



BID BULLETIN 02

Date: 22 April 2022

Project Title: Procurement of One (1) Year Subscription to Google Workspace for Education Plus (GOODS-22-24)

Location: VSU Main, Visca, Baybay City, Leyte

Bidders are hereby informed/reminded of the following addendums/amendments/clarifications:

I. LIST OF REQUIREMENTS

(1st Envelope) TECHNICAL COMPONENT ENVELOPE	
<i>Legal Documents</i>	
1	PhilGEPS Certificate of Registration (Platinum)
	or
	a. Registration Certificate (SEC, DTI or CDA)
	b. Mayor's/Business Permit
	c. Tax Clearance
<i>Technical Documents</i>	
2	Statement of All On-Going Government & Private Contracts
3	Statement of Bidder's Single Largest Completed Contract (at least 25% of the ABC or Php 731,500.00 .)
	Or
	Statement of at least two (2) similar completed contracts w/ total amount of at least Php 731,500.00 and the largest of which should be at least Php 365,750.00
4	Bid Security
5	Technical Specifications
6	SCHEDULE of Requirements/Production and delivery schedule
7	Manpower Requirements
8	After Sales service/parts from acceptance of delivered goods (at least 1 year for equipment and 3 months for supplies)
9	Original Duly Signed Omnibus Sworn Statement
<i>Financial Documents</i>	
10	The Supplier's Audited Financial Statements
11	Net Financial Contracting Capacity (at least Php 2,926,000.00)
	Or
	Committed Line of Credit (at least Php 292,600.00)
(2nd Envelope) FINANCIAL COMPONENT ENVELOPE	
12	Original of duly signed and accomplished Financial Bid Form
13	Original of duly signed and accomplished Price Schedule(s)



Please take note:

In the **Technical Specifications**, bidders must state either “Comply” or “Not Comply” **against each of the individual parameters of the specifications** per item stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in the **Bidders Bid** and cross-referenced to that evidence. Evidence shall be in the form of **manufacturer’s un-amended sales literature (Data Sheets), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, and Brand and Model** as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1 (a)(ii).

II. Preparation of Electronic Bid (for bidders who prefer electronic bid submission)

1. **Scan per document** into Portable Document Format (PDF) and should be printable.
2. Properly label all scanned documents for prompt identification. Filename of documents, whichever are applicable to the bidder, should be as follows:

Document	Filename (in PDF form)
1. PhilGEPS Certificate of Registration (Platinum)	PhilGEPS
2. Registration Certificate (SEC/DTI)	Registration Certificate
3. Mayor’s/Business Permit	Mayor’s-Business Permit
4. Tax Clearance	Tax Clearance
5. Statement of On-Going Government & Private Contracts	Statement of On-Going Contracts
6. Statement of Bidder's Single Largest Completed Contract	SLCC
7. Statement of at least two (2) similar completed contracts	Statement of Completed Contracts
8. Bid Security	Bid Security
9. Technical Specifications	Technical Specifications
10. SCHEDULE of Requirements/Production and delivery schedule	Schedule of Requirements
11. Manpower Requirements	Manpower Requirements
12. After Sales service/parts	After Sales
13. Omnibus Sworn Statement	Omnibus Sworn Statement
14. Audited Financial Statements	Audited Financial Statements
15. Net Financial Contracting Capacity	NFCC
16. Committed Line of Credit	CLC
17. Bid Form	Bid Form
18. Price Schedule	Price Schedule

3. Create two (2) folders that are password-protected. The first folder should contain all requirements under Technical Component checklist as presented under Section VIII.



The second folder should contain all requirements under Financial Component checklist.

4. Compress the two (2) folders and name as follows: a) first folder: **Technical Documents**, b) second folder: **Financial Documents**.
5. Email the 2 compressed folders to Ms. Jessamine C. Ecleo at jessamine.ecleo@vsu.edu.ph before the deadline.

III. Changes in the Bidding Documents

Original	
<p>Section I. Invitation to Bid</p> <p>6. A complete set of Bidding Documents may be acquired by interested Bidders on <i>05 April – 25 April until 1:30 PM</i> from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p>	<p><i>(Amendment)</i></p> <p>A complete set of Bidding Documents may be acquired by interested Bidders on <i>05 April – 03 May until 1:30 PM</i> from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means:</p> <p>The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p> <p>The Bidders may deposit the payment for the bidding documents to the Visayas State University Landbank Account with the following details:</p> <p>Account Name: Visayas State University Fund 164 Account Number: <u>3572-1000-13</u></p> <p>Then send the deposit slip to jessamine.ecleo@vsu.edu.ph</p>
<p>7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before <i>25 April 2022 until 1:30 PM</i>. Late bids shall not be accepted.</p>	<p>7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before <i>03 May 2022 until 1:30 PM</i>. Late bids shall not be accepted.</p>



<p>10. Bid opening shall be on <i>25 April 2022; 2:00 PM</i> at the <i>PPO Conference Room, Lower Campus,, Visca, Baybay City, Leyte and via Zoom</i>. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p>	<p>10. Bid opening shall be on 03 May 2022; 2:00 PM at the <i>PPO Conference Room, Lower Campus,, Visca, Baybay City, Leyte and via Zoom</i>. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p>
<p>Section II. Instructions to Bidders</p> <p>15. Sealing and Marking of Bids</p>	<p><i>(Additional Instructions)</i></p> <p>Bidders are requested to submit three (3) copies of its bid – 1 Original, Copy 1, and Copy 2.</p> <p>For filing purposes, the bidders are urged to use Orange envelopes for its Technical and Financial Component envelopes, including the Mother (outer) Envelope.</p>

IV. Revised List of Goods and Technical Specifications

- Some Specifications were added (in **red** font) and/or deleted (in **blue** font)
- Some Quantities and Unit Prices (ABC) were changed

Item No.	Description	Total ABC
1	(1 lot) Google Workspace for Education Plus - 1 year subscription	2,926,000.00
	<i>1 year subscription</i>	
	<i>Licenses for 10,000 students and 2,500 staff</i>	
	<i>Upgrade to VSU's existing subscription to Google Workspace for Education Fundamentals under the domain @vsu.edu.ph</i>	
	<i>Includes Gmail and other Google Apps</i>	
	<i>100 TB of pooled cloud storage</i>	
	<i>20 GB additional storage per licensed user</i>	
	<i>Google Meet Recording</i>	
	<i>Shared Drives</i>	
	<i>Context-Aware Access</i>	
	<i>Enterprise Mobile Management</i> <i>*Endpoint and mobile-device management</i> <i>*Advanced mobile-device management</i>	
	<i>Inclusive of Professional training services to maximize Workspace subscription</i>	



VISAYAS

STATE UNIVERSITY

Bidding No.: GOODS-22-24
Bidding Title: Procurement of One (1) Year Subscription to
Google Workspace for Education Plus
Location of the Project: VSU Main, Visca, Baybay City Leyte

	<i>Supplier must be Google for Education-certified trainer and should identify services offered</i>	
	<i>Supplier must provide complete terms and conditions for review by end user</i>	
	TOTAL:	2,926,000.00

DILBERTO O. FERRAREN
BAC Chairman