



0-C-2021-252

Republic of the Philippines
VISAYAS STATE UNIVERSITY
PROCUREMENT OFFICE



REQUEST FOR QUOTATION

PR No: **GF-2021-07-00480** (Page 1 of 1)

Name of Supplier:

Address of Supplier:

Contact No. & E-mail Address:

Canvass No: **C-2021-252**

Date: **09-08-2021**

Mode of Procurement : NP - Small Value Procurement

Delivery Period: **within 15 calendar days from receipt of P.O**

Deadline for Submission of RFQ: **7 Calendar days**

Item No	Articles (Complete description and specification)	ABC	Qty.	Unit	Unit Price	Total Price
1	Upholstery roof for Exhibit booth (10x12ft)	7,000.00	15	piece		
2	Upholstery roof for Tent (16 x 20ft)	17,000.00	7	pieces		
	xxxxxxxxxxxxxxxxxxxx Nothing follows xxxxxxxxxxxxxxxxxxxxxxxx					

FOB (VSU Main, Visca, Baybay City, Leyte)

Authorized By:
JESSAMINE O. ECLEO
Head, Procurement Office

Canvassed By:
LESTER LAYOLA / BRYAN REBUYAS
Canvasser

Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for

Printed Name & Signature of Supplier)

**Please see attached specification*

End-User: HELVMU
Purpose: For university use

- Baybay Ormoc Manila
- Tacloban Samar Cebu
- Leyte So. Leyte Davao

Control No: _____

Instructions:

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC will be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Requirements:

- Business Permit
- Philgeps Registration No.
- Income / Business Tax Return