



BID BULLETIN 01

Date: 03 April 2021
Project Title: Supply and Delivery of Furniture and Fixtures (GOODS-21-15)
Location: VSU Main, Visca, Baybay City, Leyte

Bidders are hereby informed/reminded of the following addendums/amendments/clarifications:

I. LIST OF REQUIREMENTS

(1st Envelope) TECHNICAL COMPONENT ENVELOPE	
<i>Legal Documents</i>	
1	PhilGEPS Certificate of Registration (Platinum)
	or
	a. Registration Certificate (SEC, DTI or CDA)
	b. Mayor's/Business Permit
	c. Tax Clearance
<i>Technical Documents</i>	
2	Statement of All On-Going Government & Private Contracts
3	Statement of Bidder's Single Largest Completed Contract (at least 50% of the ABC or Php 1,460,300.00)
	Or
	Statement of at least two (2) similar completed contracts w/ total amount of at least Php 1,460,300.00 and the largest of which should be at least Php 730,150.00.
4	Bid Security
5	Technical Specifications
6	SCHEDULE of Requirements/Production and delivery schedule
7	Manpower Requirements
8	After Sales service/parts from acceptance of delivered goods
9	Original Duly Signed Omnibus Sworn Statement
<i>Financial Documents</i>	
10	The Supplier's Audited Financial Statements
11	Net Financial Contracting Capacity (at least Php 2,920,600.00)
	Or
	Committed Line of Credit (at least Php 292,060.00)
(2nd Envelope) FINANCIAL COMPONENT ENVELOPE	
12	Original of duly signed and accomplished Financial Bid Form
13	Original of duly signed and accomplished Price Schedule(s)



Please take note:

In the **Technical Specifications**, bidders must state either “Comply” or “Not Comply” **against each of the individual parameters of the specifications** per item stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in the **Bidders Bid** and cross-referenced to that evidence. Evidence shall be in the form of **manufacturer’s un-amended sales literature (Data Sheets), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, and Brand and Model** as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1 (a)(ii).

II. Preparation of Electronic Bid (for bidders who prefer electronic bid submission)

1. Convert all documents into Portable Document Format (PDF) and should be printable.
2. Properly label all documents for prompt identification. Filename of documents, whichever are applicable to the bidder, should be as follows:

Document	Filename (in PDF form)
1. PhilGEPS Certificate of Registration (Platinum)	PhilGEPS
2. Registration Certificate (SEC/DTI)	Registration Certificate
3. Mayor’s/Business Permit	Mayor’s-Business Permit
4. Tax Clearance	Tax Clearance
5. Statement of On-Going Government & Private Contracts	Statement of On-Going Contracts
6. Statement of Bidder’s Single Largest Completed Contract	SLCC
7. Statement of at least two (2) similar completed contracts	Statement of Completed Contracts
8. Bid Security	Bid Security
9. Technical Specifications	Technical Specifications
10. SCHEDULE of Requirements/Production and delivery schedule	Schedule of Requirements
11. Manpower Requirements	Manpower Requirements
12. After Sales service/parts	After Sales
13. Omnibus Sworn Statement	Omnibus Sworn Statement
14. Audited Financial Statements	Audited Financial Statements
15. Net Financial Contracting Capacity	NFCC
16. Committed Line of Credit	CLC
17. Bid Form	Bid Form
18. Price Schedule	Price Schedule

3. Create two (2) folders that are password-protected. The first folder should contain all requirements under Technical Component checklist as presented under Section VIII.



The second folder should contain all requirements under Financial Component checklist.

4. Compress the two (2) folders and name as follows: a) first folder: **Technical Documents**, b) second folder: **Financial Documents**.
5. Email the 2 compressed folders to Ms. Jessamine C. Ecleo at jecleo@vsu.edu.ph before the deadline.

III. Changes in the Bidding Documents

Original	Amendment
<p>2. The <i>Visayas State University – Main Campus</i> now invites bids for the above Procurement Project. Delivery of the Goods is required by <i>forty-five (45) calendar days upon receipt of Notice to Proceed (NTP)</i>. Bidders should have completed, within <i>two (2) years</i> from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).</p>	<p>2. The <i>Visayas State University – Main Campus</i> now invites bids for the above Procurement Project. Delivery of the Goods is required by sixty (60) calendar days upon receipt of Notice to Proceed (NTP). Bidders should have completed, within <i>two (2) years</i> from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).</p>
<p>5. A complete set of Bidding Documents may be acquired by interested Bidders on <i>20 March – 12 April 2021 until 8:30 AM</i> from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p>	<p>5. A complete set of Bidding Documents may be acquired by interested Bidders on <i>20 March – 12 April 2021 until 8:30 AM</i> from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p> <p>The Bidders may also deposit the applicable fee to Visayas State University Landbank Account:</p> <p>Account Name: Visayas State University Fund 164</p> <p>Account Number: 3572-1000-13</p> <p>And send the deposit slip to Ms. Jessamine C. Ecleo at jecleo@vsu.edu.ph</p>






IV. Revised List of Goods and Technical Specifications

- Some Specifications were added and/or deleted
- Some Quantities and Unit Prices (ABC) were changed

Item No.	Item Description and Specifications	Unit	Qty	ABC/Unit	Total ABC/Item
1	(1 lot) Furniture and Fixtures For Gender & Development Resource Center	lot	1	2,504,000.00	2,504,000.00
	Components:				
1.1	(10 sets) Office/Director's Table and Chair (with Lumbar back support, black color, mesh-type, with armrest and headrest)				
	Executive Table				
	Materials: Wood/MFC Board				
	Accessories: Grommet Fixed and with Side Cabinet and must be with Ergonomic Executive Chair				
	Approx Dimensions: W1800, D700, H750 MM				
	Color: White and Brown				
	Design may not be 100% similar with given picture but must be with resemblance				
1.2	(10 sets) Computer Table and Chair with Lumbar back support, black color, mesh-type, with armrest and headrest (can accommodate CPU, UPS, Printer, Screen and Speakers)				
	Mobile Standing Desk Rolling/With wheels				
	Can put monitor, keyboard, speakers, CPU and printer				
	Material: Density Plate + Carbon Steel Bracket				
	Color: White, Brown				
	Functions: Free To Move/Free Lifting/Standing Up Use				
	Design may not be 100% similar with given picture but must be with resemblance				





1.3	(4 sets) Conference Table and Chairs, 20 seaters (modular type)	
	Material: Wood, Steel, MFC Board	
	Dimension: As long as it fits 20 persons	
	Must be with 20 chairs	
	Table Design must be modular or can be broken to smaller tables/groups	
	Color: White, Brown	
	Design may not be 100% similar with given picture but must be with	
		

1.4 (1 lot) Training Tables and Chairs Set, for 300 pax (can accommodate up to 300 guests, modular type)




- Material: Plastic, steel
- Foldable
- Modular
- Approx. Dimension: 18" x 96" Folding Table
- With at least 3 **but not more than 5** foldable chairs per table
- Can occupy a total of 300 guests
- Color: White or Brown
- Design may not be 100% similar with given picture but must be with resemblance





1.5	(5 pcs) Sofa Set with Sofa Covers and Pillows and Centerpiece (can accommodate at least 8 guests per set, modular type)	
	Material: leather	
	Dimension: At least can accommodate 8 persons or more	
	Color: White, Brown	
	Accessories: Sofa Cover, Throw Pillows, Center Table, Center Piece	
	Design may not be 100% similar with given picture but must be with resemblance	
1.6	(20 pcs) Office Cabinets/Dividers (combination of with and without drawers/cabinet doors)	
	Material: Wood, Board	
	Color: White, Brown	
	Approx. Dimension: W1200 D300 H2000 MM	
	Design may not be 100% similar with given picture but must be with resemblance	



1.7	(15 pcs) Book Shelf			
	Material: Wood, Board			
	Color: White, Light Brown or Natural			
	Approx. Dimension: W1200 D300 H2000 MM			
	Design may not be 100% similar with given picture but must be with resemblance			
1.8	(20 pcs) Curtain Set with Curtain Rods (can cover 20 standard sized 2-paned glass windows, each curtain set should be with rod set)			
	Can cover 20 standard sized 2-paned glass windows			
	Each curtain set should be with rod and hook set			
	Color: White and purple (combination)			
	Design may not be 100% similar with given picture but must be with resemblance			
				
	Note:			
	*Color (for uniformity): Can either be/Combination of purple, white, black or brown colors			



	*Material: Can either be/combination of wood, metal or plastic				
	*actual designs or brochures should be presented				
	For Various Offices				
2	Senior Executive High-Back Chair	pcs	5	10,500.00	52,500.00
	double-layer cushion with leather armrest,				
	with back-rest reclining adjustment and knee tilt mechanism				
3	Computer Table, tower type	units	2	3,000.00	6,000.00
	Dimension: 60 x 40 x 123 cm				
	Color: black				
	with top printer shelf and sliding flat drawer for key board				
	for indoor use				
4	Steel Cabinet	pcs	2	11,000.00	22,000.00
	Vertical				
	4 Drawers w/ lock				
	Dirty White				
	size: W=46CM,L=62CM,H=133CM (1 inch=2.54CM)				
	At least 37KG, Pure steel product				
	steel thickness: 0.7-1.2mm				
5	Multi-purpose Cabinet	pcs	2	3,600.00	7,200.00
	4 layers				
	Plastic				
	Transparent door				
6	Gang Chair, Steel, 4-Seater	sets	5	8,000.00	40,000.00
	Materials: Arm and Leg Frames are steel with chrome plated finished,				
	Beam Quality Steel Perforated Seat and Back				
	Color: Black and Silver				
7	Office Table with Mobile Pedestal	pcs	2	12,500.00	25,000.00
	Executive Desk with metal legs,				
	Melamine Table Top Finish				
	Size: 140cm x 70cm x 75cm				
	with center pen tray				
	Mobile pedestal: 3 drawers, H66cm x W40cm x D56cm, Compatible with the table				
8	Filing Cabinet, Open Type	pcs	8	9,625.00	77,000.00
	5 Layer Metal,				
	Dimensions: W85cm x D40cm x H185cm,				
	Color: Gray,				
	Materials: All metal Construction gauge 20				



9	Steel Cabinet with Glass Door, sliding door, (Assembled)	pc	1	10,500.00	10,500.00
	Display Cabinet, Filing Cabinet;				
	Dimensions: 900mm x 450mm x 1850mm;				
	Powder coated;				
	Adjustable shelves;				
10	Steel Cabinet, 4 drawers, Dark Green	pcs	5	8,500.00	42,500.00
	at least 45.2x 62 x 133.1cm (LWH)				
	Vertical, preferably dark green color				
11	Chair, Conference stacking	pcs	3	2,000.00	6,000.00
	black Steel frame with leatherette foam,				
	for adult size				
12	Office Table	pcs	9	4,000.00	36,000.00
	Laminated Wood				
	One Long Drawer with 3 Side Drawers				
	2 Top Drawers with Locks				
	color: Gray, Wenge				
	Dimension: at least W22.75" x L47.25" x H29.5"				
13	Metal filing shelves, open, 4 layers (merge with item 8)				
14	Zebra Roller Blinds Pleated	rolls	13	1,300.00	16,900.00
	Color: Beige				
	Size: 120 cm x 160 cm (LxW)				
15	Office chair, with arm rest	pcs	15	5,000.00	75,000.00
	at least (580mmx600mmx890-990mm)				
	Butterfly Mechanism = 360 Degree Swivel Seat				
	Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric				
	Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric				
	Arm: Polypropylene plastic				
	Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment				
		TOTAL ABC (for this project):			2,920,600.00

Sgnd

DILBERTO O. FERRAREN

BAC Chairman