



Republic of the Philippines
VISAYAS STATE UNIVERSITY
PROCUREMENT OFFICE

REQUEST FOR QUOTATION (RFQ)

PR No: GF20-01-0401 - B

Canvass No.: C21-03-0060

Date: 03/30/21

Name of Supplier: _____

Mode of Procurement: NP - 2 Failed Bidding

Address of Supplier: _____

Delivery Period: *within 15 calendar days from receipt of P.O*

Contact No. & E-mail Address: _____

Deadline for Submission of RFQ: 7 Calendar days

Item No.	Articles (Complete description and specifications)	ABC/Unit	Qty.	Unit	Unit Price	Total Price
1	Sewing Machine	15,800.00	5	unit/s		
	32 built-in stitch patterns					
	fully automatic 1-step buttonhole					
	Automatic needle threader					
	Top drop-in bobbin with clear view cover					
	Extra high sewing speed					
	heavy duty metal frame					
	Stainless steel bed plate					
	drop feed					
	xx					

FOB (VSU Main, Visca, Baybay City, Leyte)

Authorized by:

Jessamine C. Ecleo
JESSAMINE C. ECLEO
 Head, Procurement

Canvassed by:

Lester Layola/Bryan Rebuyas
LESTER LAYOLA/BRYAN REBUYAS
 Canvasser

Signature of Authorized Canvasser
 I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for

(Printed Name & Signature of Supplier)

End-Use: VSUIHS Baybay Ormoc Tacloban Manila Samar Leyte So. Leyte Cebu Davao

Purpose: For VSHIHS-Junior high school use. Control No.: _____

Instructions:

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC will be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Requirements:

- Business Permit
- Philgeps Registration No.
- Income / Business Tax Return