Republic of the Philippines
VISAYAS STATE UNIVERSITY
PROCUREMENT OFFICE

REQUEST FOR QUOTATION (RFQ)

PR No: 2FB-21-30 **Budget No:** **Canvass No.:** **Date:** 07/13/21

Name of Supplier: _____

Address of Supplier: _____

Mode of Procurment: NP - 2-Failed Bidding

Delivery Period: *within 1 year from receipt of P.O*

Please quote your best offer least government price for the article/s listed below:

Deadline for Submission of RFQ: **5 Calendar days**

Item No.	Articles (Complete description and specifications)	ABC/ Unit	Qty.	Unit	Unit Price	Total Price
1	**Diesel Fuel**	50.00	42,000.00	liters		
	Staggered Delivery (14,000 liters per delivery) as needed by the end-user					
	Contract period is 1 year					
	Mode of Payment: as per cost of items delivered					
	Total ABC : 2,100,000.00					
	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx					

FOB (VSU Main, Visca, Baybay City, Leyte)

Authorized by:

JESSAMINE C. ECLEO
Head, PO

Canvassed by:

LESTER LAYOLA/BRYAN REBUYAS
PO Canvasser

Signature of Authorized Canvasser
I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for

(Printed Name & Signature of Supplier)

Contact No: _____

End-Use Horticulture
Purpose this materials needed for the field expirements.

[ ] Bay [ ] Ormoc [ ] Sar [ ] Leyte
[ ] Tacloban [ ] So. Leyte
[ ] Manila [ ] Cebu [ ] Davao

Control No.: _____

Instructions:

1) Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
2) Accomplish this RFQ correctly and accurately. Please put initials for erasures.
3) Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
4) Quotations that are above the set ABC will be rejected.
5) Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Requirements:
1. Business Permit 3. Income / Business Tax Return
2. Philgeps Registration (Platinum)