



BID BULLETIN 01

Date: 12 July 2021

Project Title: Repair of Coop Building (INFRA-21-04)

Location: VSU Main, Visca, Baybay City, Leyte

Bidders are hereby informed/reminded of the following addendums/amendments/clarifications:

I. TECHNICAL COMPONENT ENVELOPE	
Class "A" Documents	
<u>Legal Documents</u>	
<input type="checkbox"/>	a. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or
<input type="checkbox"/>	b. Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; and
<input type="checkbox"/>	c. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and
<input type="checkbox"/>	e. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR). Note: If bidder submits requirement (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages), submission of requirements (b), (c), and (e) shall be optional.
<u>Technical Documents</u>	
<input type="checkbox"/>	f. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
<input type="checkbox"/>	g. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules (at least PhP 1,125,175.09); and
<input type="checkbox"/>	h. Philippine Contractors Accreditation Board (PCAB) License (at least Small B); or Special PCAB License in case of Joint Ventures; and registration for the type and cost of the contract to be bid; and
<input type="checkbox"/>	i. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and
	j. Project Requirements, which shall include the following:



<input type="checkbox"/>	a. Organizational chart for the contract to be bid;
<input type="checkbox"/>	b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (<i>as specified in the Bid Data Sheet</i>);
<input type="checkbox"/>	c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be (<i>as specified in the Bid Data Sheet</i>); and
<input type="checkbox"/>	k. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
<u>Financial Documents</u>	
<input type="checkbox"/>	l. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and
<input type="checkbox"/>	m. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) (<i>at least PhP 2,250,350.17</i>).
<u>Class "B" Documents</u>	
<input type="checkbox"/>	n. If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
I. FINANCIAL COMPONENT ENVELOPE	
<input type="checkbox"/>	o. Original of duly signed and accomplished Financial Bid Form; and
<u>Other documentary requirements under RA No. 9184</u>	
<input type="checkbox"/>	p. Original of duly signed Bid Prices in the Bill of Quantities; and
<input type="checkbox"/>	q. Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
<input type="checkbox"/>	r. Cash Flow by Quarter.

Preparation of Electronic Bid (for bidders who prefer electronic bid submission)

1. Convert all documents into Portable Document Format (PDF) and should be printable.
2. Properly label all documents for prompt identification. Filename of documents, whichever are applicable to the bidder, should be as follows:

Document	Filename (in PDF form)
1. PhilGEPS Certificate of Registration (Platinum)	PhilGEPS
2. Registration Certificate (SEC/DTI)	Registration Certificate



3. Mayor's/Business Permit	Mayor's-Business Permit
4. Tax Clearance	Tax Clearance
5. Statement of On-Going Government & Private Contracts	Statement of On-Going Contracts
6. Statement of Bidder's Single Largest Completed Contract	SLCC
7. PCAB License	PCAB License
8. Organizational Chart for the contract to be bid	Organizational Chart
9. List of contractor's key personnel	List of Contractor's Personnel
10. List of contractor's major equipment units	List of Contractor's Equipment
11. Original duly signed Omnibus Sworn Statement (OSS)	Omnibus Sworn Statement
12. Audited Financial Statements	Audited Financial Statements
13. Bid Security	Bid Security
14. Financial Bid Form	Bid Form
15. Bid prices in the Bill of Quantities	Bill of Quantities
16. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid	Detailed Estimates
17. Cash flow by quarter or payment schedule	Cash Flow

3. Create two (2) folders that are password-protected. The first folder should contain all requirements under Technical Component checklist as presented under Section IX. The second folder should contain all requirements under Financial Component checklist.

4. Compress the two (2) folders and name as follows: a) first folder: **Technical Documents**, b) second folder: **Financial Documents**.

5. Email the 2 compressed folders to Ms. Jessamine C. Ecleo at jessamine.ecleo@vsu.edu.ph before the deadline (19 July 2021, 8:30 AM)

I. Changes in the Bidding Documents

Title of Bid Proposal Form *(Please see attached form)*

Original	Amendment
SUBJECT : DETAILED ESTIMATES (For Ceiling & Roofing Works, Internal partition Wall, Floor Tiles & Toilet works Only)	SUBJECT : DETAILED ESTIMATES

Sgnd
DILBERTO O. FERRAREN
BAC Chairman

[illegible]

DESCRIPTION	QTY	UNIT	UNIT COST			TOTAL UNIT COST	TOTAL	OVERHEAD/ CONT	TAX	PROFIT	TOTAL
			MATERIALS	LABOR	TOOLS/EQUIP		AMOUNT (DC)				BID AMOUNT
80 Ampere Circuit Breaker - 3P	1	pc.									
Circuit Board @ 12 branch	1	pc.									
Ground Rod	1	pc.									
									Sub-Total (9.0):		0.00
GRAND TOTAL:			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00

Submitted by:

Contractor