



BID BULLETIN 02

Date: May 7, 2024

Project Title: Supply and Delivery of Food for the Various University Activities and Events (VSU-GOODS-24-36)

Location: VSU Main, Visca, Baybay City, Leyte

Bidders are hereby informed/reminded of the following addendums/amendments/clarifications:

I. LIST OF REQUIREMENTS

(1st Envelope) TECHNICAL COMPONENT ENVELOPE	
<i>Legal Documents</i>	
1	PhilGEPS Certificate of Registration (Platinum)
<i>Technical Documents</i>	
2	Statement of All On-Going Government & Private Contracts
3	Statement of Bidder's Single Largest Completed Contract (at least 25% of the ABC or Php 1,462,372.50 .)
	Or
	Statement of at least two (2) similar completed contracts w/ total amount of at least Php 1,462,372.50 and the largest of which should be at least Php 731,186.25
4	Bid Security
5	Technical Specifications
6	SCHEDULE of Requirements/Production and delivery schedule
7	Manpower Requirements
8	Original Duly Signed Omnibus Sworn Statement
<i>Financial Documents</i>	
9	The Supplier's Audited Financial Statements
10	Net Financial Contracting Capacity (at least Php 5,849,490.00)
	Or
	Committed Line of Credit (at least Php 584,949.00)
(2nd Envelope) FINANCIAL COMPONENT ENVELOPE	
11	Original of duly signed and accomplished Financial Bid Form
12	Original of duly signed and accomplished Price Schedule(s)



Please take note:

1. In the **Technical Specifications**, bidders must state either “Comply” or “Not Comply” **against each of the individual parameters of the specifications** per item stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in the **Bidders Bid** and cross-referenced to that evidence. Evidence shall be in the form of **manufacturer’s un-amended sales literature (Data Sheets), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, and Brand and Model** as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1 (a)(ii).

2. Bidders are advised to use the latest GPPB forms for the following documents:

- a) Omnibus Sworn Statement
- b) Performance Securing Declaration (if applicable)
- c) Price Schedule for Goods Offered
- d) Bid Form
- e) Bid Securing Declaration

These forms can be accessed from the GPPB website: <https://www.gppb.gov.ph/downloadables.php>. Documents that are not in its updated/latest format shall be a ground for disqualification of the bidder.

II. Preparation of Electronic Bid (for bidders who prefer electronic bid submission)

- 1. **Scan per document** into Portable Document Format (PDF) and should be printable.
- 2. Properly label all scanned documents for prompt identification. Filename of documents, whichever are applicable to the bidder, should be as follows:

Document	Filename (in PDF form)
1. PhilGEPS Certificate of Registration (Platinum)	PhilGEPS
2. Statement of On-Going Government & Private Contracts	Statement of On-Going Contracts
3. Statement of Bidder's Single Largest Completed Contract	SLCC
4. Statement of at least two (2) similar completed contracts	Statement of Completed Contracts
5. Bid Security	Bid Security
6. Technical Specifications	Technical Specifications
7. SCHEDULE of Requirements/ 8. Production and delivery schedule	Schedule of Requirements
9. Manpower Requirements	Manpower Requirements
10. After Sales service/parts	After Sales
11. Omnibus Sworn Statement	Omnibus Sworn Statement
12. Audited Financial Statements	Audited Financial Statements
13. Net Financial Contracting Capacity	NFCC
14. Committed Line of Credit	CLC
15. Bid Form	Bid Form
16. Price Schedule	Price Schedule



3. Create two (2) folders that are password-protected. The first folder should contain all requirements under Technical Component checklist as presented under Section VIII.

The second folder should contain all requirements under Financial Component checklist.

4. Compress the two (2) folders and name as follows: a) first folder: **Technical Documents**, b) second folder: **Financial Documents**.
5. Email the 2 compressed folders to Ms. Jessamine C. Ecleo at jessamine.ecleo@vsu.edu.ph before the deadline.

III. Changes in the Bidding Documents

Original	
<p>Section I. Invitation to Bid</p> <p>5. A complete set of Bidding Documents may be acquired by interested Bidders on 22 April – 13 May 2024 until 10:30 AM from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (PhP 10,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p> <p>7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before 13 May 2024 ; 8:30 AM. Late bids shall not be accepted</p> <p>10. Bid opening shall be on 13 May 2024; 9:00 AM at the <i>BAC Conference Room, VSU Market, Visca, Baybay</i></p>	<p><i>(Amendment)</i></p> <p>5. A complete set of Bidding Documents may be acquired by interested Bidders on 22 April – 14 May 2024 until 10:00 AM from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (PhP 10,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means:</p> <p>The Bidders may deposit the payment for the bidding documents to the Visayas State University Landbank Account with the following details:</p> <p>Account Name: Visayas State University Fund 164 Account Number: <u>3572-1000-13</u></p> <p>Then send the deposit slip to jessamine.ecleo@vsu.edu.ph</p> <p>7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before 14 May 2024 ; 10:00 AM. Late bids shall not be accepted</p> <p>10. Bid opening shall be on 14 May 2024; 10:30 AM at the <i>BAC Conference Room, VSU Market, Visca, Baybay City, Leyte</i> and through video</p>



<p>City, Leyte and through video conferencing via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity</p>	<p>conferencing via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity</p>
<p>Section II. Instructions to Bidders</p> <p>15. Sealing and Marking of Bids</p>	<p><i>(Additional Instructions)</i></p> <p>Bidders are requested to submit three (3) copies of its bid – 1 Original, Copy 1, and Copy 2.</p> <p>For filing purposes, the bidders are urged to use Pink envelopes for its Technical and Financial Component envelopes, including the Mother (outer) Envelope.</p>
<p>Section VI. Schedule of Requirements</p> <p><i>Expected delivery time frame after receipt of a Call-Off. _____ calendar days upon issuance of Call-off.</i></p>	<p><i>Expected delivery time frame after receipt of a Call-Off. At least 3 calendar days upon issuance of Call-off.</i></p>

IV. Revised List of Goods and Technical Specifications

- Some Specifications were added (in red font) and/or deleted (in blue font)
- Some Quantities and Unit Prices (ABC) were changed

Item #	Description	Unit	QTY	ABC/Unit (Pesos)	Total ABC (Pesos)
	Food for Various University Activities and Events (charged against General Fund)				
1	Snacks (Morning or Afternoon)	sets	9,947	80.00	795,760.00
	<i>Inclusions:</i>				
	<i>At least 1 serving of food for snacks</i>				
	<i>At least 1 serving of drinks</i>				
	<i>to be delivered within VSU campus, the specific venue, date and time, and food menu shall be specified by the end-user in every Call-Off</i>				
	<i>If to be packed: packaging must be made of biodegradable materials</i>				
2	Food for Breakfast	sets	730	150.00	109,500.00
	<i>Inclusions:</i>				
	<i>At least 1 serving of rice</i>				
	<i>At least 1 serving of any dishes of egg</i>				
	<i>At least 1 serving of any two (2) of the following breakfast menu: corned beef, longganisa, bacon, hotdog, dried fish, chorizo, ham, tocino, meat loaf</i>				
	<i>At least 1 serving of fruits</i>				
	<i>At least 1 serving of any hot drinks</i>				
	<i>to be delivered within VSU campus, the specific venue, date, and time</i>				



	<i>shall be specified by the end-user in every Call-Off</i>				
	<i>Serving can either be packed or buffet-style as specified by the end-user in every Call-Off</i>				
	<i>If to be packed: packaging must be made of biodegradable materials</i>				
3	Food for Lunch or Dinner	sets	5,292	200.00	1,058,400.00
	<i>Inclusions:</i>				
	<i>at least 1 serving of rice</i>				
	<i>At least 2 main dishes of pork/beef/chicken/fish or any seafood</i>				
	<i>At least 1 serving of vegetables</i>				
	<i>at least 1 serving of fruits or dessert</i>				
	<i>at least 1 drinks</i>				
	<i>to be delivered within VSU campus, the specific venue, date, and time shall be specified by the end-user in every Call-Off</i>				
	<i>Serving can either be packed or buffet-style as specified by the end-user in every Call-Off</i>				
	<i>If to be packed: packaging must be made of biodegradable materials</i>				
	Food for Various University Activities and Events (charged against Special Trust Fund)				
4	Snacks (Morning or Afternoon)	sets	20,011	80.00	1,600,880.00
	<i>Inclusions:</i>				
	<i>At least 1 serving of food for snacks</i>				
	<i>At least 1 serving of drinks</i>				
	<i>to be delivered within VSU campus, the specific venue, date and time, and food menu shall be specified by the end-user in every Call-Off</i>				
	<i>If to be packed: packaging must be made of biodegradable materials</i>				
5	Food for Breakfast	sets	1,901	150.00	285,150.00
	<i>Inclusions:</i>				
	<i>At least 1 serving of rice</i>				
	<i>At least 1 serving of any dishes of egg</i>				
	<i>At least 1 serving of any two (2) of the following breakfast menu: corned beef, longganisa, bacon, hotdog, dried fish, chorizo, ham, tocino, meat loaf</i>				
	<i>At least 1 serving of fruits</i>				
	<i>At least 1 serving of any hot drinks</i>				
	<i>to be delivered within VSU campus, the specific venue, date, and time shall be specified by the end-user in every Call-Off</i>				
	<i>Serving can either be packed or buffet-style as specified by the end-user in every Call-Off</i>				
	<i>If to be packed: packaging must be made of biodegradable materials</i>				
6	Food for Lunch or Dinner	sets	9,999	200.00	1,999,800.00
	<i>Inclusions:</i>				
	<i>at least 1 serving of rice</i>				
	<i>At least 2 main dishes of pork/beef/chicken/fish or any seafood</i>				
	<i>At least 1 serving of vegetables</i>				
	<i>at least 1 serving of fruits or dessert</i>				
	<i>at least 1 drinks</i>				
	<i>to be delivered within VSU campus, the specific venue, date, and time shall be specified by the end-user in every Call-Off</i>				



VISAYAS

STATE UNIVERSITY

Bidding No.: GOODS-24-36
Bidding Title: Supply and Delivery of Food for the
Various University Activities and Events
Location of the Project: VSU Main, Visca, Baybay City Leyte

	<i>Serving can either be packed or buffet-style as specified by the end-user in every Call-Off</i>				
	<i>If to be packed: packaging must be made of biodegradable materials</i>				
				TOTAL:	5,849,490.00

A handwritten signature in blue ink, appearing to read 'Dilberto O. Ferraren'.

DILBERTO O. FERRAREN
BAC Chairman