**RECOMMENDATION FOR RENEWAL OF APPOINTMENT**

**OF THE GRADUATE FACULTY**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Rank:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department/Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employment Status: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Employed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Field of Discipline: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Educational Attainment:**

Degree Finished Major Field Institution Year Graduated

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

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Number of major students served as major adviser: undergraduate graduate

Number of peer-reviewed publications:\*

Graduate Faculty of another institution before joining VSU? Yes No

If yes, in what institution? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Graduate Courses to be handled**:

1st Sem 2nd Sem Summer

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**Recommending Approval for Appointment as:**

[ ] Teaching Graduate Faculty Member Permanent Temporary

[ ] Graduate Research Adviser in the field of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent Temporary

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

*Immediate Supervisor Date*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

*Department Head Date*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

*Dean, Graduate School Date*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

*Vice President for Academic Affairs Date*

**Approved:**

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_*

*University President Date*

*Requirements:*

***For Teaching Faculty*** *(1) TOR\* (2) Xerox copy of Appointment \* (3) Teaching Performance of at least 1 yr.(maybe be waived for those be given Temp Appointment)*

***For Graduate Research Adviser*** *(1)Must satisfy the aboved requirements for Teaching Faculty (2)Must be at least Assistant Prof. (3)Must have at least one of the following : (a) Has served as member of the GAC of at least three graduate students (b) has published at least 4 scientific papers in referred journals. The requirement of four publications may, however, be reduced to two (2) for lack of qualified faculty who can advise students in a highly specialized field*\_\_

*\*Please attach list for original appointment*

*\****\* Indicate N/A or NONE for fields not applicable**