



0-C-2022-329



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 OFFICE OF THE HEAD FOR PROCUREMENT

REQUEST FOR QUOTATION

PR No: **GF-2022-06-00840 (Page 1 of 2)**Canvass No: **C-2022-329**Date: **06-23-2022**

Name of Supplier:

Mode of Procurement : Shopping - A NP-SVP

Address of Supplier:

Delivery Period: **within 15 calendar days from receipt of P.O**

Contact No. & E-mail Address:

Deadline for Submission of RFQ: **7 Calendar days**

Item No	Articles (Complete description and specification)	Offered Brand and Model**	ABC	Qty.	Unit	Unit Price	Total Price	FOB (VSU Main, Visca, Baybay City, Leyte)	Authorized By:
1	Accommodation and Meals Package*		4,500.00	20	pc				JESSAMINE C. ECLEO Head, Procurement
	XXXXXXXXXXXXXXXXXXXX Nothing follows XXXXXXXXXXXXXXXXXXXX								Canvassed By:
									LESTER G. LAYOLA Canvasser
									Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for
									(Printed Name & Signature of Supplier)

*Please see attached specification

**If item does not have a brand/model specify "brandless" or "ordinary" or the place of origin of the item or a picture of the item, whichever is convenient to you.

End-User: GRC

Purpose: Accommodation and Meal package for GAD Agenda Planning Workshop on June 28-29, 2022 and must be or near Tanauan, Leyte

- | | | |
|-----------------------------------|------------------------------------|---------------------------------|
| <input type="checkbox"/> Baybay | <input type="checkbox"/> Ormoc | <input type="checkbox"/> Manila |
| <input type="checkbox"/> Tacloban | <input type="checkbox"/> Samar | <input type="checkbox"/> Cebu |
| <input type="checkbox"/> Leyte | <input type="checkbox"/> So. Leyte | <input type="checkbox"/> Davao |

Instructions:

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC or with no indicated brand and model shall be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Requirements:

- Business Permit
- PHILGEPs Registration No.
- Income / Business Tax Return

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SPECIFICATION

Item #	Item Name	Remarks (from End User)
1	Accommodation and Meals Package	
Full Specification Accommodation and Meal package per person for GAD/GRC Training/Workshop/Seminar for 2 days and 1 night. Inclusions: Room accommodation Venue and Sounds Internet Connection Snacks & Coffee/Water Meals		Sample Image <i>No Image Attached</i>