



**BID BULLETIN 01**

**Date:** 19 October 2021

**Project Title:** *Supply and Delivery of Furniture and Fixtures (GOODS-21-49)*

**Location:** VSU Main, Visca, Baybay City, Leyte

Bidders are hereby informed/reminded of the following addendums/amendments/clarifications:

**I. LIST OF REQUIREMENTS**

<b>(1st Envelope) TECHNICAL COMPONENT ENVELOPE</b>	
<i>Legal Documents</i>	
1	PhilGEPS Certificate of Registration (Platinum)
	or
	a. Registration Certificate (SEC, DTI or CDA)
	b. Mayor's/Business Permit
	c. Tax Clearance
<i>Technical Documents</i>	
2	Statement of All On-Going Government & Private Contracts
3	Statement of Bidder's Single Largest Completed Contract (at least 50% of the ABC or Php <b>561,719.00</b> )
	Or
	Statement of at least two (2) similar completed contracts w/ total amount of at least Php 561,719.00 and the largest of which should be at least Php <b>280,859.50</b> .
4	Bid Security
5	Technical Specifications
6	SCHEDULE of Requirements/Production and delivery schedule
7	Manpower Requirements
8	After Sales service/parts from acceptance of delivered goods
9	Original Duly Signed Omnibus Sworn Statement
<i>Financial Documents</i>	
10	The Supplier's Audited Financial Statements
11	Net Financial Contracting Capacity (at least Php <b>1,123,438.00</b> )
	Or
	Committed Line of Credit (at least Php <b>112, 343.80</b> )
<b>(2<sup>nd</sup> Envelope) FINANCIAL COMPONENT ENVELOPE</b>	
12	Original of duly signed and accomplished Financial Bid Form
13	Original of duly signed and accomplished Price Schedule(s)



**Please take note:**

In the **Technical Specifications**, bidders must state either “Comply” or “Not Comply” **against each of the individual parameters of the specifications** per item stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in the **Bidders Bid** and cross-referenced to that evidence. Evidence shall be in the form of **manufacturer’s un-amended sales literature (Data Sheets), unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, and Brand and Model** as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1 (a)(ii).

**II. Preparation of Electronic Bid (for bidders who prefer electronic bid submission)**

1. Convert all documents into Portable Document Format (PDF) and should be printable.
2. Properly label all documents for prompt identification. Filename of documents, whichever are applicable to the bidder, should be as follows:

<b>Document</b>	<b>Filename (in PDF form)</b>
1. PhilGEPS Certificate of Registration (Platinum)	PhilGEPS
2. Registration Certificate (SEC/DTI)	Registration Certificate
3. Mayor’s/Business Permit	Mayor’s-Business Permit
4. Tax Clearance	Tax Clearance
5. Statement of On-Going Government & Private Contracts	Statement of On-Going Contracts
6. Statement of Bidder's Single Largest Completed Contract	SLCC
7. Statement of at least two (2) similar completed contracts	Statement of Completed Contracts
8. Bid Security	Bid Security
9. Technical Specifications	Technical Specifications
10. SCHEDULE of Requirements/Production and delivery schedule	Schedule of Requirements
11. Manpower Requirements	Manpower Requirements
12. After Sales service/parts	After Sales
13. Omnibus Sworn Statement	Omnibus Sworn Statement
14. Audited Financial Statements	Audited Financial Statements
15. Net Financial Contracting Capacity	NFCC
16. Committed Line of Credit	CLC
17. Bid Form	Bid Form
18. Price Schedule	Price Schedule

3. Create two (2) folders that are password-protected. The first folder should contain all requirements under Technical Component checklist as presented under Section VIII.



The second folder should contain all requirements under Financial Component checklist.

4. Compress the two (2) folders and name as follows: a) first folder: **Technical Documents**, b) second folder: **Financial Documents**.
5. Email the 2 compressed folders to Ms. Jessamine C. Ecleo at [jessamine.ecleo@vsu.edu.ph](mailto:jessamine.ecleo@vsu.edu.ph) before the deadline.

**III. Changes in the Bidding Documents**

Original	Amendment
<p>5. A complete set of Bidding Documents may be acquired by interested Bidders on <i>07 October – 27 October 2021 until 1:30 PM</i> from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p>	<p>5. A complete set of Bidding Documents may be acquired by interested Bidders on <i>07 October – 27 October 2021 until 1:30 PM</i> from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.</p> <p style="color: red;">The Bidders may also deposit the applicable fee to Visayas State University Landbank Account:</p> <p><b>Account Name:</b> Visayas State University Fund 164 <b>Account Number:</b> <a href="https://www.landbank.com.ph/branches/visayas">3572-1000-13</a></p> <p>And send the deposit slip to Ms. Jessamine C. Ecleo at <a href="mailto:jessamine.ecleo@vsu.edu.ph">jessamine.ecleo@vsu.edu.ph</a></p>

**Other Changes**

Original	Amendment
<p>14.2 The Bid and bid security shall be valid until <i>February 2021</i>. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive</p>	<p>14.2 The Bid and bid security shall be valid until <b>February 24, 2022</b>. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive</p>



**IV. Revised List of Goods and Technical Specifications**

- Some Specifications were added (red) and/or deleted (blue)
- Some Quantities and Unit Prices (ABC) were changed

Item No.	Description	QTY	Unit	ABC/Unit (Pesos)	Total ABC (Pesos)
1	<b>3D Filing Cabinet</b>	5	pcs	6,608.00	33,040.00
	☐Dimension, W41XD47XH100cm, color Walnut				
	<h1>3D Filing Cabinet</h1>				
					
	<b>Primary Material</b>				
	<b>Feature</b>				
	- Made of Melamine laminated on Particle board. - 25mm thick top panel & 16mm on side , bottom & drawer panel with 0.8mm thick PVC edging. - Full extension drawer slide. - Metal handle.				
	3 drawers in central locking system				
2	<b>Merge with item # 26</b>				
3	<b>Chair, Conference stacking,</b>	4	pc	2,000.00	8,000.00
	☐black Steel frame with leatherette foam, for adult size				
4	<b>Computer Table, tower type</b>	3	unit	3,000.00	9,000.00
	☐Dimension: 60 x 40 x 123 cm				
	☐Color: black				
	☐with top printer shelf and sliding flat drawer for key board				
	☐ for indoor use				



5	<b>Filing cabinets, 2 doors good quality , 5 shelves W-90 CM X D -40 CM X H-185 CM</b>	3	pc	15,000.00	45,000.00
	☑Filing cabinets, 2 doors good quality , 5 shelves				
	☑W-90 CM X D -40 CM X H-185 CM				
	Material: Metal				
6	<b>Gang Chair, 4-Seater</b>	1	sets	8,000.00	8,000.00
	☑Steel Gang Chair				
	☑4 Seater				
	☑Materials: Arm and Leg Frames are steel with chrome plated finished, Beam Quality Steel				
	☑Perforated Seat and Back				
	☑Color: Black and Silver				
7	<b>Low Back Office Chair</b>	2	pc	8,512.00	17,024.00
	☑Dimension, W69 X D66 X H99 - 106cm, Color Black				
<h2>Low Back Office Chair</h2> 					
	Dimension	W69 x D66 x H99-106cm			
	Color	Fabric: Black Metal: Chrome			
	Primary Material	- Backrest: 15mm thick plywood with 80mm thick foam covered with PU faux leather. - Seat: 15mm thick plywood with 70mm thick foam covered with PU faux leather. - Armrest: Polypropylene (Pp) Plastic covered with PU faux leather. - Gas lift: 80mm metal tube in chrome plated finish. - Star base: 320mm dia metal tube in chrome plated finish. - Wheel caster: 50mm dia. nylon.			
8	<b>Magazine File, A4, Gray Plastic</b>	25	pcs	500.00	12,500.00




9	<b>MC Low Back Office Chair</b>	1	pc	7,600.00	7,600.00
	<p>☐Dimensions, W58XD64XH101-111cm, black color</p> <p style="text-align: center;"><b>MC Low Back Office Chair</b></p>				
					
	Item Material	<p>Back Rest: Metal Frame Inside With Foam, Covered With Pu Faux Leather            Seat: Plywood With Foam, Covered With Pu Faux Leather            Arm: Chrome Metal Tube, Plywood &amp; Foam Covered With Pu Faux Leather Arm Padding            Gas Lift: 10cm Length Black Gas Lift With Polypropylene (Pp) Plastic Cover            Star Base: Chrome            Wheel Caster: Nylon</p>			
	Color Finish	<p>Seat &amp; Back: Black</p>			
	Features	<p>Assembly Required: Yes            Butterfly Mechanism: 360 Degree Swivel, Adjustable Seat Height, Lock &amp; Tilt</p>			
10	<b>Metal Leg Office Table</b>	1	pc	10,650.00	10,650.00
	<p>☐size, 60 X 60cm, color, walnut, metal leg black</p> <p style="text-align: center;"><b>Metal Leg Office Table</b></p>				
					
	Color	<p>Panels: Walnut            Metal leg: Black</p>			
	Primary Material	<p>- Made of Melamine laminated on Particle board.            - 25mm thick top panel with 0.8mm thick Pvc edging.            - 16mm thick front panel with 0.8mm thick Pvc edging.            - 18mm thick drawer front, side &amp; back panel with 0.45mm thick PVC edging.            - 75mm dia. plastic wirehole cap.            - 16" full extension drawer slide mechanism.            - 1.2mm thick stamped metal sheet Legs in powdercoated finish with 38mm adjustable foot glider.</p>			




11	<b>Metal Storage Shelves</b>	11	pc	7,500.00	82,500.00
	<ul style="list-style-type: none"> <li>☐ Full Steel,</li> <li>☐ 5 layer shelves storage,</li> <li>☐ boltless,</li> <li>☐ keyhole locking system,</li> <li>☐ 500kg capacity,</li> <li>☐ fully adjustable shelves,</li> <li>☐ wire/steel shelves,</li> <li>☐ Plastic floor protectors,</li> <li>☐ powder coated paint,</li> <li>☐ 1830mm H x 914mm W x 406mm D</li> </ul>				
12	<b>Office Bench</b>	4	pcs	3,700.00	14,800.00
	☐ dimension, 1030,420x435mm, color blue				
	<h2>OFFICE BENCH</h2>  				
	<p>Primary Material</p> <ul style="list-style-type: none"> <li>• Rubber wood legs with walnut color with 8 buttons.</li> <li>• Plywood Frame</li> </ul> <p>Special Feature</p> <ul style="list-style-type: none"> <li>• Tufted Buttons and Welt</li> </ul>				
13	<b>Office chair, with arm rest</b>	41	pc	5,000.00	205,000.00
	☐ at least (580mmx600mmx890-990mm)				
	☐ Butterfly Mechanism = 360 Degree Swivel Seat				
	☐ Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric				
	☐ Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric				
	☐ Arm: Polypropylene plastic				
	☐ Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment				



14	<b>Office Sofa Bed</b>	1	pc	14,000.00	14,000.00
	Dimension: 1,800mmx860mmx810mm, Seat Heights 41cm, color: Gray				
	<b>Office Sofa Bed</b>				
					
	<p>Dimension 1800 x 860 x 810 Seat Height: 41cm Primary Material Wood, foam stuff, fabric cover</p>				
15	<b>Office Steel Rack Shelves, 5 Layers</b>	3	unit	10,000.00	30,000.00
	<ul style="list-style-type: none"> <li>☐ Boltless warehouse office Steel Rack Shelves</li> <li>☐ with rubber feet tipings</li> <li>☐ 40cm (layer height) x 120cm (length) x 200cm (height)</li> <li>☐ 5 layer steel rack</li> </ul>				
16	<b>Office Table</b>	14	pc	4,000.00	56,000.00
	<ul style="list-style-type: none"> <li>☐ Laminated Wood,</li> <li>☐ One Long Drawer with 3 Side Drawers,</li> <li>☐ 2 Top Drawers with Locks,</li> <li>☐ color: Gray, Wenge,</li> <li>☐ Dimension: at least W22.75" x L47.25" x H29.5"</li> </ul>				
17	<b>Office table</b>	5	unit	10,000.00	50,000.00
	<ul style="list-style-type: none"> <li>☐ office wooden table</li> <li>☐ with lockable drawers, two sided 3 drawers</li> <li>☐ Dimension: L 63"x W 30" x H 30"</li> <li>☐ Colors: Mahogany</li> </ul>				
18	<b>Office Table Black Walnut, Dimensions, 178.6 X 71.6 X 76cm</b>	1	pc	14,500.00	14,500.00
19	<b>Office Table with 3 drawers</b>	1	unit	14,999.00	14,999.00
	☐ Office Table, 3-drawers side by side, 1 drawer at the center, material: wood/MDF				
20	<b>Office Table with Mobile Pedestal</b>	1	pc	12,500.00	12,500.00
	<ul style="list-style-type: none"> <li>☐ Executive Desk with metal legs,</li> <li>☐ Melamine Table Top Finish</li> <li>☐ Size: 140cm x 70cm x 75cm</li> <li>☐ with center pen tray</li> <li>☐ Mobile pedestal: 3 drawers, H66cm x W40cm x D56cm, Compatible with the table</li> </ul>				





21	<b>Office Visitor's Chair</b>	8	pcs	2,800.00	22,400.00
	☐dimension, W61 X D51 X H84cm, Color Gray				
<h2>Office Visitor's Chair</h2> 					
	Color	<b>Fabric:</b> Gray (OS-309) <b>Metal:</b> Chrome			
	Item Material	<b>Backrest:</b> 13mm thick plywood with 25mm thick foam covered with Polyester fabric. <b>Seat:</b> 13mm thick plywood with 50mm thick foam covered with Polyester fabric. <b>Leg:</b> 19mm dia. x 1.2mm thick metal tube in chrome plating finish.			
22	<b>Open Type Filing Cabinet</b>	8	pc	8,500.00	68,000.00
	☐5 Layer Metal,				
	☐Dimensions: W85cmx D40cmxH185cm,				
	☐Color: Gray,				
	☐Materials: All metal Construction gauge 22				
23	<b>Sala Set, foam type, 3-1-1 with center table</b>	1	set	20,160.00	20,160.00
	☐Sala set, foam type, color dark green or maroon, with table and 1 long chair and 2 small chairs.				
24	<b>Sala Set, Metal, 3-1-1</b>	1	set	20,000.00	20,000.00
	☐Metal frame				
	☐3-seater leather sofa with 2 single chairs,				
	☐Powder Coated paint				
	☐1 center table: Glass top, Metal frame				
25	<b>Senior Executive High back chair</b>	7	pc	10,500.00	73,500.00
	☐double-layer cushion with <b>genuine-delete leatherette</b> armrest,				
	☐with back-rest reclining adjustment and knee tilt mechanism				



26	<b>Slim Drawer (5layers)</b>	<b>2</b>	pc	<b>2,250.00</b>	<b>4,500.00</b>
	<b>Material: Plastic</b>				
27	<b>Sofa, 2 Seater, Fabric, Black, 1335mm W x 800mm D x 860mm H, at least 2 Pillows included</b>	1	set	14,900.00	14,900.00
28	<b>Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White</b>	2	pieces	11,000.00	22,000.00
	<ul style="list-style-type: none"> <li>☐size of the product is W=46CM,L=62CM,H=133CM(1 inch=2.54CM),</li> <li>☐ 37KG Pure steel product.</li> <li>☐The steel thickness of the file cabinet is 0.7-1.2mm</li> <li>☐4 Drawers steel vertical filing cabinet</li> </ul>				
29	<b>Steel Cabinet, 4 drawers, Dark Green</b>	1	pcs	8,500.00	8,500.00
	<ul style="list-style-type: none"> <li>☐at least 45.2x 62 x 133.1cm (LWH)</li> <li>☐Vertical</li> <li>☐preferably dark green color</li> </ul>				
30	<b>Venetians Duo Roller Blinds Curtain, 100*160 cm</b>	3	piece	850.00	2,550.00
	<ul style="list-style-type: none"> <li>☐Product details:</li> <li>◀Venetians Duo Roller Blinds Plain Curtain roller blinds for the living room office home</li> <li>◀Size (W*L): 100x160cm</li> <li>◀100% brand new.</li> <li>◀Good quality.</li> <li>◀DUO ROLER BLINDS (include brackets and screws)</li> <li>◀Curtain &amp; Blind Type: Day Curtain/ Blind</li> <li>◀Color: White</li> <li>◀Environmental protection polyester fabric easy to clean</li> <li>◀Please ensure that the blinds are parallel when pulling</li> </ul>				



31	<b>Venetians Duo Roller Blinds Plain Curtain, 120*160cm</b>	2	piece	1,000.00	2,000.00
	☑Product details:				
	◀Venetians Duo Roller Blinds Plain Curtain roler blinds for the living room office home				
	◀Size (W*L): 120x160cm				
	◀100% brand new.				
	◀Good quality.				
	◀DUO ROLER BLINDS (include brackets and screws)				
	◀Curtain & Blind Type: Day Curtain/ Blind				
	◀Color: White				
	◀Environmental protection polyester fabric easy to clean				
	◀Please ensure that the blinds are parallel when pulling				
32	<b>Venetians Duo Roller Blinds Plain Curtain, 150*160cm</b>	4	piece	1,350.00	5,400.00
	☑Product details:				
	◀Venetians Duo Roller Blinds Plain Curtain roler blinds for the living room office home				
	◀Size (W*L): 150x160cm				
	◀100% brand new.				
	◀Good quality.				
	◀DUO ROLER BLINDS (include brackets and screws)				
	◀Curtain & Blind Type: Day Curtain/ Blind				
	◀Color: White				
	◀Environmental protection polyester fabric easy to clean				
	◀Please ensure that the blinds are parallel when pulling				
33	<b>Venetians Duo Roller Blinds Plain Curtain, 180*160cm</b>	9	piece	1,600.00	14,400.00
	☑Product details:				
	◀Venetians Duo Roller Blinds Plain Curtain roler blinds for the living room office home				
	◀Size (W*L): 180x160cm				
	◀100% brand new.				
	◀Good quality.				
	◀DUO ROLER BLINDS (include brackets and screws)				
	◀Curtain & Blind Type: Day Curtain/ Blind				
	◀Color: White				
	◀Environmental protection polyester fabric easy to clean				
	◀Please ensure that the blinds are parallel when pulling				
	<b>NOTE:</b>				
	<b>If Item size (180*160cm) is not applicable, we also consider Item size (180*180cm)</b>				
34	<b>White Board, 100x150cm</b>	1	piece	4,515.00	4,515.00
	☑Aluminum Frame with movable stand and roller				
35	<b>Zebra Roller Blinds Pleated</b>	22	rolls	1,300.00	28,600.00
	☑Color: Beige				
	☑Size: 120 cm x 160 cm (LxW)				
36	<b>Conference Table with 12 Steel Frame</b>	1	set	35,000.00	35,000.00



	<b>Chair for instruction office</b>				
	Specification				
	Wooden/MDF u-type				
	12 seaters				
	size: 3000 x 1800 x 750mm				
	brand new				
	good quality				
37	<b>L-Shaped Executive table with drawer, side table, and cabinet</b>	1	unit	27,000.00	27,000.00
	built in drawer size: 120 cm(L) x 40cm (D) x 55cm (H)				
	drawers should have soft close mechanism				
	table dimension: 180-200cm x 80-90 cm x 75-76 cm				
	HPL laminated				
	Color: black and brown				
	Brand new, good quality				
38	<b>Multi-Purpose Storage Metal Rack</b>	8	unit	8,500.00	68,000.00
	Specification				
	Boltless				
	5 layer slotted rack				
	size: 1850-2000 mm (H) x 800-900 (W) x 40-45- mm (D)				
	Material: metal				
	Loading weight: at least 40kg per layer				
	Shelves can be adjusted anytime				
39	<b>Student Desk/table, steel frame</b>	2	pcs	5,000.00	10,000.00
	Specification				
	High Gloss white				
	W120 cmx D60 cmx H75cm, material PB				
40	<b>TV Cabinet</b>	1	unit	10,000.00	10,000.00
	Specification				
	Color: black/walnut				
	Length 190-200cm				
	height: 450-480cm				
	depth: 450-500cm finish:hpl				
	material: wood				
	<b>Rebidding (GOODS-21-15)</b>				
41	<b>Zebra Roller Blinds Pleated</b>	13	rolls	1,300.00	16,900.00
	Color: Beige				
	Size: 120 cm x 160 cm (LxW)				
		<b>TOTAL:</b>			<b>1,123,438.00</b>

Sgnd  
**DILBERTO O. FERRAREN**  
BAC Chairman