



**BID BULLETIN 01**

**Date:** 25 October 2022

**Project Title:** *Supply and Delivery of School Chairs and Office Furniture (GOODS-22-53)*

**Location:** VSU Main, Visca, Baybay City, Leyte

Bidders are hereby informed/reminded of the following addendums/amendments/clarifications:

**I. LIST OF REQUIREMENTS**

<b>(1st Envelope) TECHNICAL COMPONENT ENVELOPE</b>	
<i>Legal Documents</i>	
1	PhilGEPS Certificate of Registration (Platinum)
	or
	a. Registration Certificate (SEC, DTI or CDA)
	b. Mayor's/Business Permit
	c. Tax Clearance
<i>Technical Documents</i>	
2	Statement of All On-Going Government & Private Contracts
3	Statement of Bidder's Single Largest Completed Contract (at least 50% of the ABC or Php <b>788,225.00</b> )
	Or
	Statement of at least two (2) similar completed contracts w/ total amount of at least Php 788,225.00 and the largest of which should be at least PhP <b>394,112.50</b> .
4	Bid Security
5	Technical Specifications
6	SCHEDULE of Requirements/Production and delivery schedule
7	Manpower Requirements
8	After Sales service/parts from acceptance of delivered goods (at least 1 year for equipment and 3 months for supplies)
9	Original Duly Signed Omnibus Sworn Statement
<i>Financial Documents</i>	
10	The Supplier's Audited Financial Statements
11	Net Financial Contracting Capacity (at least Php <b>3,152,900.00</b> )
	Or
	Committed Line of Credit (at least Php <b>315,290.00</b> )
<b>(2<sup>nd</sup> Envelope) FINANCIAL COMPONENT ENVELOPE</b>	
12	Original of duly signed and accomplished Financial Bid Form
13	Original of duly signed and accomplished Price Schedule(s)



**Please take note:**

1. In the **Technical Specifications**, bidders must state either “Comply” or “Not Comply” **against each of the individual parameters of the specifications** per item stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in the **Bidders Bid** and cross-referenced to that evidence. Evidence shall be in the form of **manufacturer’s un-amended sales literature (Data Sheets), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, and Brand and Model** as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1 (a)(ii).
2. Bidders are advised to use the latest GPPB forms for the following documents:
  - a) Omnibus Sworn Statement
  - b) Performance Securing Declaration (if applicable)
  - c) Price Schedule for Goods Offered
  - d) Bid Form
  - e) Bid Securing Declaration

These forms can be accessed from the GPPB website: <https://www.gppb.gov.ph/downloadables.php>. Documents that are not in its updated/latest format shall be a ground for disqualification of the bidder.

**II. Preparation of Electronic Bid (for bidders who prefer electronic bid submission)**

1. Convert all documents into Portable Document Format (PDF) and should be printable.
2. Properly label all documents for prompt identification. Filename of documents, whichever are applicable to the bidder, should be as follows:

<b>Document</b>	<b>Filename (in PDF form)</b>
1. PhilGEPS Certificate of Registration (Platinum)	PhilGEPS
2. Registration Certificate (SEC/DTI)	Registration Certificate
3. Mayor’s/Business Permit	Mayor’s-Business Permit
4. Tax Clearance	Tax Clearance
5. Statement of On-Going Government & Private Contracts	Statement of On-Going Contracts
6. Statement of Bidder's Single Largest Completed Contract	SLCC
7. Statement of at least two (2) similar completed contracts	Statement of Completed Contracts
8. Bid Security	Bid Security
9. Technical Specifications	Technical Specifications
10. SCHEDULE of Requirements/Production and delivery schedule	Schedule of Requirements



11. Manpower Requirements	Manpower Requirements
12. After Sales service/parts	After Sales
13. Omnibus Sworn Statement	Omnibus Sworn Statement
14. Audited Financial Statements	Audited Financial Statements
15. Net Financial Contracting Capacity	NFCC
16. Committed Line of Credit	CLC
17. Bid Form	Bid Form
18. Price Schedule	Price Schedule

3. Create two (2) folders that are password-protected. The first folder should contain all requirements under Technical Component checklist as presented under Section VIII.

The second folder should contain all requirements under Financial Component checklist.

4. Compress the two (2) folders and name as follows: a) first folder: **Technical Documents**, b) second folder: **Financial Documents**.
5. Email the 2 compressed folders to Ms. Jessamine C. Ecleo at [jessamine.ecleo@vsu.edu.ph](mailto:jessamine.ecleo@vsu.edu.ph) before the deadline.

### III. Changes in the Bidding Documents

#### IV.


Original	
<p><b>Section I. Invitation to Bid</b></p> <p>5. A complete set of Bidding Documents may be acquired by interested Bidders on <i>08 October – 03 November 2022 until 9:30 AM</i> from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p>	<p><i>(Amendment)</i></p> <p>A complete set of Bidding Documents may be acquired by interested Bidders on <i>08 October – 03 November 2022 until 9:30 AM</i> from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means:</p> <p>The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p> <p>The Bidders may deposit the payment for the bidding documents to the Visayas State University Landbank Account with the following details:</p> <p>Account Name: Visayas State University Fund 164 Account Number: <u>3572-1000-13</u></p> <p>Then send the deposit slip to <a href="mailto:jessamine.ecleo@vsu.edu.ph">jessamine.ecleo@vsu.edu.ph</a></p>



<p><b>Section II. Instructions to Bidders</b></p> <p>15. Sealing and Marking of Bids</p>	<p><i>(Additional Instructions)</i></p> <p>Bidders are requested to submit three (3) copies of its bid – 1 Original, Copy 1, and Copy 2.</p> <p>For filing purposes, the bidders are urged to use <b>Brown</b> envelopes for its Technical and Financial Component envelopes, including the Mother (outer) Envelope.</p>
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**V. Revised List of Goods and Technical Specifications**

- Some Specifications were added (in red font) and/or deleted (in blue font)
- Some Quantities and Unit Prices (ABC) were changed

Item No.	Description	Unit	Qty	ABC/Unit (Pesos)	Total ABC (Pesos)
1	<b>Deluxe School Chair with Arm, heavy duty</b>	pcs	1,000	3,000.00	3,000,000.00
	Black metal frame tube size 15"30"1.0mm; plastic seat, <del>blue</del> , grey <del>or black</del>				
	PP Plastic seat and Back				
	with underseat book tray				
	light color				
					
2	<b>Office Chair, with arm rest</b>	pc	15	5,000.00	75,000.00
	at least (580mmx600mx890-990mm)				
	Butterfly Mechanism = 360 Degree Swivel Seat				
	Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric				
	Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric				
	Arm: Polypropylene plastic				
	Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment				
3	<b>Curtain Rod, pole, 3/4" x 150", silver, with chrome end caps</b>	pcs	20	400.00	8,000.00
	Material: Stainless				



	Color: silver, with chrome end cap				
4	<b>Senior Executive High back chair</b>	pc	1	6,500.00	6,500.00
	▣double-layer cushion with leatherette armrest,				
	▣with back-rest reclining adjustment and knee tilt mechanism				
5	<b>Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White</b>	pieces	1	11,000.00	11,000.00
	▣size of the product is W=46CM,L=62CM,H=133CM(1 inch=2.54CM),				
	▣ 37KG Pure steel product.				
	▣The steel thickness of the file cabinet is 0.7-1.2mm				
	▣4 Drawers steel vertical filing cabinet				
6	<b>5 layers Boltless warehouse office Steel Rack Shelves</b>	pieces	1	6,500.00	6,500.00
	H 2.0 meters X W 150cm x D 40cm, 2mm THK,				
	Metal powder coated, Off-white, with 18mm				
	with 3/4" Marine Plywood secondary flooring per rack painted with white.				
	At least 150Kgs load capacity per rack.				
7	<b>Chrome Gang chair, 4 seater</b>	unit	3	8,500.00	25,500.00
	4-Seater				
	Seat Finish: Powder Coated with Chrome Frame				
	Seat Design: Perforated Sheet				
	280 Lbs Weight Capacity for Each Seat				
	Chrome Armrest and Leg				
	Length: 2,380mm				
	Width: 680mm				
	Height: 800mm				
8	<b>Lounge Sofa set with center table</b>	set	1	16,400.00	16,400.00
	▣Seat Material: fabric				
	▣Frame Material: Wood				
	▣Lounge set includes 1 unit 3-seater sofa and 2 units 1-seater sofa				
	▣Dimensions - 3-Seater: 175(W) x 76(D) x 82(H) cm				
	▣Dimensions - 1-Seater: 74(W) x 76(D) x 82(H) cm				
	▣Center Table : wood				
	▣CAPACITY: Quality Wood and MDF with classic textured the modern stylish table is sturdy can hold up to 200lbs.				
	▣2-tier table with storage shelf				
	▣120 by 60cm				



9	<b>Office Table</b>	pc	1	4,000.00	4,000.00
	■ Laminated Wood,				
	■ One Long Drawer with 3 Side Drawers,				
	■ 2 Top Drawers with Locks,				
	■ color: Gray, Wenge,				
	■ Dimension: at least W22.75" x L47.25" x H29.5"				
				<b>TOTAL:</b>	<b>3,152,900.00</b>

**DILBERTO O. FERRAREN**  
BAC Chairman