



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
**PROCUREMENT OFFICE**

**REQUEST FOR QUOTATION (RFQ)**

PR No: GF-20-01-0216

Canvass No.: C21-04-0080

Date: 04/21/21

Name of Supplier: \_\_\_\_\_

Mode of Procurement: **NP - 2 Failed Bidding**

Address of Supplier: \_\_\_\_\_

Delivery Period: **within 15 calendar days from receipt of P.O**

Contact No. & E-mail Address: \_\_\_\_\_

Deadline for Submission of RFQ: **7 Calendar days**

Item No.	Articles (Complete description and specifications)	ABC/Unit	Qty.	Unit	Unit Price	Total Price
1	Mixer Console with Equalizer 8 input microphone	85,400.00	1	set/s		
	Amplifier, (3-band EQ), 1 pc. 700 watts					
	Speaker 15 YS, 2 pcs., 3-way 15", 800 watts					
	Shielded Wire					
	Dynamic Microphone wire, (15 mtrs)					
	Drive Rock, 220V-240V					
	EQ Stereo					
	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX					

**FOB (VSU Main, Visca, Baybay City, Leyte)**

Authorized by:

*Jessamine C. Ecleo*  
**JESSAMINE C. ECLEO**  
 Head, Procurement

Canvassed by:

*Lester Layola/Bryan Rebuyas*  
**LESTER LAYOLA/BRYAN REBUYAS**  
 Canvasser

Signature of Authorized Canvasser  
 I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for

(Printed Name & Signature of Supplier)

End-User: DMP  Baybay  Ormoc  Tacloban  Manila

Purpose: For office use.  Samar  Leyte  So. Leyte  Cebu  Davao

Control No.: \_\_\_\_\_

**Instructions:**

- 1) Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- 2) Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- 3) Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- 4) Quotations that are above the set ABC will be rejected.
- 5) Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

**Documentary Requirements:**

1. Business Permit
2. Philgeps Registration No.
3. Income / Business Tax Return