Republic of the Philippines
VISAYAS STATE UNIVERSITY
PROCUREMENT OFFICE

REQUEST FOR QUOTATION (RFQ)

PR No: gf2021-05-00214 & 284

Canvass No.: C21-04-0095 **Date:** 06/15/21

Name of Supplier: _____

Mode of Procurmen t NP - SVP

Address of Supplier: _____

Delivery Period: ***within 15 calendar days from receipt of P.O***

Contact No. & E-mail Address: _____

Deadline for Submission of RFQ: **7 Calendar days**

Item No.	Articles (Complete description and specifications)	ABC/Unit	Qty.	Unit	Unit Price	Total Price
1	Globe Pre-paid Cell Card, 500Php	550.00	51	pc/s		
	At least 6 months expiry from delivery date (prcrtc 26, vicarp 25)					
2	Smart Prepaid Cell Card, 500Php	550.00	51	pc/s		
	At least 6 months expiry from delivery date(prcrtc 26, vicarp 25)					
3	Globe Pre-paid Cell Card, 300Php	330.00	20	pc/s		
	At least 6 months expiry from delivery date (prcrtc)					
	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx					

FOB (VSU Main, Visca, Baybay City, Leyte)

Authorized by:

JESSAMINE O. ECLEO
Head, Procurement

Canvassed by:

LESTER LAYOLA/BRYAN REBUYAS
Canvasser

Signature of Authorized Canvasser
I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for

(Printed Name & Signature of Supplier)

End-User: Various Offices [ ] Baybay [ ] Ormoc [ ] Tacloban [ ] Manila

Purpose: For office use. [ ] Samar [ ] Leyte [ ] So. Leyte [ ] Cebu [ ] Davao

Control No.: _____

Instructions:

1) Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
2) Accomplish this RFQ correctly and accurately. Please put initials for erasures.
3) Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
4) Quotations that are above the set ABC will be rejected.
5) Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Requirements:

1. Business Permit
2. Philgeps Registration No.
3. Income / Business Tax Return