



**GRADUATE SCHOOL**  
**Visayas State University**  
Visca, Baybay City, Leyte 6521-A, Philippines  
Email add: gs@vsu.edu.ph

**REQUEST FOR CHANGE OF SCHEDULE OF EXAMINATION**

DR. ANABELLA B. TULIN  
Dean, Graduate School  
Visayas State University

Dear Dr. Tulin;

This is to request for change of schedule of my \_\_\_\_\_  
(type of examination)

examination scheduled on \_\_\_\_\_ to \_\_\_\_\_  
(date of scheduled examination)

\_\_\_\_\_ for the reason (s) stated below:  
(new examination schedule)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Very truly yours:

\_\_\_\_\_  
Name  
\_\_\_\_\_

Noted:

Degree/Course

GAC Members:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:

**ANABELLA B. TULIN**  
Dean, Graduate School