	4-Seater Table with chair	5	set	40,000.00	200,000.00		
	No. of seats: 4 seats						
	Shape: Square						
	Dimension: 4 people; at least 300/30 120cm						
	Table top: at least 80 mm thick						
	Table top edge: Water fall type with at least ¾” radius						
	Under structure legs: at least 1 ½”						
	Modesty panel: at least ¾” thick both side						
	Built-in multi-function Data Integration and power socket port						
	Color on wood: Bavarian beech or similar or close or refer to picture						
	Material: High melamine laminated MDF, Veneer surface areprotected with melamine board						
	Finishing: Smooth surface finsih. Environment friendly						
	PE painting. Detailed finishing processes ensuring						
	uncompromised quality and consistent beauty						
	B. Inclusion and Accessories:						
	Executive Chair - 4 seats						
	Mesh Upholstery						
	Generously proportioned chair with casters						
	Pronounced waterfall front						
	Adjustable armrests						
	Lumbar support with posture curvature						
	Gas lift height adjustment						
	Weight Capacity: at least 100 Kg						
	Seat Width: at least 500mm						
	Seat Depth: at least 500mm						
	Seat Height: at least 460-540mm						
	Back Width: at least 400mm						
	Back Height: at least 700mm						
	Overall Color: Black						
	C. Post Sales: Supplier must provide						
	Necessary accessories and fixtures during installation						
	and other needed materials						
	At-least 1 year product warranty						
							




4	Sofa set (Leather/Leatherette)	2	set	76,000.00	152,000.00		
	Features: Two (2) single-seater, one (1) three/two-seater,						
	one (1) center table, throw pillows (if applicable)						
	or you can also refer to the picture						
	Color & Design: Refer to the picture or similar (no prints)						
	Cover Material: Leather/leatherette						
	High quality cushion						
	Filling - High density sponge						
	B. Post Sales: Supplier must provide						
	Necessary accessories and fixtures during installation						
	and other needed materials						
	At-least 1 year product warranty						
							
5	Reception set/area/counter with chair	1	set	103,000.00	103,000.00		
	This reception desk includes a at least 90"W x 30"D main desk						
	with ay least '11"D transaction counter and a box file						
	or lateral file pedestal. Reception cap stand off						
	measures atleast 60"W x 42"H on the front panel.						
	Reception cap adds 3" of height to the counter top of the						
	main desk (main desk counter is at least 38"H). Reception cap						
	counter top measures at least 13"D. Right side return desk						
	measures 60"W x 30"D x 30"H and can be used as an						
	ADA service desk. Reception Desk includes 3 evenly						
	spaced grommets for wire management						
	- Refer to picture for style and description						
	Table top: at least 80 mm thick						
	Table top edge: Water fall type with ¾" radius						
	Under structure legs: atleast 1 ½" thick						
	Modesty panel: at least ¾" thick both side						
	Built-in multifunction Data Integration & power socket port						
	Color: Refer to pictures						
	Material: High quality melamine laminated MDF, Veneer surface						
	are						
	protected with melamine board						
	Finishing: Smooth surface finsih. Environment friendly						
	PE painting. Detailed finishing processes ensuring						

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6	Executive Table with chairs		Set				
	Main Desk						
	Dimension: 2200 X 1100 X 760 mm (W x D x H)						
	Table top: at least 80 mm thick						
	Table top edge: Water fall type with at least ¾” radius						
	Under structure legs: at least 1 ½”						
	Modesty panel: at least ¾” thick both side						
	Built-in multi-function Data Integration and power socket port						
	Color on wood: Bavarian beech or similar or close or refer to picture						
	Material: High						
	protected with melamine board						
	Finishing: Smooth surface finish. Environment friendly						
	PE painting. Detailed finishing processes ensuring						
	uncompromised quality and consistent beauty						
	B. Inclusion and Accessories:						
	Executive Chair - 1 seat						
	Mesh Upholstery						
	Generously proportioned chair with casters						
	Pronounced waterfall front						
	Adjustable armrests						
	Lumbar support with posture curvature						
	Gas lift height adjustment						
	Weight Capacity: at least 100 Kg						
	Seat Width: at least 500mm						
	Seat Depth: at least 500mm						
	Seat Height: at least 460-540mm						
	Back Width: at least 400mm						
	Back Height: at least 700mm						
	Overall						
	C. Post Sales: Supplier must provide						
	Necessary accessories and fixtures during installation						
	and other						
	At-least 1 year product warranty						

		For Item No. 6					
Design 1 plus executive chair		6	sets	55,000.00	330,000.00		
							
Design 2 plus executive chair		9	sets	35,000.00	315,000.00		
							

7	Floor-mount Lecture Hall chairs w/ writing desk	60	pc	6,800.00	408,000.00		
	No. of Individual Seats: 60						
	Dimension (mm): at least						
	Center-Center - 600						
	Backrest Height - 900						
	Closed Depth - 500						
	Opened Depth - 600						
	Seat Height - 450±10						
	Color: Refer to picture						
	Structure:						
	Centre and end standards are of lateral pedestal design						
	made of at least 38mm x Thk 2.3mm square hollow section						
	continuous welded to atleast 6 mm thickness steel foot plate						
	Fully Upholstered back outer panel						
	Hollow section, upholstered with high quality cushion						
	Fully upholstered seat with padded cover						
	High quality steel frame						
	Metal / Fabric Finishing:						
	Rectangular hollow section of structural steel beam						
	Beam end protected with nylon capping.						
	Fixed floor						
	All metal parts are coated with an epoxy finish						
	Heavy duty stackable writing desk						
	Stowing away neatly when not in use, the desk opens in						
	one continuous movement through its unique triangular						
	prismoid swivel joint; a feature designed using						
	advanced aeronautical and engineering technology						
							

8	Guest chair	2	Set	10,000.00	20,000.00		
	4 seater gang chair						
	Base Material: metal						
	Coverings:						
	SEAT: Polypropylene						
	BACK: Polypropylene						
	Color: Orange						
	Dimensions (H x W x D):						
	OVERALL: 75 x 210 x 55 cm						
	Refer to picture						
							
9	Plastic Cabinet, 3 Layers, Transparent doors	1	pc	3,000.00	3,000.00		
10	Accent Chair, high back, with arm rest, fixed seat and back cushion	2	Unit	12,000.00	24,000.00		
11	Sofa, 3-seater, fixed seat and back cushion	1	Unit	15,000.00	15,000.00		
					-		
					-		
					-		
					-		
					-		
					-		
12	Center coffee table, metal base, oval tempered glass table, at least 1 sq. m. area	1	Unit	5,000.00	5,000.00		
							
					1,981,000.00		

Important Requirements:

1. PhilGEPS (Platinum)
2. Tax Clearance
3. Mayor/Business Permit

Instructions:

1) Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.

Please attached pictures/brochures of your offered products.

2) Accomplish this RFQ correctly and accurately. Please put initials for erasures.

3) Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of requirements in VSU need not to re-submit the needed documentary

4) Quotations that are above the set ABC will be rejected.

5) Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Authorized by:

JESSAMINE ECLEO

Head, Procurement Office

Canvassed by:

Printed Name and Signature of Supplier

Contact Number:

BRYAN REBUYAS

Canvasser