



VISAYAS
STATE UNIVERSITY

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Supply and Delivery of Office and Janitorial Supplies and Other General Merchandise Products (VSU-GOODS-24-24)

Government of the Republic of the Philippines

March 18, 2023; 9:00 AM

**BAC Conference Room, VSU Market, Visca, Baybay City, Leyte
and via Zoom**

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



INVITATION TO BID FOR SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES AND OTHE GENERAL MERCHANDISE PRODUCTS

- The *Visayas State University* through the *GF, STF, TF 2024* intends to apply the sum of *Six Million Nine Hundred Eighty Thousand Pesos (PhP 6,980,000.00)* being the ABC to payments under the contract for *Supply and Delivery of Office and Janitorial Supplies and Other General Merchandise Products (VSU-GOODS-24-24)*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The *Visayas State University*, through the *GF, STF, TF 2024* intends to apply the following ABC per item to payments under the contract for each item, to wit:

Item #	Description	Unit	Qty	ABC/Unit (Pesos)	Total ABC (Pesos)
1	2 ply Toilet Paper	roll	35	30.00	1,050.00
2	360° Rotatable Spin Mop with Handle	unit	6	1,700.00	10,200.00
	<i>Easy Magic Floor Spin Mop Microfiber Rotating Head</i>				
	<i>100% Brand New and High Quality</i>				
	<i>Easy to install • Super-absorbent</i>				
	<i>360 Easy Magic Floor Spin Mop Microfiber Rotating Head with stainless drainer</i>				
3	4 Layer File Tray (Office Organizer)	unit	8	500.00	4,000.00
	<input checked="" type="checkbox"/> <i>Folder Storage Box</i>				
	<input checked="" type="checkbox"/> <i>Date Document Storage Shelf</i>				
	<input checked="" type="checkbox"/> <i>Product Color: Black</i>				
	<input checked="" type="checkbox"/> <i>Product Description:</i>				
	◀ <i>All Metal material</i>				
	◀ <i>Firm</i>				
	◀ <i>Durable</i>				
	<input checked="" type="checkbox"/> <i>Easy to assemble</i>				
	<input checked="" type="checkbox"/> <i>Not easy to shake</i>				
	<input checked="" type="checkbox"/> <i>Hollow out design</i>				
	<input checked="" type="checkbox"/> <i>Ventilated and Dry</i>				
	<input checked="" type="checkbox"/> <i>Not easy to accumulate dust</i>				
4	40 sheets effortless Heavy Duty Stapler paper book binders stapling machine standard school office s	pc	1	1,000.00	1,000.00
	<i>Stapling Thickness: 40 Sheets</i>				
	<i>Uses 24/8mm and 26/8mm staples</i>				
	<i>Material: Plastic, Metal</i>				
	<i>Size: approx. 15x4x9.5cm/5.91x1.57x3.74in</i>				
	<i>Optional Colors: Light Gray, Deep Gray, Black</i>				
	<i>Quantity: 1 Pc</i>				
5	7 in 1 set Office Supplies Organizer	unit	4	500.00	2,000.00
	<input checked="" type="checkbox"/> <i>Packing: 1 X 1pc storage rack</i>				



	☑Color: black				
	☑Size: 22cm x 14cm x 12.7cm				
	☑Material: stainless steel + metal mesh				
	☑Design: 7in1 metal grid with drawer				
	☑Suitable for: pens, school supplies, cosmetics, remote control, etc.				
	☑Features:				
	1. With classification, finishing functions				
	2. Simple and Beautiful				
	3. Suitable for Offices, Schools, Factories, etc.				
	4. Large Capacity				
	5. Multi-functional				
	6. Can Put Pens, Cards, etc.				
6	A4 Cutting Tool Trimmer Guillotine Cutter Home Office	unit	1	500.00	500.00
	Material: High quality steel, aluminum, wooden base, plastic handle				
	Package dimensions: Base plate part: 32x25x5 cm / 12.6x9.84x1.97in				
	Total length of handle: 47 cm / 18.5in				
	Suitable for cutting paper: A4 and other papers of same size, photo or office cutting				
	Heavy Duty				
7	A4 Matte Photo Paper	pack	36	70.00	2,520.00
	☑20 sheets per pack; 140 gsm; double-side				
8	A4 Photo Paper	pack	36	150.00	5,400.00
	☑No Backprint, Photopapers				
	☑Size: A4 (8.25in x 11.75in)				
	☑Content: 20 Sheets / pack				
	☑Thickness: 230gsm				
	☑Kind: Gloss				
9	Absorbent Cotton Roll 400g	roll	5	450.00	2,250.00
	Quality cotton products that guarantee superior absorbency and made from 100% pure and natural fibers absorbs more liquid and faster than synthetic fibers				
10	Acetate, transparent, gauge #4, approx. 50m/roll	roll	4	1,400.00	5,600.00
11	Acetate, transparent, gauge #6, approx. 50m/roll	roll	5	1,700.00	8,500.00
12	Acetate, transparent, gauge #8, approx. 50m/roll	roll	2	2,940.00	5,880.00
13	Air Freshener, Lavender Scent	pc	11	200.00	2,200.00
	Air Freshener Lavender 180g Fresh Gel				
14	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pc	124	200.00	24,800.00
15	Alcohol, Isopropyl, 70% solution, 500mL, pump type	btl	10	250.00	2,500.00



16	Alcohol, Ethyl, 70% solution, 500mL	btl	739	125.00	92,375.00
	☑Eliminates at least 99.9% of germs				
	☑Safe on skin				
	☑At least 70% solution Rubbing alcohol				
	☑Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan				
	☑Brand offer should be at least 10 years in the market				
	☑at least 5 years expiry				
17	Alcohol, Ethyl, 75% solution, 1 gallon	gal	7	650.00	4,550.00
18	Alcohol, Isoprophyl, 70% solution, 500ml pump type	btl	26	250.00	6,500.00
19	Alcohol, Isoprophyl, 90% solution	gal	4	600.00	2,400.00
20	Alcohol, Isopropyl, 70% solution, 500mL	btl	212	140.00	29,680.00
21	Anti-Slip Checkered Plate Rubber Matting with Backing	sq.m.	27	250.00	6,750.00
22	Apron, Plastic, for Adult	pc	2	120.00	240.00
23	Ballpen 50 Pieces, Blue	box	38	500.00	19,000.00
	<i>Specification:</i>				
	<i>Line Weight: 0.5mm</i>				
	<i>Ink Type: Oil gel ink</i>				
24	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 40.5cm diameter, any Color	pc	3	205.00	615.00
25	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 45cm diameter, any Color	pc	2	230.00	460.00
26	Bathroom Deodorizer, with holder, at least 100g, any scent	pc	306	80.00	24,480.00
27	Battery, Alkaline Double AA (4pcs)	pc	3	454.00	1,362.00
	<i>Max Size AA Alkaline Battery (4pcs)</i>				
	<i>100%- ORIGINAL</i>				
	<i>100%- BRAND NEW</i>				
	<i>Size: AA</i>				
	<i>Long Lasting Power</i>				
	<i>4 pc pack</i>				
28	Battery, Alkaline, 9 volts	pc	10	210.00	2,100.00
29	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	251	130.00	32,630.00
30	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	132	140.00	18,480.00
31	Battery, Alkaline, Size: C, 2pcs/pack	pack	28	95.00	2,660.00
32	Battery, Alkaline, Size: D, Black, 2 pcs/pack	pack	12	265.00	3,180.00
33	Battery, Rechargeable Double AA	pc	3	487.00	1,461.00
	☐Model Number : AA				
	☐Type : NI-MH				
	☐Certification : CE				
	☐Nominal Capacity : at least 2800mah				
	☐Size : AA				



	Voltage : 1.2v				
	Rechargeable : Yes				
34	Battery, Rechargeable, 9 volts	pc	9	600.00	5,400.00
35	Battery, Rechargeable, AA (4pcs) w/ Charger	set	3	3,680.00	11,040.00
	Input: AC100-240V 50-60Hz				
	Output: DC1.5 V AA 550mA x4 / AAA 275mA x4				
	Charging Control: checks voltage and temperature of battery automatically				
	Indicator: LED x 4				
	Charging: ON, Fully charged: OFF				
	Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3, 4 cells				
36	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	pack	5	785.00	3,925.00
37	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	pack	5	785.00	3,925.00
38	Bed Pad, Matrimonial bed	pc	18	2,000.00	36,000.00
	*water proof				
	*washable				
	*soft				
	*good quality				
	*96" x106" (244cm x269cm)				
39	Bed Pad, Single bed	pc	105	1,500.00	157,500.00
	*water proof				
	*washable				
	*soft				
	*good quality				
	*70" x102" (178cm x259cm)				
40	Binder Clip, 1.5", black	pc	62	7.50	465.00
41	Binder Clip, 2", black	pc	70	8.50	595.00
42	Binder Clip, 2-inch, 12 pcs/box	box	39	100.00	3,900.00
	- Extra Large Binder Clips 2-Inch (12pcs/box), Big Paper Clamps for Office Supplies, Black				
43	Binder, file, 14" lever arch file folder w/ ring binder & metal pull, new black color	pc	1	250.00	250.00
44	Bleach Lemon 250mL/btl	btl	22	25.00	550.00
45	Bleach, cleaner, 1 gal.	gal	5	220.00	1,100.00
46	Bleach, liquid, 99.9% antibac, 1 gallon	gal	17	220.00	3,740.00
47	Bleach, liquid, 99.9% antibac, 1 gallon	gal	13	300.00	3,900.00
48	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gal	37	220.00	8,140.00
49	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gal	9	300.00	2,700.00
50	Blue Rubber Mat	pc	6	580.00	3,480.00
	Rubber Yoga Mat				
	HIGH-PERFORMANCE GRIP				
	SWEAT ABSORBENT				



	ANTI-SLIP TECHNOLOGY				
	SIZE 180cm x 63cm				
	WEIGHT 2.6kg				
	MATERIAL Microfiber Suede and Natural Rubber				
	Color: Midnight Blue				
51	Book Cloth (Red)	meter	15	500.00	7,500.00
52	Book Cloth, (Brown)	meter	15	500.00	7,500.00
53	Book Cloth, (Dark Blue)	meter	15	500.00	7,500.00
54	Book Cloth, (Yellow)	meter	15	500.00	7,500.00
55	Book Cloth, Black	yard	3	130.00	390.00
56	Book Cloth, Light Gray	meter	15	500.00	7,500.00
57	Book Ends, Metal, Big (approx. 13x15x25cm), at least 400g	pair	10	162.00	1,620.00
58	Book Ends, Metal, Medium (approx. 13x15x20cm), at least 350g	pair	8	105.00	840.00
59	Book Stand/Organizer	pc	10	130.00	1,300.00
	<i>Metal Bookends Stand Desk Organizer, Book Holder</i>				
60	Broom	pc	10	100.00	1,000.00
	<i>Multifunctional Magic Broom Clean Floor Surface Remove Dirt Hair Household Silicone Mop FREE MOUNT</i>				
61	Broom and Dustpan Set	set	9	600.00	5,400.00
62	Broom, Plastic, with long steel handle (approx. 140cm), for ceiling	pc	10	420.00	4,200.00
63	Broom, Soft (Tambo), Large, Heavy Duty	pc	157	250.00	39,250.00
64	Broom, Stick Broom, Tukog	pc	135	50.00	6,750.00
	☑ Good Quality Broom Stick				
	☑ Approx. 370pcs per stick bundle				
65	Bundy Clock	unit	2	10,500.00	21,000.00
	· 2-color printing accurately identifies tardiness				
	· Power failure backup battery				
	· Supports 12hr or 24hr time format				
	· Automatic card feed and release				
	· Automatic column shifting				
	· Time programmable alarm with musical melody				
	· For a maximum of 100 employees				
	Power Supply: AC220V / 230V (50 / 60Hz)				
	Power Consumption: Min. 3W; Max. 20W				
	Printing Speed: 26 timed per minute (max.)				
	Mounting Type: Wall-mount or Desk-mount				
66	Bundy Clock Time Card	pack	2	250.00	500.00
	Standard Time Card for Bundy Clocks.				
	> Standard Time Card				
	> 3.35 x 7.48 inches (L x H)				
	> 6 Columns > 100 pcs per pack				
67	Cable Tie, 8", 100 pcs/pack	pack	2	110.00	220.00



	<i>2.5 x 200mm (Width x length)</i>				
68	Calculator, desktop-type, 12 digits, 2-way power, plastic keys	unit	20	530.00	10,600.00
69	Calculator, heavy duty, 12 digit display solar and battery	pc	6	500.00	3,000.00
70	Calculator, mini-printer type, 12digits AC/DC power w/ ink roller & adaptor	unit	1	2,500.00	2,500.00
71	Calculator, scientific ,10+2 digits, 2 line display, at least 240 functions	unit	8	1,350.00	10,800.00
72	Car Freshener, Gel, at least 70g, Lemon/Orange scent	can	34	300.00	10,200.00
73	Carbon Paper, Ordinary, Legal, 100 pcs/box	box	1	150.00	150.00
74	Cartolina, US, Black, at least 160gsm	pc	10	20.00	200.00
75	Cartolina, US, Blue, at least 160gsm	pc	22	20.00	440.00
76	Cartolina, US, Gold, at least 160gsm	pc	25	20.00	500.00
77	Cartolina, US, Gold, at least 180 gsm	pc	100	20.00	2,000.00
78	Cartolina, US, Green, at least 160gsm	pc	50	20.00	1,000.00
79	Cartolina, US, Light Blue, at least 160gsm	pc	5	20.00	100.00
80	Cartolina, US, Light Green, at least 160gsm	pc	5	20.00	100.00
81	Cartolina, US, Neon Orange, at least 160gsm	pc	10	20.00	200.00
82	Cartolina, US, Orange, at least 160gsm	pc	2	20.00	40.00
83	Cartolina, US, Pink, at least 160gsm	pc	10	20.00	200.00
84	Cartolina, US, Red, at least 160gsm	pc	25	20.00	500.00
85	Cartolina, US, White, at least 160gsm	pc	335	20.00	6,700.00
86	Cartolina, US, Yellow, at least 160gsm	pc	27	20.00	540.00
87	Cartolina, Vellum, Green, at least 180gsm	pc	2	40.00	80.00
88	Cartolina, Vellum, US White	pc	7000	40.00	280,000.00
89	Certificate Holder (A4)	pc	200	65.00	13,000.00
90	Certificate Jacket A4	pc	240	65.00	15,600.00
	<i>Certificate Jacket A4</i>				
	<i>Blue in color</i>				
91	Chalk, Colored, Dustless, 12 pcs/box	box	15	30.00	450.00
92	Chalk, White, Dustless, 100 pcs/box	box	58	75.00	4,350.00
93	Chip Board/Paste Board No. 40	sheet	80	65.00	5,200.00
	<i>97L x 66.5W</i>				
94	Chlorine Granules 70% 1 drum, 40KG	drum	1	10,000.00	10,000.00
	<i>High solubility : 90% or above dissolve within 3 minutes.</i>				
	<i>White granular compound containing as the principal ingredient, more than 65% calcium hypochlorite Ca (ClO)</i>				
95	Chlorine Granules, 1kg/pack	pack	1	250.00	250.00
96	Chopping Board (Plastic)	pc	1	200.00	200.00
	<i>made of Plastic 22 cm x 34 cm</i>				
97	Cleaner, Glass, 500mL, spray type, any scent	btl	94	220.00	20,680.00
98	Cleanser, Powder, 500g, any scent	btl	50	80.00	4,000.00
99	Clear Book (Display Book), Refillable, Legal, 20 shts, any color	pc	21	80.00	1,680.00



100	Clear Book Refills, A4 (10pcs/set)	set	1	40.00	40.00
101	Clear Book Refills, Legal (10pcs/set)	set	1	45.00	45.00
102	Clear Packaging Tape, 2"	pc	8	80.00	640.00
103	Clear Plastic Wrap 100 square feet, 30M×30cm	roll	10	100.00	1,000.00
104	Clip Board, Plastic, with PVC Cover, A4, any color	pc	2	200.00	400.00
105	Clip Board, Plastic, with PVC Cover, Long, any color	pc	10	230.00	2,300.00
106	Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	box	181	25.00	4,525.00
107	Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	box	90	30.00	2,700.00
108	Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	box	98	60.00	5,880.00
109	Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	box	133	75.00	9,975.00
110	Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	box	83	25.00	2,075.00
111	Clip, Metal Bulldog, 1-1/2" (approx. 38.1mm), 12 pcs/box	box	11	55.00	605.00
112	Clip, Metal Bulldog, 2-1/2" (approx. 63.5mm), 12 pcs/box	box	10	150.00	1,500.00
113	Clip, Metal Bulldog, 3" (approx. 76.2mm), 12 pcs/box	box	10	200.00	2,000.00
114	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	box	94	20.00	1,880.00
115	Cloth, Cotton (For Table Cloth), Mint Green, 18 meters (60 width)	meter	18	200.00	3,600.00
116	Coffee Maker Machine, Touch-Screen 10-cups Programmable with Glass Carafe, Stainless Steel	pc	1	2,300.00	2,300.00
117	Coffee/Tea Mug with Saucer Plate	set	70	550.00	38,500.00
	☐7 oz or 210ml				
	☐Set of 6				
	☐Porcelain				
	☐Plain white				
	☐All must be uniform in color, size, and style				
118	Color Paper A4	pack	1	275.00	275.00
	<i>Color A4 paper size: 297mm x 210mm, thickness: 10mm, packing: 100 sheets/pack.</i>				
	<i>The 10 colors A4 paper have yellow, lilac, pink, red, light green, dark green, light yellow, orange, dark blue, light blue.</i>				
119	Computer/Paint Brush, 1.5"	pc	18	25.00	450.00
120	Concentrate Antibac Dishwashing Liquid refill, 375ml	pack	37	250.00	9,250.00
121	Cork Board	unit	1	4,000.00	4,000.00
	<i>Wall mounted</i>				
	<i>without aluminum Frame</i>				



	120 x 80 cm				
122	Cork Board, Wall Mount, w/ aluminum frame, 3' x 4'	pc	1	1,640.00	1,640.00
123	Cork Board, Wall Mount, w/ aluminum frame, 4' x 5'	pc	1	2,500.00	2,500.00
124	Correction Pen, rolling ball-metal tip	pc	19	220.00	4,180.00
125	Correction Tape, 10 meters x 5mm wide	pc	38	45.00	1,710.00
126	Correction Tape, 8m x 5mm wide	pc	376	40.00	15,040.00
127	Cotton, 400g	pack	43	300.00	12,900.00
128	Crayons, 48 colors	box	5	200.00	1,000.00
129	Heavy color oil paint stick Crayons, 48 colors	box	30	400.00	12,000.00
130	Cutter, Big, durable & light aluminum die-cast grip, auto-lock slider, built-in blade snapper, approx. 3x8x22cm (Heavy Duty)	pc	1	520.00	520.00
131	Cutter, Big, Plastic (Ordinary), w/ lock	pc	19	30.00	570.00
132	Cutting Mat, self-healing rubber, green, A4	pc	3	220.00	660.00
133	Data File Box/ Box File/ Magazine Box Made of Chipboard Size: 15.5"x9.5"x4.5" Color: Yellow	pc	24	150.00	3,600.00
134	Data filer A4 Size	pc	20	250.00	5,000.00
135	Data filer box, double, 11 x 40 x 24cm	pc	53	500.00	26,500.00
136	Data Filer, Big size, Legal	pc	189	500.00	94,500.00
137	Datafiler	pc	21	250.00	5,250.00
	23cm H x 14cm W x 44cm D				
138	Date stamp, 10 years advance or more	pc	1	200.00	200.00
139	Deodorizer (Paradichlorobenzene) Lemon, Refill 100g	pc	10	50.00	500.00
140	Desk Tape Dispenser	pc	2	500.00	1,000.00
	<i>Desk Tape Dispenser, Masking Tape Dispenser, Dual Core, Heavy Duty, Large size Random Colors</i>				
	<i>Sold Individually</i>				
	<i>Size: 8.4 x 3.5 x 4.25 inches; Holds standard clear tape.</i>				
	<i>Product Color: Black or Blue</i>				
	<i>Dual Core. Holder fits 1" and 3" Core; Interchangeable 1" core and 3" core, use them for small tapes and big tapes at any time.</i>				
	<i>Rust-proof stainless steel serrated edge blade. Width up to 1.25 inch. It lasts long and cuts off the tape immediately and neatly.</i>				
141	Desk Tray, Metal, Double, Black, Dimension: approx. 18 x 25 x 38cm	pc	6	500.00	3,000.00
142	Desk Tray, Metal, Triple, Black, Dimension: approx. 30 x 25 x 38cm	pc	1	820.00	820.00
143	Desk Tray, Plastic, Triple, Dimension: approx. 13 x 28 x 38cm, any color	pc	7	550.00	3,850.00
144	Detergent Soap Powder with Antibacterial, 500g	pack	108	60.00	6,480.00



145	Detergent soap, Powder, reusable bucket/tub (10kg)	pail	9	1,300.00	11,700.00
146	Dipper, Big	pc	40	50.00	2,000.00
147	Dishwashing Liquid Soap, Refill 350ml	pack	106	150.00	15,900.00
	<i>Concentrated Dishwashing Liquid Antibac with Power of Safeguard, 350ml</i>				
148	Dishwashing Paste	pc	26	70.00	1,820.00
	<i>Kalamansi 400g;</i>				
149	Dishwashing Sponge	pc	103	35.00	3,605.00
150	Disinfectant Cleaner, multi-surface, scented	gal	21	420.00	8,820.00
151	Disinfectant Spray, 170g	can	110	280.00	30,800.00
152	Disinfectant Spray, 340g	can	22	465.00	10,230.00
153	Disinfectant spray, 400gms, lavender moist	tube	16	500.00	8,000.00
154	Disposable paper plate, approx. 9 inches, at least 50 pcs. per pack	pack	2	100.00	200.00
155	Document Storage Box / Document Filing Case, plastic, transparent, Legal (36x27x4.5cm)	pc	7	445.00	3,115.00
156	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill (12Pcs), BLACK	box	5	250.00	1,250.00
157	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill (12Pcs), BLUE	box	5	250.00	1,250.00
158	Double Sided Glossy Photo Paper A4 (50sheets per pack)	pack	21	250.00	5,250.00
	<i>Paper Grammage - 220gsm</i>				
159	DOUBLE STRAP LEATHER FLAGPOLE BELT (BLACK)	pc	3	3,000.00	9,000.00
160	Drone Bag	pc	1	800.00	800.00
	<i>Storage Bag Travel Backpack Carrying Case, compatible for DJI AIR 2S</i>				
161	drum, 40 liters	pc	2	300.00	600.00
	<i>40 liters Heavy Duty Drum, good quality</i>				
162	Dust Bin (Trash Bin), durable plastic, w/ cover, wheels and lock, approx. 80L capacity	pc	14	1,400.00	19,600.00
163	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	pc	37	250.00	9,250.00
164	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	pc	9	300.00	2,700.00
165	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 50L capacity	pc	3	520.00	1,560.00
166	Dust pan, plastic, stand-up handle, large	pc	47	140.00	6,580.00
167	Duster, Feather	pc	7	60.00	420.00
168	Duster, Microfiber (Cotton)	pc	5	110.00	550.00
169	ECO Pouch	pc	4000	5.00	20,000.00
	<i>Medium Size</i>				
	<i>at least 10" wide and 13" long</i>				
	<i>Color - Green</i>				
170	Envelope, brown, ordinary, A4 size	pc	320	10.00	3,200.00



171	Envelope, Brown, short, good quality	pc	151	5.00	755.00
172	Envelope, Document, Brown, 150 lbs, Short	pc	460	5.00	2,300.00
173	Envelope, Document, White	pc	100	10.00	1,000.00
	<i>White Color Envelope</i>				
	<i>Envelope Size: 9 x 12.75 Inch / 228mm x 323mm (A4 Size)</i>				
	<i>Paper Thickness: 100gsm</i>				
	<i>Closing from side (tutup tepi)</i>				
	<i>Non Peel & Seal</i>				
	<i>Non Window</i>				
174	Envelope, Expanding, Kraft board, w/ garter tie, Legal	pc	10	20.00	200.00
175	Envelope, Expanding, plastic, A4	pc	70	60.00	4,200.00
176	Envelope, Expanding, Plastic, Long	pc	164	60.00	9,840.00
177	Envelope, Expanding, Plastic, Long, with Handle	pc	39	100.00	3,900.00
178	Envelope, Expanding, with garter tie, blue, long	pc	1661	20.00	33,220.00
179	Envelope, Expanding, with garter tie, blue, short	pc	10	20.00	200.00
180	Envelope, Expanding, with garter tie, brown, long	pc	733	20.00	14,660.00
181	Envelope, Expanding, with garter tie, brown, short	pc	110	20.00	2,200.00
182	Envelope, Expanding, with garter tie, golden yellow, short	pc	110	20.00	2,200.00
183	Envelope, Expanding, with garter tie, green, long	pc	451	20.00	9,020.00
184	Envelope, Expanding, with garter tie, violet, long	pc	50	20.00	1,000.00
185	Eraser, Blackboard, wood design, Big (3x13x5cm)	pc	5	60.00	300.00
186	Eraser, Plastic, two-sided eraser (for graphite & drawing ink), for Technical Pen	pc	2	275.00	550.00
187	Eraser, Rubber, high quality	pc	18	45.00	810.00
188	Eraser, whiteboard, magnetic flannel	pc	60	60.00	3,600.00
189	examination gloves, non sterile, latex, powder free medium, 100 pcs. per box	box	3	800.00	2,400.00
190	Fabric Conditioner, 1L, any scent	btl	61	415.00	25,315.00
191	Fabric Conditioner, 4L, any scent	gal	13	1,300.00	16,900.00
192	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	pack	8	350.00	2,800.00
193	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	box	5	150.00	750.00
194	Face Towel, Cotton, 12 pcs/pack	pack	3	350.00	1,050.00
195	Facial Tissue 1 Pc 14 x 9 Cm at least 250 pulls	box	10	125.00	1,250.00
196	Facial Tissue 3-Ply 260 Pulls	pack	20	150.00	3,000.00
197	Fastener, Paper, plastic, 50 sets/box	box	235	40.00	9,400.00



198	Feather Duster Household Dusting Brush with Telescopic Pole Stainless Steel	pc	6	200.00	1,200.00
	<i>230CM Adjustable Stretch Extend Microfiber Telescopic Duster Brush Retractable Duster Length of fully extended duster: About 230cm</i>				
199	Fiber Doormat	pc	24	150.00	3,600.00
	<i>at least 15 X 23 inches</i>				
200	File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	pc	17	370.00	6,290.00
201	First Aid Box or Medicine Cabinet	pc	3	800.00	2,400.00
	<i>Wall mounted</i>				
	<i>Material: Plastic</i>				
	<i>Color: Red and white combination</i>				
	<i>Cabinet style with easy open hook</i>				
	<i>With transparent plastic door</i>				
	<i>High quality plastic</i>				
	<i>At least 36 x 29 x11 cm in dimension</i>				
202	First Aid Kit Set (Medical Bag)	set	4	800.00	3,200.00
	☑1x Tube 15gm Burn Ointment				
	☑1x pc. Elastic Bandage 3x 5				
	☑1x pc. Digital Thermometer				
	☑1x pc. Rechargeable Flashlight				
	☑1x pc. Whistle				
	☑2x pcs. Exam or Latex Gloves				
	☑4x pcs. Gauze pad 4x4				
	☑1x bot 10ml Ammonia Spirit				
	☑1x bot 10ml Povidone Iodine				
	☑1x bot 60ml 70% Isopropyl Alcohol				
	☑1x pack Cotton balls 50's				
	☑1x pc. Surgical Tape				
	☑1x pc. Bandage Scissor				
	☑1x pc. Triangular Bandage				
	☑1x pc. First Aid Kit Bag				
203	Flashlight, heavy duty, w/ chargeable battery, 3 battery capacity, 1.5 v C type	pc	1	1,575.00	1,575.00
204	Floor Mat, white with designs	meter	20	150.00	3,000.00
205	Floor Mop	pc	40	250.00	10,000.00
	<i>plastic, with handle, heavy duty</i>				
206	Floor mop with bucket, microfiber spin rotating 360	pc	9	1,500.00	13,500.00
207	Floor Mop with wooden handle, heavy duty	pc	7	240.00	1,680.00
208	Foam board White 10" x 15" 5mm 10pcs/set	set	3	800.00	2,400.00
209	Foil, Aluminum, 16m x 30cm (approx. 260g)	box	1	290.00	290.00
210	Foldable easy squeeze mop	pc	1	400.00	400.00
	<i>Foldable Sponge Mop Water Absorber with Squeezer, Super-absorbent easy squeeze mop >anti-rust cleaner that fully flushes out water</i>				



	<i>instantly.</i>				
	<i>>its 45-degree angle and plate makes it more efficient to use</i>				
	<i>>60 inches</i>				
211	Folder long (Yellow Color)	pc	112	10.00	1,120.00
212	Folder, Brown, Long Size 8.5x13"	pc	90	7.00	630.00
213	Folder, Expanded, Long (Light Blue)	pc	395	30.00	11,850.00
214	Folder, Expanded, Long (Red Color)	pc	25	20.00	500.00
	<i>Folder Pressboard File Folder Long Red Easily to Organize Paper Works</i>				
	<i>* Pressboard file folder is perfect for home, school, and office document filing and presentation needs.</i>				
	<i>* Made of thicker materials to protect documents</i>				
	<i>* Has smooth texture * Can fit long and legal paper size</i>				
	<i>* Color: Red * Easily to organize paper works</i>				
	<i>* Durable and Affordable</i>				
	<i>* Tough and heavyweight folder</i>				
215	Folder, Expanded, Long (Red)	pc	80	30.00	2,400.00
216	Folder, File, Long, 14pts, White	pc	6388	10.00	63,880.00
217	Folder, File, Short, 14pts, White	pc	220	8.00	1,760.00
218	Folder, Morocco, Long, w/ plastic binder, Beige	pc	10	18.00	180.00
219	Folder, Morocco, Long, w/ plastic binder, Blue	pc	30	18.00	540.00
220	Folder, Morocco, Long, w/ plastic binder, Brown	pc	60	18.00	1,080.00
221	Folder, Morocco, Long, w/ plastic binder, Gold	pc	500	18.00	9,000.00
222	Folder, Ordinary, A4	pc	4892	7.00	34,244.00
223	Folder, Pressboard, A4, US Green, Double Fold	pc	299	50.00	14,950.00
224	Folder, Pressboard, US, Blue, Long	pc	565	35.00	19,775.00
225	Folder, Pressboard, US, Green, Long	pc	1221	35.00	42,735.00
226	Folder, Pressboard, US, Green, Long	pc	100	35.00	3,500.00
227	Folder, Pressboard, US, Green, Long, Doublefold	pc	100	35.00	3,500.00
228	Folder, Pressboard, US, Long, Pink/Maroon	pc	10	30.00	300.00
229	Folder, Pressboard, US, Yellow, Long	pc	120	30.00	3,600.00
230	Folder, Sliding, Plastic, w/ Binder, A4, Transparent	pc	45	10.00	450.00
231	Folder, Sliding, Plastic, w/ binder, Long, transparent	pc	85	10.00	850.00
232	Folding table	pc	1	2,000.00	2,000.00
	<i>Black</i>				
	<i>Blister board</i>				
	<i>Foldable</i>				
	<i>120cm x 60cm x 75cm</i>				
233	Garbage Bag, Black, Medium, 11x11x24,	roll	15	50.00	750.00



	25pcs/roll				
234	Garbage Bag, Black, Small, 9x9x20, 25pcs/roll	roll	15	25.00	375.00
235	Gas Lighter Igniter Refillable Butane Gas Lighters Multi-purpose for Kitchen	pc	2	80.00	160.00
236	Gel Ink Sign Pen 0.5, black	pc	39	30.00	1,170.00
237	Gel Ink Sign Pen 0.5, blue	pc	324	30.00	9,720.00
238	Gel Ink Sign Pen 0.5, red	pc	126	30.00	3,780.00
239	Glass cleaner 500ml lemon w/spray	btl	14	200.00	2,800.00
	<i>Zim Glass Cleaner 500ml</i>				
	<i>Lemon Scented</i>				
	<i>Anti-dust</i>				
	<i>Anti-mist</i>				
	<i>Streak-free</i>				
240	Glass Pitcher	pc	70	500.00	35,000.00
	<i>*clear</i>				
	<i>*40oz</i>				
	<i>*good quality</i>				
	<i>*glass</i>				
241	Glass Wiper	pc	4	300.00	1,200.00
	<i>Material: PP + sponge + silicone rubber</i>				
	<i>Color: Random Color</i>				
	<i>Size: 30 (cm) * 19 * (cm) x 7.5 (cm)</i>				
242	Glue Gun, Big (approx. 7x18x 28cm)	pc	10	355.00	3,550.00
243	Glue Gun, Small (approx. 4x12x 18cm)	pc	5	185.00	925.00
244	Glue Pen, Clear, 50mL	tube	12	25.00	300.00
245	Glue Stick, All-purpose, at least 21g	pc	2	55.00	110.00
246	Glue Stick, Big, for Glue Gun	pc	209	10.00	2,090.00
247	Glue Stick, Small, for Glue Gun	pc	80	7.00	560.00
248	Glue, Multi-Purpose, White, at least 130g (118mL)	btl	133	80.00	10,640.00
249	Glue, Multi-Purpose, White, at least 454g (473mL)	btl	23	495.00	11,385.00
250	Glue, White Apollo	gal	20	600.00	12,000.00
251	Glue, White, All-purpose, 1 gallon	gal	56	600.00	33,600.00
252	Gum label, sticker type	pc	2	200.00	400.00
	<i>Sticker size: 50x25mm</i>				
	<i>color: white</i>				
	<i>Plain White 50 x 25 mm Barcode Label, GSM: 80 Gsm, Rs 110 /piece Formatter Tech Private Limited ID: 22560545230</i>				
253	Guntucker, 6-14mm, heavy duty	pc	1	2,500.00	2,500.00
254	Hair Net, 100 pcs. per pack	pack	3	300.00	900.00
	☑ <i>High Quality</i>				
	☑ <i>Latex Free, Breathable, Lint-free; Lightweight, Soft and Breathable Material for user comfort</i>				
	☑ <i>Color Blue</i>				
	☑ <i>Stretchable</i>				



255	Hand Sprayer, plastic, 150 ml cap.	pc	5	100.00	500.00
256	Hand Towel, cloth, cotton	pc	33	35.00	1,155.00
257	Hand Towel, cloth, cotton, 12 pcs/pack	pack	10	300.00	3,000.00
258	Hand Towel, Interfolded, 2 ply, 150 pulls	pack	25	125.00	3,125.00
259	Headset with Noise Cancelling Mic, High-End	pc	2	5,000.00	10,000.00
260	heavy duty gloves(for garbage collector and utility)	pair	17	100.00	1,700.00
261	Heavy Duty Rough Surface Gloves (Industrial Latex Gloves)	pair	4	110.00	440.00
262	Heavy Duty Staple Wire 23/10 (1000pcs per box)	box	5	80.00	400.00
263	<i>Chisel Pointed;</i>				
264	Heavy Duty Staple Wire 23/15 15mm (1000pcs per box)	box	12	100.00	1,200.00
	<i>Chisel Pointed;</i>				
265	Heavy duty storage box L-16" x W11.5" x H-11.5" suitable for document storage for legal folder, Fili	pc	18	550.00	9,900.00
266	Ice Wrapper	pack	5	50.00	250.00
267	ID Holder	pc	50	10.00	500.00
	<i>A6 Ordinary ID Holder vertical</i>				
268	ID Jacket, ziplocked, size 4R	pc	100	35.00	3,500.00
269	ID Sling, Green Color	pc	150	40.00	6,000.00
	<i>For SCUAA Athletes & Other VSU delegation officials</i>				
270	Index Tab, PVC self adhesive 6" x 1", 25pcs/box	set	7	400.00	2,800.00
271	Index Tab, PVC self adhesive 6" x 1/2", 25packs/box, Clear	box	25	850.00	21,250.00
	☑Transparent Extension: 1/2"				
	☑Color: Clear (no color)				
	☑1 box contains 25 packs.				
	☑1 pack contains 2 pcs.				
272	Index Tab, transparent, self-adhesive, transparent, 5sets/box	box	73	90.00	6,570.00
273	Ink, Epson Premium Dye Ink, 1 liter, black	btl	1	1,700.00	1,700.00
	<i>can be used for Epson L series printers</i>				
274	Ink, Epson Premium Dye Ink, 1 liter, Cyan	btl	1	1,700.00	1,700.00
	<i>can be used for Epson L series printers</i>				
275	Ink, Epson Premium Dye Ink, 1 liter, magenta	btl	1	1,700.00	1,700.00
	<i>can be used for Epson L series printers</i>				
276	Ink, Epson Premium Dye Ink, 1 liter, Yellow	btl	1	1,700.00	1,700.00
	<i>can be used for Epson L series printers</i>				
277	Ink, for stamp pad, violet, 30mL, w/ applicator	btl	5	35.00	175.00
278	Ink, Refill, for Permanent Marker, Black, 30mL	btl	24	115.00	2,760.00
279	Ink, Refill, for Permanent Marker, Blue, 30mL	btl	8	115.00	920.00
280	Ink, Refill, for Permanent Marker, Red, 30mL	btl	6	115.00	690.00
281	Ink, Refill, for Whiteboard Marker, Black, 30mL	btl	40	165.00	6,600.00



282	Ink, Refill, for Whiteboard Marker, Blue, 30mL	btl	35	165.00	5,775.00
283	Ink, Refill, for Whiteboard Marker, Red, 30mL	btl	12	165.00	1,980.00
284	Inkjet Printable Vinyl Sticker, Glossy, A4 size, 20pcs./pack, waterproof	pack	1	475.00	475.00
285	Insect Killer Spray, 500ml/bot	btl	3	270.00	810.00
	<i>Multi-insect killer (water-based) 500ml</i>				
286	Keyboard Cleaning Brush	pc	10	80.00	800.00
	<i>Color: any color</i>				
	<i>Length: Approx. 193mm/ 7.6"</i>				
	<i>Weight: 20g</i>				
	<i>Material: Plastic</i>				
287	Kitchen Cleaning Sponge approx. 100mmx75mmx30mm	pc	19	60.00	1,140.00
288	Kitchen paper towel	pack	88	100.00	8,800.00
289	LADDER ALUMINUM 8 STEP DOUBLE SIDE	unit	1	4,000.00	4,000.00
	<i>Specifications</i>				
	<i>Number of Treads: 2 x 8</i>				
	<i>Stiles Material: Aluminum</i>				
	<i>Tread Material: Aluminum</i>				
	<i>Open Length: 1.3m</i>				
	<i>Maximum Load: 150kg</i>				
	<i>Weight: 6.1kg</i>				
290	Laminating Film	roll	8	780.00	6,240.00
	☑ <i>Thickness: 125 microns</i>				
	☑ <i>size: 9 inches x 100 meters</i>				
	☑ <i>Compatible with various laminating machine</i>				
291	Laminating Film, 9 inch x 50 m, 250 microns	roll	1	1,050.00	1,050.00
	☑ <i>Thickness: 250 microns</i>				
	☑ <i>Width: 9 inches (23cm approx.)</i>				
	☑ <i>Length: 5,000cm (50 meters)</i>				
	☑ <i>Strong, versatile and lightweight and ideal for use with all types of print</i>				
	☑ <i>Low melt adhesive coating inside.</i>				
	☑ <i>Good resistance to scuff, scratch and tear</i>				
	☑ <i>Gloss finish</i>				
292	Laminating Film, A3, 100 shts/box, 250 microns	box	4	3,745.00	14,980.00
293	Laminating Film, A4, 100 shts/box, 250 microns	box	9	1,430.00	12,870.00
294	Laptop bag compatible to MacBook Air 13.3"	pc	1	1,500.00	1,500.00
	<i>WIWU Waterproof Laptop Sleeve 360 Protective Case Bag Compatible to 13.3" MacBook Air</i>				
	Lei Necklace	pc	400	200.00	80,000.00
	<i>Cloth</i>				
	<i>Green/Gold/Yellow</i>				
295	Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	pc	35	140.00	4,900.00



296	Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", A4 (Black)	pc	30	140.00	4,200.00
297	Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	pc	15	140.00	2,100.00
298	Liquid Hand Soap	gal	7	500.00	3,500.00
299	Liquid Hand Soap, 500 ml.	btl	62	120.00	7,440.00
	<i>Liquid Hand Soap, 500 ml, assorted variants - apple, aloe vera, strawberry, melon, lavender</i>				
300	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	pc	389	230.00	89,470.00
301	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	pc	159	200.00	31,800.00
302	MAGAZINE BOX SINGLE LONG	box	40	250.00	10,000.00
	<i>Single</i>				
	<i>Long</i>				
	<i>Hardbound</i>				
	<i>Color: Blue</i>				
303	Magnetic White Board	pc	1	2,000.00	2,000.00
	<i>with aluminum frame safety.protected corners erase and marker holder size 2x4feet</i>				
304	Magnetic White Board with stand	pc	3	7,000.00	21,000.00
	<i>size 4x5 feet material aluminum in frame with ABS corner Type Standing Surface Magnetic full length foldable pen tray in the stand 4 casters wheel with lock</i>				
305	Marking Tape, 1-1/2" Thick	pc	5	70.00	350.00
	<i>12mmx25yds;</i>				
306	Masking Tape, 1"	roll	82	60.00	4,920.00
307	Match, 10 pcs set	pack	1	65.00	65.00
308	Storage box, Plastic with Cover	pc	5	750.00	3,750.00
	<i>storage box 70L, clear color;</i>				
309	Men's Shoulder Bag Messenger Bag Waterproof Sling Bag, Color Black	pc	10	500.00	5,000.00
	<i>Waterproof, Color black;</i>				
310	Meter Stick, wood, 100 cm, yellow background w/ black markings	pc	40	150.00	6,000.00
311	Microfiber cleaning cloths wiping rags double layer	pc	11	25.00	275.00
312	Mirror, Dresser	unit	16	1,200.00	19,200.00
	<i>*wood*120cm x 80cm*good quality</i>				
313	Mop Handle, aluminum, screw type, heavy duty, at least 4 ft long	pc	1	500.00	500.00
314	Mop Handle, steel	pc	2	150.00	300.00
315	Mop Rug, Heavy Duty, 100% cotton	pc	23	90.00	2,070.00
316	Morocco board, A4, 100pcs/ream, 230 gsm,	ream	33	450.00	14,850.00



	for cover, white				
317	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, yellow	ream	3	450.00	1,350.00
318	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, beige	ream	6	450.00	2,700.00
319	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue	ream	20	450.00	9,000.00
320	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, cream	ream	4	450.00	1,800.00
321	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold	ream	20	450.00	9,000.00
322	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, green	ream	3	450.00	1,350.00
323	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, light blue	ream	2	450.00	900.00
324	Mouse Pad, Rubber	pad	38	250.00	9,500.00
	☐Size: Small (200x250mm)				
	☐Color: Black/ Dark Blue				
325	Multi- Insect killer spray, 300ml	tube	1	350.00	350.00
326	Multi-Insect Killer Spray, 250mL	tube	46	300.00	13,800.00
327	Multi-Insect Killer Spray, 600mL	tube	4	600.00	2,400.00
328	Multi-Purpose Glue, 1000g	btl	2	450.00	900.00
329	Multi-Purpose Glue, 130 g	btl	26	60.00	1,560.00
330	Multi-Purpose Cleaner, Liquid, 1000mL, any scent	btl	19	220.00	4,180.00
331	Multi-purpose Plastic Tray, Big/Large	pc	6	120.00	720.00
332	Multi-purpose Plastic Utility Tray	pc	45	50.00	2,250.00
333	Muriatic Acid concentrated scented	gal	18	350.00	6,300.00
334	My-Gel Gel Ink Pen refill 0.5mm, Blue	pc	192	25.00	4,800.00
335	Neck lanyard or ID sling (black)	pc	1200	25.00	30,000.00
336	Neon Colored Paper assorted 250sheets per pack	pack	5	150.00	750.00
	Colored Paper				
	*Quantity: 250 sheets per ream				
	*Color: Assorted Neon colors				
	*Size : Short 8.5x 11				
	*High Quality paper				
337	Net bags, fish net, 13" x 13"	pc	100	20.00	2,000.00
338	Notarial Seal, #24-21/8", Gold, Shiny, Self Adhesive, 1000 pcs/roll	roll	14	1,000.00	14,000.00
339	Notebook, ordinary 60 leaves, 60 gsm	pc	4050	15.00	60,750.00
340	Notebook, Spiral 60 leaves	pc	105	25.00	2,625.00
341	Notebook, spiral, 80 leaves	pc	5	30.00	150.00
342	Nylon Cord/Wonder Cord, 4mm Approx. 36 yds.	roll	5	60.00	300.00
	Color: Blue/Dark Blue				
343	Nylon Twine 1 kg white	roll	10	75.00	750.00
344	Nylon, #300, for grass cutter	kg	19	450.00	8,550.00



345	Pail, Plastic, 10 li cap.	pc	20	200.00	4,000.00
346	Pail, Utility, Plastic 100 liter cap/drum/water container	pc	2	1,000.00	2,000.00
347	Pail, Utility, Plastic, at least 16 liter cap,	pc	2	250.00	500.00
348	Paper Bag, Brown, Medium #5	pack	8	120.00	960.00
349	Paper Bag, Plain Brown, Large #10, at least 50 pcs. per pack	pack	7	150.00	1,050.00
350	Paper Binding Cover Morocco Board (White, Yellow, Blue, Green)	sheet	3	360.00	1,080.00
	☑230 gsm Book Cover				
	☑100 sheets				
	☑thickness- 230 gsm				
	☑Filling type- Report Cover				
351	Paper Board, 180gsm White LONG, 50sheets per packs	pack	5	250.00	1,250.00
352	Paper Clips Small Vinyl (33MM), 100 pcs. per box	box	41	35.00	1,435.00
353	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	box	42	35.00	1,470.00
354	Paper Cutter, Sliding, for A3, with metal base, replaceable blades	unit	1	6,800.00	6,800.00
355	Paper Cutter, wood, A4 size	pc	4	625.00	2,500.00
356	Paper Laid A4, 90 gsm White	box	3	850.00	2,550.00
357	Paper towel, interfolded, 2 ply, approx. 150 pulls/pack	pack	97	110.00	10,670.00
358	Paper, Art, glossy, assorted colors, 500shts/ream	ream	2	235.00	470.00
359	Paper, Bond, A3, S-24, 80 gsm	ream	75	580.00	43,500.00
	<i>bright white, high premium quality;</i>				
360	Paper, Bond, A4, S-20, 70 gsm	ream	1097	253.00	277,541.00
	<i>bright white, high premium quality;</i>				
361	Paper, Bond, A4, S-24, 80 gsm	ream	3650	289.00	1,054,850.00
	<i>bright white, high premium quality;</i>				
362	Paper, Bond, Colored, Long, S-16, 56gsm, Blue	ream	1	315.00	315.00
363	Paper, Bond, Colored, Long, S-16, 56gsm, Pink	ream	1	315.00	315.00
364	Paper, Bond, Colored, Long, S-16, 56gsm, Yellow	ream	1	315.00	315.00
365	Paper, Bond, Long, S-20, 70 gsm	ream	300	286.00	85,800.00
	<i>bright white, high premium quality;</i>				
366	Paper, Bond, Long, S-24, 80 gsm	ream	927	328.00	304,056.00
	<i>bright white, high premium quality;</i>				
367	Paper, Bond, Short, S-20, 70 gsm	ream	65	245.00	15,925.00
	<i>bright white, high premium quality;</i>				
368	Paper, Bond, Short, S-24, 80 gsm	ream	132	277.00	36,564.00
	<i>bright white, high premium quality;</i>				
369	Paper, Book, A4 size, 80 gsm	ream	130	285.00	37,050.00
	<i>bright white, high premium quality;</i>				
370	Paper, Book, Long, 8 x 13 S-18	ream	6	220.00	1,320.00



	<i>bright white, high premium quality;</i>				
371	Paper, Construction, Assorted Colors, 20 shts/pack	pack	15	46.00	690.00
372	Paper, Contour, Short, 100gsm, Ultra White	box	2	650.00	1,300.00
373	Paper, Haspi, blue, 20" x 26"	pc	3	80.00	240.00
374	Paper, Laid 8 x 11 90gsm Diamond White	box	6	850.00	5,100.00
375	Paper, Laid 8 x 11 90gsm Ivory	box	3	850.00	2,550.00
376	Paper, Laid 8 x 13 90gms Conqueror Peach 50pcs/box	box	1	1,415.00	1,415.00
377	Paper, Laid 8 x 13 90gsm Ivory	box	12	1,415.00	16,980.00
378	Paper, Manila	pc	1385	10.00	13,850.00
379	Paper, Mimeo, WW, Long, S-18	ream	20	218.00	4,360.00
380	Paper, Pad, Yellow, 8-1/2x13, 90 leaves/pad	pad	5	70.00	350.00
381	Paper, Photo, high gloss, A3, 230G, 20 shts/pack	pack	4	455.00	1,820.00
382	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	138	250.00	34,500.00
383	Paper, Photo, matte finish, 146GSM, 10 shts/pack	pack	43	75.00	3,225.00
384	Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSM No Backprint, 20 shts/pack	pack	7	95.00	665.00
	☑No Backprint				
	☑Size: A4 230GSM (210x297mm)				
	☑Paper Texture: Waterproof Glossy				
	☑For all type of inkjets printer				
	☑For printing all kinds of colorful documents				
	☑Support 720 / 1440 / 2880 and 5760 dpi printing mode				
	☑20 sheets per pack				
385	Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	pack	685	45.00	30,825.00
386	Paper, Specialty 200gsm 8-1/2x11, 10s , Cyril Pink	pack	62	45.00	2,790.00
387	Paper, Specialty 200gsm 8-1/2x11, 10s, White	pack	101	45.00	4,545.00
388	Paper, Specialty 200gsm 8-1/2x11,10s, LightGreen	pack	77	45.00	3,465.00
389	Paper, Specialty 200gsm 8-1/2x11,10s, Nashville	pack	52	45.00	2,340.00
390	Paper, Specialty 200gsm, A4, white	pack	21	60.00	1,260.00
391	Paper, Specialty Vellum	pack	30	80.00	2,400.00
	A4 size				
	220 gsm				
	White or Pale Cream Color				
	<i>Ideal use for your printing needs, in special occasion / program sheets and creative applications</i>				
	20 pcs per pack				
392	Paper, Towel, Interfolded , 1 ply, 175 pulls	pack	16	75.00	1,200.00



393	Paste Board/Chip Board #25	sheet	3700	70.00	259,000.00
394	Paste Board/Chip Board No.40	sheet	1000	60.00	60,000.00
	97L x 66.5W;				
395	Pedal Bin/Step Bin	pc	32	1,300.00	41,600.00
	<i>*pedal bin with clean lines is just as nice in a bathroom and its handle makes it easy to move</i>				
	<i>*Stainless</i>				
	<i>*3 gallon</i>				
396	PEN BALL POINT 0.7MM BLACK 50PCS PACK	box	1	800.00	800.00
	<i>Material: Plastic</i>				
	<i>Weight: 339g</i>				
	<i>Pen Dimensions: 11cm</i>				
	<i>Package include: 50pcs/Box</i>				
397	Pen Sign 0.7mm Gel type, blue	pc	50	50.00	2,500.00
398	Pen, Permanent Marker, black, broad tip	pc	182	60.00	10,920.00
399	Pen, Permanent Marker, black, fine tip	pc	2116	60.00	126,960.00
400	Pen, Permanent Marker, blue, broad tip	pc	32	60.00	1,920.00
401	Pen, Permanent Marker, blue, fine tip	pc	35	60.00	2,100.00
402	Pen, Permanent Marker, green, broad tip	pc	20	60.00	1,200.00
403	Pen, Permanent Marker, red, broad tip	pc	43	60.00	2,580.00
404	Pen, Permanent Marker, red, fine tip	pc	14	60.00	840.00
405	Pen, Ball, black	pc	104	10.00	1,040.00
406	Pen, Ball, blue	pc	5029	10.00	50,290.00
407	Pen, Ball, red	pc	348	10.00	3,480.00
408	Pen, Highlighter, orange	pc	47	50.00	2,350.00
409	Pen, Highlighter, violet	pc	17	50.00	850.00
410	Pen, Highlighter, yellow	pc	125	50.00	6,250.00
411	Pen, Highlighting, asstd color	pc	34	50.00	1,700.00
412	Pen, Pentel Pen, Fine blue & black	pc	34	50.00	1,700.00
413	Pen, pentel, pilot, (assorted colors)	pc	36	75.00	2,700.00
	<i>4-blue</i>				
	<i>4-black</i>				
	<i>2-red</i>				
414	Pen, Permanent Marker, JUMBO black	pc	5	120.00	600.00
415	Pen, Sign, .5mm, Gel-type, Black	pc	97	35.00	3,395.00
416	Pen, Sign, .5mm, Gel-type, Blue	pc	1391	35.00	48,685.00
417	Pen, Sign, .5mm, Gel-type, Red	pc	224	35.00	7,840.00
418	Pen, Sign, 0.4mm, Gel type, Black, 12 pcs. per box	box	4	300.00	1,200.00
419	Pen, Sign, 0.4mm, Gel-type, Blue, 12 pcs. per box	box	18	300.00	5,400.00
420	Pen, Sign, 0.4mm, Gel-type, Red, 12 pcs. per box	box	7	300.00	2,100.00
421	Pen, Whiteboard Marker, red	pc	129	50.00	6,450.00
422	Pen, Whiteboard Marker, black	pc	383	50.00	19,150.00
423	Pen, Whiteboard Marker, blue,	pc	293	50.00	14,650.00
424	Pen, Wyteboard Marker (Green), 12pcs/Box	box	2	800.00	1,600.00



	Type: Marker (Whiteboard-type)				
	Tip Diameter: 4.0mm				
	Width of Stroke: 1.80mm to 2.20mm				
	Weight: 16.0g				
425	Pencil, #2, Medium, Yellow, 12pcs/box	box	29	120.00	3,480.00
	☑Attr: Pencil Medium #2 with black lead				
	☑Color: Yellow				
	☑Packaging Size: 12 pencils per box				
426	Pencil, Lead, #2, w/ eraser	pc	492	10.00	4,920.00
427	Permanent Marker, Black, Broad tip, 12pcs	box	7	700.00	4,900.00
428	Permanent Marker, Blue, Broad tip, 12pcs	box	7	700.00	4,900.00
429	Photo Paper Glossy A4	sheet	5	150.00	750.00
	Photo Paper Double Sided Glossy A4 50sheets/pack 230GSM				
430	Photo Paper Matte A4	sheet	12	80.00	960.00
	Photo Paper Matte A4 20sheets/pack 230GSM				
431	Pigment Ink, Black color, 100ml	btl	29	300.00	8,700.00
432	Pigment Ink, Cyan color, 100ml	btl	18	300.00	5,400.00
433	Pigment Ink, Magenta color, 100ml	btl	18	300.00	5,400.00
434	Pigment Ink, Yellow color, 100ml	btl	18	300.00	5,400.00
435	Pen, sign, Gel Ink, Latex-free comfort grip, Retractable and refillable, Blue, 0.5mm	pc	20	75.00	1,500.00
436	Pin, Map, round head, asstd. Color, 50s/pack	pack	3	35.00	105.00
437	Pin, Push, hammerhead type, asstd colors 50s/pack	pack	38	35.00	1,330.00
438	Plastic bag (sando bag) 100pcs/pack large	pack	19	110.00	2,090.00
439	Plastic bag (sando bag), jumbo size, 100 pcs/back	pack	15	185.00	2,775.00
440	Plastic High Quality Trash Can with Rotating Cover, approx. 45 liters capacity	pc	6	350.00	2,100.00
441	Plastic pail, 15 liter capacity	pc	28	250.00	7,000.00
442	Plastic Pail, 5L capacity, good quality	pc	13	80.00	1,040.00
443	Plastic Rigid Sheet Binding Cover A4 Size 100pcs. 0.2mm - 1 packet	packet	1	400.00	400.00
	lastic Rigid Sheet Binding Cover A4 Size				
	Size: 211mm x 298mm (suitable for A4 size paper)				
	Thickness: 0.2mm				
	Package size: 100 pieces / packet				
444	Plastic Straw Rope, Heavy Duty, at least 200m, Flat Film Packing Rope for Cardboard Boxes	pc	2	180.00	360.00
445	Plastic Twine, 1kl/roll	roll	28	110.00	3,080.00
446	Polyethylene Bag, autoclavable, 10" x 16" x .002	kg	20	200.00	4,000.00
447	Puncher, 2 holes, heavy duty	pc	24	450.00	10,800.00
448	Puncher, plier-type	pc	2	380.00	760.00
	☑Single hole, puncher for making tree tags				
449	PVC Plastic Cover 100pcs per Pack A4 size	pack	14	750.00	10,500.00



	0.2mm				
450	PVC Plastic Cover, A4, 300micron	pack	4	850.00	3,400.00
451	Rag, (for cleaning & wiping)	pc	75	10.00	750.00
452	Rags, large, good quality, size 24"x15", water absorbent	pc	24	40.00	960.00
453	Received Stamp	pc	3	200.00	600.00
	<i>Received stamp</i>				
	<i>VSU Fuel Station</i>				
	<i>with Date & Signature</i>				
	<i>Square/Rectangular</i>				
454	Received Stamp for Planning Office	pc	1	500.00	500.00
	<i>Name: "Head for Planning"</i>				
	<i>Received Stamp with Office Name</i>				
	<i>Self inking</i>				
	<i>Circle</i>				
	<i>50mm</i>				
455	Received Stamp with Office Name	unit	3	500.00	1,500.00
	<i>Received Stamp with Office Name</i>				
	<i>Self inking</i>				
	<i>Circle</i>				
	<i>50mm</i>				
456	Record Book, 200 Pages	pc	15	100.00	1,500.00
457	Record Book, Big, 300 pages	pc	36	110.00	3,960.00
458	Record Book, Big, 500 pages	pc	143	115.00	16,445.00
459	Rectangular Rags	pc	12	60.00	720.00
	<i>Quality Doormats</i>				
	<i>13 x 20 inches</i>				
	<i>long lasting quality</i>				
460	Ribbon, Satin Cloth, Green, 2"	roll	2	300.00	600.00
461	Ribbon, Satin Cloth, Red, 2"	roll	2	300.00	600.00
462	Ribbon, Satin Cloth, Yellow/Gold, 2"	roll	12	300.00	3,600.00
463	Ring Binder, plastic, 14mm, 9/16" black	pc	12	15.00	180.00
464	Ring Binder, plastic, 20mm, 3/4" black	pc	27	22.00	594.00
465	Ring Binder, plastic, 22mm, 7/8" black	pc	200	27.00	5,400.00
466	Ring Binder, plastic, 25mm ,1" black	pc	104	30.00	3,120.00
467	Ring Binder, plastic, 25mm ,1" black	pc	10	40.00	400.00
468	Ring Binder, plastic, 38mm , 1-1/2" black	pc	36	46.00	1,656.00
469	Ring Binder, plastic, 38mm , 1-1/2" black	pc	200	55.00	11,000.00
470	Ring Binder, plastic, 51mm 2" black	pc	98	55.00	5,390.00
471	Ring Binder, plastic, 6mm, 1/4" black	pc	5	8.00	40.00
472	Ring Binder, plastic, 8mm, 5/16" black	pc	45	8.00	360.00
473	Ring Binder, plastic, 12mm, 1/2" black	pc	50	12.00	600.00
474	Ring Binder, plastic, 14mm, 5/8" black	pc	8	18.00	144.00
475	Roll up banner stand, compatible with tarpaulin (2 ft x 5 ft), material: Aluminum with carrying bag	pc	2	800.00	1,600.00
476	Rolled Paper Towel, 2 plys good qlty (Jumbo	roll	90	100.00	9,000.00



	Towel)				
	☐2 Ply				
	☐at least 70 pulls or 140 Sheets				
	☐Sheet size: at least 275mm x 230mm				
	☐No artificial whiteners & elemental chlorine				
477	Roller Correction Tape	pc	10	300.00	3,000.00
	12M x 5MM				
	instant correction with no copy or fax shadow				
	Tear-resistant polyester film tape with no over run				
	Instant dry -Belt-driven technology ensures smooth application				
478	Rolling trash bin with handle & side step pedal to open, 240L	unit	2	4,500.00	9,000.00
479	Rubber band	box	17	30.00	510.00
480	Rubber sponge, round	pc	5	60.00	300.00
481	Rubberband, #18, 350 gms/box	box	18	270.00	4,860.00
482	Ruler, Plastic, 12"	pc	40	15.00	600.00
483	Ruler, Plastic, 24"	pc	6	35.00	210.00
484	Safety pins	box	7	200.00	1,400.00
	Safety pins #0;				
485	Scissors, 6" heavy duty, good quality	pc	25	68.00	1,700.00
486	Scissors, 8" heavy duty, good quality	pc	59	75.00	4,425.00
487	Transparent Tape	pc	142	30.00	4,260.00
	tape 50m 1/2";				
488	Transparent Tape 1 inch x 100 meters	roll	46	40.00	1,840.00
489	Scouring Pad, big economy size, good quality	pc	10	50.00	500.00
490	Scrub Sponge, Heavy Duty	pc	5	80.00	400.00
	☐Size: at least 100mm x 75mm x 30mm;				
491	Sharpener, Pencil Heavy Duty good qlty	pc	14	350.00	4,900.00
492	Sign Here Sticky Notes	pack	339	60.00	20,340.00
493	Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink	pc	183	90.00	16,470.00
494	Sign pen, Fine Tech, 0.3mm. blue	pc	307	35.00	10,745.00
495	Soap, Detergent, Bar, at least 350g, any scent	bar	42	40.00	1,680.00
496	Soap, Detergent, Liquid, 1 gal, any scent	gal	18	400.00	7,200.00
497	Soap, Detergent, Powder, 1 kilo/pack, any scent	kg	486	150.00	72,900.00
498	Soap, Dishwashing Liquid Refill, 375ml	pack	63	200.00	12,600.00
	Antibacterial Concentrate Dishwashing Liquid .;				
499	Soap, Dishwashing Paste 400g	tube	12	90.00	1,080.00
	Scent: Lemon/ Kalamansi				
500	Soap, Dishwashing, Liquid, 250mL	btl	356	150.00	53,400.00
501	Soap, Hand, 60g per pack	Sachet	42	25.00	1,050.00
502	Soap, hand, liquid, 250 ml	btl	79	135.00	10,665.00
	pump type				
503	Soap, Toilet , guest size	pc	5	15.00	75.00
504	Soap, Toilet, regular size	pc	91	35.00	3,185.00



	<i>at least 60 grams eliminates at least 99% of bacteria</i>				
505	Soft Broom (Tambo) 200g minimum, heavy duty	pc	103	220.00	22,660.00
506	Special Haspi, Brown	meter	25	200.00	5,000.00
507	Special Haspi, Dark Blue	meter	25	200.00	5,000.00
508	Special Haspi, Light Blue	meter	25	200.00	5,000.00
509	Special Haspi, Maroon	meter	25	200.00	5,000.00
510	Special Haspi, Yellow	meter	25	200.00	5,000.00
511	Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	pack	40	85.00	3,400.00
512	Specialty board, short 8-1/2 x 11, 120 gsm, blue (10pcs/pack)	pack	10	65.00	650.00
513	Specialty board, short 8-1/2 x 11, 120 gsm, green (10pcs/pack)	pack	10	65.00	650.00
514	Specialty board, short 8-1/2 x 11, 120 gsm, light blue (10pcs/pack)	pack	2	65.00	130.00
515	Specialty board, short 8-1/2 x 11, 120 gsm, light pink (10pcs/pack)	pack	2	65.00	130.00
516	Specialty board, short 8-1/2 x 11, 120 gsm, white (10pcs/pack)	pack	20	65.00	1,300.00
517	Specialty Board, short 8-1/2 x 11, 220 gsm, Cream (10pcs/pack)	pack	25	65.00	1,625.00
518	Specialty paper Dynamics 8-1/2x13 220gsm Pearl	pack	15	85.00	1,275.00
519	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)	pack	29	65.00	1,885.00
520	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: light blue (10pcs/pack)	pack	5	65.00	325.00
521	Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack	pack	31	85.00	2,635.00
522	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pc	26	1,500.00	39,000.00
523	Stamping Pad size 2	pc	3	155.00	465.00
524	Standard Bath Towel-White <i>25"X50"44NT450GWhite100% Cotton</i>	pc	80	500.00	40,000.00
525	Staple wire remover	pc	35	40.00	1,400.00
526	Staple wire remover, Plier type, Metal	pc	3	100.00	300.00
527	Staple Wire No. 35-5M Leg Length 6mm (1/4")	box	41	80.00	3,280.00
528	Staple Wire, #10	box	57	15.00	855.00
529	Staple Wire, #35	box	375	35.00	13,125.00
530	Staple wire, 1210FA-H, 30-70 sheets, 1000 staples per box	box	3	165.00	495.00
531	Staple wire, 26/6, leg lenth 6mm, 5000 staples	box	12	60.00	720.00
532	Stapler Flat clinch Standard Half strip	pc	5	850.00	4,250.00
	☐SPECIFICATIONS				



	◀ Staples:24/6(No.3), 26/6(No.35)				
	◀ Stapling capacity:30 sheets(64gsm) / 24 sheets(80gsm)				
	◀ Loading capacity:50 staples(24/6), 100 staples(26/6)				
	◀ Dimensions: W40 x D135 x H60(mm)				
	◀ Weight(Net): 270g				
	◀ Insertion depth: 47mm				
	◀ Carton Quantity:1/5/50				
	◀ Product Color: Black or Dark Blue				
	◀ Built-in staple remover.				
	☑FEATURES				
	◀ Flat Clinch				
	◀ Enable to bend the staple ends flat without deforming the clinched staple. Papers stack neatly and evenly.				
	◀ Ergonomic design				
	◀ Comfortable rubber surface is a perfect fit for any gripping style.				
533	Stapler, HD No.35	pc	70	400.00	28,000.00
534	Stapler, HD-# 10	pc	15	120.00	1,800.00
535	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	pc	12	1,500.00	18,000.00
	<i>210 sheets stapling capacity, durable all-metal components, full 2-5/8" throat depth;</i>				
536	Steel Cabinet, 4 drawers with lock, vertical, black	unit	1	11,000.00	11,000.00
537	Stick Broom (tingting) 6" from the top, approx 370 pcs	pc	105	40.00	4,200.00
538	Sticker Paper, high gloss A4 size, 50 sheets/pack	pack	25	155.00	3,875.00
539	Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	pack	156	40.00	6,240.00
	☑Sticky Flags Suitable For/As:				
	☑Indexing Tab				
	☑Highlighting				
	☑Marking				
	☑Repositionable				
	☑One end straight-cut, One end arrow-shaped				
	☑Can be used to show/indicate where to attach signature				
540	Sticky Index Tabs, Writable Colored Flat Arrow Page Markers Flags for File Notes	pack	91	146.00	13,286.00
541	STICKY NOTE 3 X 3 ASSORTED COLORS	pad	120	79.00	9,480.00
542	STICKY NOTE PAGE 1/2X2IN set with assorted color	set	1	200.00	200.00
	Attr: Page Marker				
	Color: 5 Colors				



	<i>Size:1/2X2"</i>				
	<i>Packaging Size: 500 markers per pack</i>				
543	Sticky Note, 2 x 3, Yellow	pad	89	79.00	7,031.00
544	Sticky Note, 2x0.47inch, Assorted colors	pack	10	70.00	700.00
545	Sticky Note, 2x0.6inch, Assorted colors	pack	10	70.00	700.00
546	Sticky Note, 3 x 3, Yellow	pad	79	84.00	6,636.00
547	Sticky Note, 3 x 4, Yellow	pad	26	140.00	3,640.00
548	Sticky Note, 3 x 5, Yellow	pad	12	150.00	1,800.00
549	Sticky Note, 3x5 Colored	pad	18	50.00	900.00
550	STICKY NOTES 2 X 3 ASSORTED COLORS	pad	6	79.00	474.00
551	STICKY NOTES 3 X 4 ASSORTED COLORS	pad	132	79.00	10,428.00
552	Sticky Notes for Meta Cards	pc	500	150.00	75,000.00
	<i>Specification:at least 6" wide & 4" long Assorted Pastel Colors</i>				
553	Storage Box, Plastic, at least 120L capacity	pc	3	1,600.00	4,800.00
	<i>transparent, good quality;</i>				
554	String Doormat/Rug/Basahan	pc	151	100.00	15,100.00
	☑ <i>Product Description</i>				
	☑ <i>Size (LxW): 21 x 15 inch</i>				
	☑ <i>Rugs in assorted printed colors and designs</i>				
	☑ <i>Handy made with high quality</i>				
	☑ <i>Cotton</i>				
555	Tape Dispenser, 1" tape, big core, any color	pc	14	115.00	1,610.00
556	Tape Measure, double-side tailor tape measure, plastic, length: 150cm/60", width: 2cm/0.79"	pc	6	95.00	570.00
557	Tape, Double Sided, 1" x 10m	roll	182	45.00	8,190.00
558	Tape, Double Sided, 2" x 10m	roll	66	120.00	7,920.00
559	Tape, Double Sided, 3/4" x 10m	roll	27	30.00	810.00
560	Tape, Duct, 2" x 25m, Black/Grey	roll	34	180.00	6,120.00
561	Tape, Foam, Double Sided, 1" x 5m	roll	26	100.00	2,600.00
562	Tape, Foam, Double Sided, 1/2" x 5m	roll	10	60.00	600.00
563	Tape, Gummed, 2" x 125m	roll	10	230.00	2,300.00
564	Tape, Magic, 12mm x 50m	roll	5	200.00	1,000.00
565	Tape, Magic, 24mm x 50m	roll	3	360.00	1,080.00
566	Tape, Masking, 1" x 25 yards	roll	251	50.00	12,550.00
567	Tape, Masking, 1/2" x 25 yards	roll	61	25.00	1,525.00
568	Tape, Masking, 2" x 25 yards	roll	78	95.00	7,410.00
569	Tape, Masking, 3" x 25 yards	roll	5	150.00	750.00
570	Tape, Packaging, 2" x 100 yards, Clear	roll	45	75.00	3,375.00
571	Tape, Packaging, 2" x 100 yards, Tan	roll	37	75.00	2,775.00
572	Tape, Transparent, 12mm x 50m	roll	118	70.00	8,260.00
573	Tape, Transparent, 24mm x 50m	roll	85	120.00	10,200.00
574	Tassel	roll	12	200.00	2,400.00
	<i>Lace tassel 2", 36 yards, green & gold</i>				
575	Throw pillow	pc	5	150.00	750.00
	<i>Pastel Green Case (18x18inches)</i>				



	<i>Throw Pillow 18x18</i>				
	<i>Washable</i>				
	<i>Hypoallergenic</i>				
	<i>Inside: Microfiber Cotton</i>				
	<i>Outside: Polyester Cotton Mix</i>				
576	Thumb Tacks, Small Box	box	30	15.00	450.00
577	Time Card for COMIX Time Recorder machine	pack	5	300.00	1,500.00
	<i>Dimension: 86.36 x 190.5mm (3.4 x 7.5 inches)</i>				
	<i>Material: Paper, 100 pcs/pack</i>				
	<i>Color: Red or Blue</i>				
578	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	449	250.00	112,250.00
579	Tissue, Bathroom, 2 Ply, 12rolls/pack color brown	pack	8	250.00	2,000.00
580	Toilet Bowl and Urinal Cleaner, at least 500mL	btl	39	125.00	4,875.00
581	Toilet Bowl Cleaner, at least 1 gallon	gal	51	395.00	20,145.00
582	Toilet Bowl Cleaner, at least 1 liter	btl	24	250.00	6,000.00
583	Toilet Bowl Cleaner, at least 500ml	btl	54	180.00	9,720.00
584	Toilet Bowl Pump Plunger with Wooden Handle	pc	2	150.00	300.00
585	Toilet Brush with Holder	set	55	180.00	9,900.00
586	Transparency Film, A4, 100pcs/pack	pack	21	380.00	7,980.00
587	Transparent Tape (1")	roll	15	25.00	375.00
588	Transparent Tape (2")	roll	5	40.00	200.00
589	Transparent Ziplock Bags (14 x 20cm)	bag	10	150.00	1,500.00
590	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	pack	113	65.00	7,345.00
591	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	pack	81	50.00	4,050.00
592	Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black	pack	90	35.00	3,150.00
593	Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black	pack	35	85.00	2,975.00
594	Trash bins (with color coded cover) 55L (blue)	pc	1	1,400.00	1,400.00
595	Tray, Plastic	pc	16	120.00	1,920.00
	<i>*plastic; *gray/black color; *13.75" length; *9.25" width;</i>				
596	Ultra Thick Bleach Toilet Cleaner	pc	19	130.00	2,470.00
	<i>Lemon 500ml;</i>				
597	Universal socket adapter	pc	20	40.00	800.00
598	Vat/Kawa	pc	1	20,000.00	20,000.00
	<i>Diameter 126 cm</i>				
	<i>Depth 50cm</i>				
599	Vellum Board, Canary, A4, 220 GSM, 10 sheets per pack	pack	80	60.00	4,800.00
	<i>Product: Vellum Board</i>				
	<i>Size: 8.25 x 11.75 inches (A4)</i>				
	<i>Color: Canary</i>				
	<i>Quantity: 10 sheets per pack</i>				



	220 GSM				
600	Vellum Board, Pale Cream, A4, 220 GSM, 10 sheets per pack	pack	65	60.00	3,900.00
	<i>Product: Vellum Board</i>				
	<i>Size: 8.25 x 11.75 inches (A4)</i>				
	<i>Color: Pale Cream</i>				
	<i>Quantity: 10 sheets per pack</i>				
	220 GSM				
601	Vellum Board, Pale Cream, Long, 220 GSM, 10 sheets per pack	pack	10	70.00	700.00
	<i>Product: Vellum Board</i>				
	<i>Size: 8.5 x 13 inches (Long)</i>				
	<i>Color: Pale Cream</i>				
	<i>Quantity: 10 sheets per pack</i>				
	220 GSM				
602	Vellum Board, White, Size: 8.5" x 11" (Letter), 180gsm, 10pcs/pack	pack	10	50.00	500.00
603	Vellum Paper A4	ream	6	290.00	1,740.00
	<i>100pc/pack 220gsm A4 Vellum, white color</i>				
604	Vellum Paper Letter	ream	5	290.00	1,450.00
	<i>100pc/pack 220gsm Letter/Short Vellum, white color</i>				
605	Wall Clock	pc	4	800.00	3,200.00
	☑ <i>Diameter: 215 mm</i>				
	☑ <i>Weight: 250 g</i>				
	☑ <i>Depth: 40 mm</i>				
	☑ <i>Display: Analog</i>				
	☑ <i>Battery Type: AA</i>				
	☑ <i>Case Material: Plastic</i>				
	☑ <i>Shatterproof</i>				
606	Wall mounted roll toilet paper dispenser, roll paper towel dispenser waterproof	pc	12	500.00	6,000.00
	<i>Wall Mounted roll dispenser</i>				
	<i>Waterproof</i>				
607	Water Dipper (Tabo)	pc	25	45.00	1,125.00
608	Waterproof backpack (Black)	pc	3	1,100.00	3,300.00
	<i>Outdoors backpack High quality (For messengerial purposes)</i>				
	<i>Size of bag</i>				
	<i>#Length : 50cm</i>				
	<i>Width : 30cm</i>				
	<i>Height : 15cm</i>				
	<i>medium Capacity: 22 Liter</i>				
	<i>large capacity:33liter</i>				
609	Waterproof Printable Vinyl Sticker Paper, Glossy A4 Size, (20 Sheet)	pack	5	300.00	1,500.00
	<i>Compatible with any printer that has a photo printing feature.</i>				



	<i>Recommended to use pigment ink</i>				
	<i>High-quality sticker material</i>				
	<i>Glossy.</i>				
	<i>waterproof</i>				
	<i>tough durability</i>				
	<i>color perspective, detailed</i>				
	<i>sharp presentation</i>				
	<i>vivid color</i>				
	<i>Compatible with all Epson printers</i>				
	<i>Compatible with HP ENVY 5055, Brother MFC-J805DW, Canon TS9120 Wireless Printer, HP OfficeJet 5255, Epson WorkForce WF-7710, Canon Pixma iX6820, Brother MFC-J895DWireless, Epson Expression ET-2750, Canon Pixma Pro-100, Epson SureColor P600</i>				
610	White Board	pc	3	700.00	2,100.00
	<i>35x50cm whiteboard;</i>				
611	White Folders, 0.14mm long 100pcs/pack	pack	3	485.00	1,455.00
612	White Mailing Envelope, Long, 9 1/2 x 4 1/8	pc	650	2.00	1,300.00
613	white vellum board paper	pack	106	35.00	3,710.00
	<i>Vellum Board Paper</i>				
	<i>Grammage: 220 gsm</i>				
	<i>Size: A4</i>				
	<i>Color: White</i>				
	<i>Packaging Size: 10 sheets per pack</i>				
614	Whiteboard, Wall Mount, 2' x 3', w/ aluminum frame	pc	2	880.00	1,760.00
614	Whiteboard, Wall Mount, 3' x 4', w/ aluminum frame	pc	2	1,680.00	3,360.00
614	Whiteboard, Wall Mount, 3' x 5', w/ aluminum frame	pc	1	2,100.00	2,100.00
614	Whiteboard, Wall Mount, 4' x 8', magnetic	pc	1	7,500.00	7,500.00
	<i>Wall Mount</i>				
	<i>4 x 8 ft</i>				
	<i>Magnetic</i>				
615	Whiteboard, Wall Mount, 4' x 8', w/ aluminum frame	pc	1	4,962.00	4,962.00
616	Chlorine, Granular 45kg/drum	drum	10	12,000.00	120,000.00
617	Alcohol, Ethyl, 70% solution, 1 gallon	gal	90	600.00	54,000.00
618	Foil, Aluminum, 7m x 30cm (approx. 130g)	box	10	150.00	1,500.00
619	Sliding Paper Cutter	unit	1	2,550.00	2,550.00
	<i>Working Area: A3 and A4</i>				
	<i>Cutting Capacity: 16 sheets</i>				
	<i>Packing Weight: 5 kg</i>				
	<i>Material: Metal</i>				
	<i>Available Size: A3 and A4</i>				
	<i>Packing Measurement: 56x34x11 cm</i>				
	<i>Other Specifications: Heavy duty for Vinyl,</i>				



	<i>Cardboard Paper</i>				
620	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	box	10	30.00	300.00
621	Date stamp, rubber, self-inking, with dater and custom text, 1" x 1-5/8"	pc	1	2,500.00	2,500.00
622	Envelope, Brown, long, good quality	pc	50	5.00	250.00
623	Envelope, Document, Brown, 150 lbs, Long	pc	200	7.00	1,400.00
624	Fastener, Paper, non-rust metal, 50 sets/box	box	1	50.00	50.00
625	Memo Notebooks, 80 leaves	pc	10	29.00	290.00
626	Nylon Twine 1 kg white	roll	1	75.00	75.00
627	Raincoat, Poncho Type, Large, Yellow Green	pc	6	600.00	3,600.00
628	Specialty Paper, A4, Ivory	pack	2	500.00	1,000.00
629	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)	pack	3	65.00	195.00
630	Meter stick, plastic 100 cm	pc	2	40.00	80.00
631	Oil for Grass Cutter	pc	14	350.00	4,900.00
632	Acetate, transparent, gauge #4, approx. 50m/roll	roll	1	1,400.00	1,400.00
633	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	can	228	220.00	50,160.00
634	Acetate, transparent, gauge #3, approx. 50m/roll	roll	1	900.00	1,800.00
635	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tube	228	220.00	50,160.00
636	Envelope, Brown, long, good quality	pc	325	5.00	1,625.00
637	Envelope, Document, Brown, 150 lbs, Long	pc	2022	7.00	14,154.00
638	Envelope, Mailing, white, long, 500pcs/box	box	4	525.00	2,100.00
639	Furniture Polish	btl	70	350.00	12,250.00
	<i>450ml, spray type (orange flavor/scent)</i>				
640	Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	btl	74	120.00	8,880.00
641	Paper Clips Small Vinyl (50mm). 100/box	Box	68	40.00	2,720.00
				TOTAL	7,050,000.00

Bids received in excess of the ABC for each item shall be automatically rejected at bid opening.

2. The *Visayas State University* now invites bids for the above Procurement Project. Delivery of the Goods is required by *Thirty (30) calendar days upon receipt of Notice to Proceed (NTP)*. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.



Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Visayas State University* and inspect the Bidding Documents at the address given below during *Mondays - Fridays (8:00 AM-5:00 PM)*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *24 February – 18 March 2024 until 8:30 AM* from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (PhP 10,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.
6. The *Visayas State University* will hold a Pre-Bid Conference on ***March 4, 2024; 9:00 AM*** at the *BAC Conference Room, VSU Market, Visca, Baybay City, Leyte* and through video conferencing *via Zoom*, which shall be open to prospective bidders.

Bidders are advised to contact the BAC Secretariat before the scheduled Pre-Bid Conference for the Zoom meeting details.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before ***18 March 2024 until 8:30 AM***. Late bids shall not be accepted.
8. For bidders who opt to submit their bids electronically, a hardcopy (original) of the bid must be sent to the BAC through preferred couriers. A proof (e.g. courier receipt/waybill, etc.) that a hardcopy of the bid is on transit must be presented upon submission of the electronic bid.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on ***18 March 2024; 9:00 AM*** at the *BAC Conference Room, VSU Market, Visca, Baybay City, Leyte* and through video conferencing *via Zoom*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Bidders are advised to contact the BAC Secretariat before the scheduled Bid Opening for the Zoom meeting details.

11. The *Visayas State University* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.



12. For further information, please refer to:

Ms. Jessamine C. Ecleo (BAC Secretariat)
*Office of the Head for Procurement,
VSU-Main, Visca, Baybay City, Leyte*
Mobile: 053 565 0600 local 1093 or 0998 555 0106
Email: jessamine.ecleo@vsu.edu.ph

or

Mr. Toni Marc L. Dargantes (BAC Secretariat)
*Office of the VP for Planning, Resource Generation & Auxiliary Services
VSU-Main, Visca, Baybay City, Leyte*
Mobile: 0977 7186594
Email: tmdargantes@vsu.edu.ph

13. You may visit the following websites:

For downloading of Bidding Documents: <https://www.vsu.edu.ph/philgeps-opportunities>

February 26, 2024

DILBERTO O. FERRAREN
Chairperson, VSU BAC

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *Visayas State University*, wishes to receive Bids for the *Supply and Delivery of Office and Janitorial Supplies and Other General Merchandise Products*, with identification number *VSU-GOODS-24-24*.

The Procurement Project (referred to herein as “Project”) is composed of **642 items**, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for 2024 in the amount of *Six Million Nine Hundred Eighty Thousand Pesos (Php 6,980,000.00)*.

2.2. The source of funding is: NGA, the General Fund, Special Trust Fund, and Trust Fund.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

Bidder should comply with the following requirements:

- i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *twenty-five percent (25%)* of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: **Subcontracting is not allowed.**

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **two (2 years)** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;

- iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in: Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until **July 18, 2024**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows: One Project having several items, which shall be awarded as separate contracts per item.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the

NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet



Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: a. <i>Office Supplies, Janitorial Supplies, General Merchandise Products, or a combination of the foregoing</i> b. completed within two (2) years prior to the deadline for the submission and receipt of bids.
7.1	Subcontracting is not allowed.
12	The price of the Goods shall be quoted DDP <i>VSU Main, Visca, Baybay City, Leyte</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than <i>One Hundred Thirty Nine Thousand Six Hundred Pesos (PhP 139,600.00) or two percent (2%) of ABC</i> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than <i>Three Hundred Forty Nine Thousand pesos (PhP 349,000.00) or five percent (5%) of ABC</i> if bid security is in Surety Bond.
15	Bidders are requested to submit two (2) more copies of its bid (Copy 1 and Copy 2) in addition to the required original hardcopy. For filing purposes, the bidders are urged to use Light Green envelopes for its Technical and Financial Component envelopes, including the Mother (outer) Envelope.
19.3	<i>See Section I. Invitation to Bid (Item 1) for the list of items and their corresponding total Approved Budget for the Contract (ABC) per item.</i>
20.2	Bidders are required to submit its updated Mayor's/Business Permit during post-qualification.
21.2	<i>Not Applicable.</i>

Section IV. General Conditions of Contract



1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.



5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.



Section V. Special Conditions of Contract



Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery term applicable to this Contract is delivered <i>VSU Main Campus, Visca, Baybay City, Leyte</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is:</p> <p><u>Ms. Vivian V. Balbarino</u> <i>Head, Supply and Property Office</i> <i>VSU-Main, Visca, Baybay City, Leyte</i> <i>Contact #: 053 565 0600 local 1082/ 09175518871</i> sppmo@vsu.edu.ph</p> <ul style="list-style-type: none">● Additional Instruction: The Supplier should notify the Head of Supply and Property Management Office at least 1 week before the scheduled delivery. <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none">performance r supervision of on-site assembly and/or start-up of the supplied Goods;furnishing of tools required for assembly and/or maintenance of the supplied Goods;furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; andtraining of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.



The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of 3 years.

Spare parts or components shall be supplied as promptly as possible, but in any case, within 1 month of placing the order.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:



	<p>Name of the Procuring Entity</p> <p>Name of the Supplier</p> <p>Contract Description</p> <p>Final Destination</p> <p>Gross weight</p> <p>Any special lifting instructions</p> <p>Any special handling instructions</p> <p>Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p>



	<p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	Payment of staggered deliveries shall be allowed. Payment shall be on “as per cost of the items delivered” subject to inspection and acceptance.
4	The inspections and tests that will be conducted will be specified by the appropriate technical team of VSU to confirm conformity to the contract specifications at no extra cost to VSU.



Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item #	Unit	Qty	Description	Delivered, Weeks/Months
1	roll	35	2 ply Toilet Paper	All Items Should Be Delivered to VSU Main Campus, Visca, Baybay City, Leyte within 30 Calendar Days from receipt of Notice To Proceed (NTP) and Purchase Order
2	unit	6	360° Rotatable Spin Mop with Handle	
			<i>Easy Magic Floor Spin Mop Microfiber Rotating Head</i>	
			<i>100% Brand New and High Quality</i>	
			<i>Easy to install • Super-absorbent</i>	
			<i>360 Easy Magic Floor Spin Mop Microfiber Rotating Head with stainless drainer</i>	
3	unit	8	4 Layer File Tray (Office Organizer)	
			☑Folder Storage Box	
			☑Date Document Storage Shelf	
			☑Product Color: Black	
			☑Product Description:	
			◀All Metal material	
			◀Firm	
			◀Durable	
			☑Easy to assemble	
			☑Not easy to shake	
			☑Hollow out design	
			☑Ventilated and Dry	
			☑Not easy to accumulate dust	
4	pc	1	40 sheets effortless Heavy Duty Stapler paper book binders stapling machine standard school office s	
			<i>Stapling Thickness: 40 Sheets</i>	
			<i>Uses 24/8mm and 26/8mm staples</i>	
			<i>Material: Plastic, Metal</i>	
			<i>Size: approx. 15x4x9.5cm/5.91x1.57x3.74in</i>	
			<i>Optional Colors: Light Gray, Deep Gray, Black</i>	
			<i>Quantity: 1 Pc</i>	
5	unit	4	7 in 1 set Office Supplies Organizer	
			☑Packing: 1 X 1pc storage rack	
			☑Color: black	
			☑Size: 22cm x 14cm x 12.7cm	
			☑Material: stainless steel + metal mesh	
			☑Design: 7in1 metal grid with drawer	
			☑Suitable for: pens, school supplies, cosmetics, remote control, etc.	
			☑Features:	
			1. With classification, finishing functions	
			2. Simple and Beautiful	



			3. Suitable for Offices, Schools, Factories, etc.
			4. Large Capacity
			5. Multi-functional
			6. Can Put Pens, Cards, etc.
6	unit	1	A4 Cutting Tool Trimmer Guillotine Cutter Home Office
			<i>Material: High quality steel, aluminum, wooden base, plastic handle</i>
			<i>Package dimensions: Base plate part: 32x25x5 cm / 12.6x9.84x1.97in</i>
			<i>Total length of handle: 47 cm / 18.5in</i>
			<i>Suitable for cutting paper: A4 and other papers of same size, photo or office cutting</i>
			<i>Heavy Duty</i>
7	pack	36	A4 Matte Photo Paper
			☑ <i>20 sheets per pack; 140 gsm; double-side</i>
8	pack	36	A4 Photo Paper
			☑ <i>No Backprint, No Back Print Photopaper Photopapers</i>
			☑ <i>Size: A4 (8.25in x 11.75in)</i>
			☑ <i>Content: 20 Sheets / pack</i>
			☑ <i>Thickness: 230gsm</i>
			☑ <i>Kind: Gloss</i>
9	roll	5	Absorbent Cotton Roll 400g
			<i>Quality cotton products that guarantee superior absorbency and made from 100% pure and natural fibers absorbs more liquid and faster than synthetic fibers</i>
10	roll	4	Acetate, transparent, gauge #4, approx. 50m/roll
11	roll	5	Acetate, transparent, gauge #6, approx. 50m/roll
12	roll	2	Acetate, transparent, gauge #8, approx. 50m/roll
13	pc	11	Air Freshener, Lavender Scent
			<i>Air Freshener Lavender 180g Fresh Gel</i>
14	pc	124	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent
15	btl	10	Alcohol, Isopropyl, 70% solution, 500mL, pump type
16	btl	739	Alcohol, Ethyl, 70% solution, 500mL
			☑ <i>Eliminates at least 99.9% of germs</i>
			☑ <i>Safe on skin</i>
			☑ <i>At least 70% solution Rubbing alcohol</i>
			☑ <i>Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan</i>
			☑ <i>Brand offer should be at least 10 years in the market</i>
			☑ <i>at least 5 years expiry</i>
17	gal	7	Alcohol, Ethyl, 75% solution, 1 gallon



18	btl	26	Alcohol, Isoprophyl, 70% solution, 500ml pump type
19	gal	4	Alcohol, Isoprophyl, 90% solution
20	btl	212	Alcohol, Isoprophyl, 70% solution, 500mL
21	sq.m.	27	Anti-Slip Checkered Plate Rubber Matting with Backing
22	pc	2	Apron, Plastic, for Adult
23	box	134	Ballpen 50 Pieces, Blue
			<i>Specification:</i>
			<i>Line Weight: 0.5mm</i>
			<i>Ink Type: Oil gel ink</i>
24	pc	3	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 40.5cm diameter, any Color
25	pc	2	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 45cm diameter, any Color
26	pc	306	Bathroom Deodorizer, with holder, at least 100g, any scent
27	pc	3	Battery, Alkaline Double AA (4pcs)
			<i>Max Size AA Alkaline Battery (4pcs)</i>
			<i>100%- ORIGINAL</i>
			<i>100%- BRAND NEW</i>
			<i>Size: AA</i>
			<i>Long Lasting Power</i>
			<i>4 pc pack</i>
28	pc	10	Battery, Alkaline, 9 volts
29	pack	251	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack
30	pack	132	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack
31	pack	28	Battery, Alkaline, Size: C, 2pcs/pack
32	pack	12	Battery, Alkaline, Size: D, Black, 2 pcs/pack
33	pc	3	Battery, Rechargeable Double AA
			☐ <i>Model Number : AA</i>
			☐ <i>Type : NI-MH</i>
			☐ <i>Certification : CE</i>
			☐ <i>Nominal Capacity : at least 2800mah</i>
			☐ <i>Size : AA</i>
			<i>Voltage : 1.2v</i>
			☐ <i>Rechargeable : Yes</i>
34	pc	9	Battery, Rechargeable, 9 volts
35	set	3	Battery, Rechargeable, AA (4pcs) w/ Charger
			☑ <i>Input: AC100-240V 50-60Hz</i>
			☑ <i>Output: DC1.5 V AA 550mA x4 / AAA 275mA x4</i>
			☑ <i>Charging Control: checks voltage and temperature of battery automatically</i>
			☑ <i>Indicator: LED x 4</i>
			☑ <i>Charging: ON, Fully charged: OFF</i>
			☑ <i>Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3,</i>



			4 cells
36	pack	5	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack
37	pack	5	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack
38	pc	18	Bed Pad, Matrimonial bed
			*water proof
			*washable
			*soft
			*good quality
			*96" x106" (244cm x269cm)
39	pc	105	Bed Pad, Single bed
			*water proof
			*washable
			*soft
			*good quality
			*70" x102" (178cm x259cm)
40	pc	62	Binder Clip, 1.5", black
41	pc	70	Binder Clip, 2", black
42	box	39	Binder Clip, 2-inch, 12 pcs/box
			- Extra Large Binder Clips 2-Inch (12pcs/box), Big Paper Clamps for Office Supplies, Black
43	pc	1	Binder, file, 14" lever arch file folder w/ ring binder & metal pull, new black color
44	btl	22	Bleach Lemon 250mL/btl
45	gal	5	Bleach, cleaner, 1 gal.
46	gal	17	Bleach, liquid, 99.9% antibac, 1 gallon
47	gal	13	Bleach, liquid, 99.9% antibac, 1 gallon
48	gal	37	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL
49	gal	9	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL
50	pc	6	Blue Rubber Mat
			Rubber Yoga Mat
			HIGH-PERFORMANCE GRIP
			SWEAT ABSORBENT
			ANTI-SLIP TECHNOLOGY
			SIZE 180cm x 63cm
			WEIGHT 2.6kg
			MATERIAL Microfiber Suede and Natural Rubber
			Color: Midnight Blue
51	meter	15	Book Cloth (Red)
52	meter	15	Book Cloth, (Brown)
53	meter	15	Book Cloth, (Dark Blue)
54	meter	15	Book Cloth, (Yellow)
55	yard	3	Book Cloth, Black
56	meter	15	Book Cloth, Light Gray
57	pair	10	Book Ends, Metal, Big (approx. 13x15x25cm),



			at least 400g
58	pair	8	Book Ends, Metal, Medium (approx. 13x15x20cm), at least 350g
59	pc	10	Book Stand/Organizer
			<i>Metal Bookends Stand Desk Organizer, Book Holder</i>
60	pc	10	Broom
			<i>Multifunctional Magic Broom Clean Floor Surface Remove Dirt Hair Household Silicone Mop FREE MOUNT</i>
61	set	9	Broom and Dustpan Set
62	pc	10	Broom, Plastic, with long steel handle (approx. 140cm), for ceiling
63	pc	157	Broom, Soft (Tambo), Large, Heavy Duty
64	pc	135	Broom, Stick Broom, Tukog
			■ Good Quality Broom Stick
			■ Approx. 370pcs per stick bundle
65	unit	2	Bundy Clock
			· 2-color printing accurately identifies tardiness
			· Power failure backup battery
			· Supports 12hr or 24hr time format
			· Automatic card feed and release
			· Automatic column shifting
			· Time programmable alarm with musical melody
			· For a maximum of 100 employees
			Power Supply: AC220V / 230V (50 / 60Hz)
			Power Consumption: Min. 3W; Max. 20W
			Printing Speed: 26 timed per minute (max.)
			Mounting Type: Wall-mount or Desk-mount
66	pack	2	Bundy Clock Time Card
			Standard Time Card for Bundy Clocks.
			> Standard Time Card
			> 3.35 x 7.48 inches (L x H)
			> 6 Columns > 100 pcs per pack
67	pack	2	Cable Tie, 8", 100 pcs/pack
			2.5 x 200mm (Width x length)
68	unit	20	Calculator, desktop-type, 12 digits, 2-way power, plastic keys
69	pc	6	Calculator, heavy duty, 12 digit display solar and battery
70	unit	1	Calculator, mini-printer type, 12digits AC/DC power w/ ink roller & adaptor
71	unit	8	Calculator, scientific ,10+2 digits, 2 line display, at least 240 functions
72	can	34	Car Freshener, Gel, at least 70g, Lemon/Orange scent
73	box	1	Carbon Paper, Ordinary, Legal, 100 pcs/box
74	pc	10	Cartolina, US, Black, at least 160gsm
75	pc	22	Cartolina, US, Blue, at least 160gsm



76	pc	25	Cartolina, US, Gold, at least 160gsm
77	pc	100	Cartolina, US, Gold, at least 180 gsm
78	pc	50	Cartolina, US, Green, at least 160gsm
79	pc	5	Cartolina, US, Light Blue, at least 160gsm
80	pc	5	Cartolina, US, Light Green, at least 160gsm
81	pc	10	Cartolina, US, Neon Orange, at least 160gsm
82	pc	2	Cartolina, US, Orange, at least 160gsm
83	pc	10	Cartolina, US, Pink, at least 160gsm
84	pc	25	Cartolina, US, Red, at least 160gsm
85	pc	335	Cartolina, US, White, at least 160gsm
86	pc	27	Cartolina, US, Yellow, at least 160gsm
87	pc	2	Cartolina, Vellum, Green, at least 180gsm
88	pc	7000	Cartolina, Vellum, US White
89	pc	200	Certificate Holder (A4)
90	pc	240	Certificate Jacket A4
			<i>Certificate Jacket A4</i>
			<i>Blue in color</i>
91	box	15	Chalk, Colored, Dustless, 12 pcs/box
92	box	58	Chalk, White, Dustless, 100 pcs/box
93	sheet	80	Chip Board/Paste Board No. 40
			97L x 66.5W
94	drum	1	Chlorine Granules 70% 1 drum, 40KG
			<i>High solubility : 90% or above dissolve within 3 minutes.</i>
			<i>White granular compound containing as the principal ingredient, more than 65% calcium hypochlorite Ca (ClO)</i>
95	pack	1	Chlorine Granules, 1kg/pack
96	pc	1	Chopping Board (Plastic)
			<i>made of Plastic 22 cm x 34 cm</i>
97	btl	94	Cleaner, Glass, 500mL, spray type, any scent
98	btl	50	Cleanser, Powder, 500g, any scent
99	pc	21	Clear Book (Display Book), Refillable, Legal, 20 shts, any color
100	set	1	Clear Book Refills, A4 (10pcs/set)
101	set	1	Clear Book Refills, Legal (10pcs/set)
102	pc	8	Clear Packaging Tape, 2"
103	roll	10	Clear Plastic Wrap 100 square feet, 30M×30cm
104	pc	2	Clip Board, Plastic, with PVC Cover, A4, any color
105	pc	10	Clip Board, Plastic, with PVC Cover, Long, any color
106	box	181	Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box
107	box	90	Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box
108	box	98	Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box
109	box	133	Clip, Double Binder, 2" (approx. 51mm) ,



			Black, 12 pcs/box
110	box	83	Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box
111	box	11	Clip, Metal Bulldog, 1-1/2" (approx. 38.1mm), 12 pcs/box
112	box	10	Clip, Metal Bulldog, 2-1/2" (approx. 63.5mm), 12 pcs/box
113	box	10	Clip, Metal Bulldog, 3" (approx. 76.2mm), 12 pcs/box
114	box	94	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)
115	meter	18	Cloth, Cotton (For Table Cloth), Mint Green, 18 meters (60 width)
116	pc	1	Coffee Maker Machine, Touch-Screen 10-cups Programmable with Glass Carafe, Stainless Steel
117	set	70	Coffee/Tea Mug with Saucer Plate
			☑7 oz or 210ml
			☑Set of 6
			☑Porcelain
			☑Plain white
			☑All must be uniform in color, size, and style
118	pack	1	Color Paper A4
			<i>Color A4 paper size: 297mm x 210mm, thickness: 10mm, packing: 100 sheets/pack.</i>
			<i>The 10 colors A4 paper have yellow, lilac, pink, red, light green, dark green, light yellow, orange, dark blue, light blue.</i>
119	pc	18	Computer/Paint Brush, 1.5"
120	pack	37	Concentrate Antibac Dishwashing Liquid refill, 375ml
121	unit	1	Cork Board
			<i>Wall mounted</i>
			<i>without aluminum Frame</i>
			<i>120 x 80 cm</i>
122	pc	1	Cork Board, Wall Mount, w/ aluminum frame, 3' x 4'
123	pc	1	Cork Board, Wall Mount, w/ aluminum frame, 4' x 5'
124	pc	19	Correction Pen, rolling ball-metal tip
125	pc	38	Correction Tape, 10 meters x 5mm wide
126	pc	376	Correction Tape, 8m x 5mm wide
127	pack	43	Cotton, 400g
128	box	5	Crayons, 48 colors
129	box	30	Heavy color oil paint stick Crayons, 48 colors
130	pc	1	Cutter, Big, durable & light aluminum die-cast grip, auto-lock slider, built-in blade snapper, approx. 3x8x22cm (Heavy Duty)
131	pc	19	Cutter, Big, Plastic (Ordinary), w/ lock
132	pc	3	Cutting Mat, self-healing rubber, green, A4
133	pc	24	Data File Box/ Box File/ Magazine Box Made



			of Chipboard Size: 15.5"x9.5"x4.5" Color: Yellow
134	pc	20	Data filer A4 Size
135	pc	53	Data filer box, double, 11 x 40 x 24cm
136	pc	189	Data Filer, Big size, Legal
137	pc	21	Datafiler
			23cm H x 14cm W x 44cm D
138	pc	1	Date stamp, 10 years advance or more
139	pc	10	Deodorizer (Paradichlorobenzene) Lemon, Refill 100g
140	pc	2	Desk Tape Dispenser
			Desk Tape Dispenser, Masking Tape Dispenser, Dual Core, Heavy Duty, Large size Random Colors
			Sold Individually
			Size: 8.4 x 3.5 x 4.25 inches; Holds standard clear tape.
			Product Color: Black or Blue
			Dual Core. Holder fits 1" and 3" Core; Interchangeable 1" core and 3" core, use them for small tapes and big tapes at any time.
			Rust-proof stainless steel serrated edge blade. Width up to 1.25 inch. It lasts long and cuts off the tape immediately and neatly.
141	pc	6	Desk Tray, Metal, Double, Black, Dimension: approx. 18 x 25 x 38cm
142	pc	1	Desk Tray, Metal, Triple, Black, Dimension: approx. 30 x 25 x 38cm
143	pc	7	Desk Tray, Plastic, Triple, Dimension: approx. 13 x 28 x 38cm, any color
144	pack	108	Detergent Soap Powder with Antibacterial, 500g
145	pail	9	Detergent soap, Powder, reusable bucket/tub (10kg)
146	pc	40	Dipper, Big
147	pack	106	Dishwashing Liquid Soap, Refill 350ml
			Concentrated Dishwashing Liquid Antibac with Power of Safeguard, 350ml
148	pc	26	Dishwashing Paste
			Kalamansi 400g;
149	pc	103	Dishwashing Sponge
150	gal	21	Disinfectant Cleaner, multi-surface, scented
151	can	110	Disinfectant Spray, 170g
152	can	22	Disinfectant Spray, 340g
153	tube	16	Disinfectant spray, 400gms, lavender moist
154	pack	2	Disposable paper plate, approx. 9 inches, at least 50 pcs. per pack
155	pc	7	Document Storage Box / Document Filing Case, plastic, transparent, Legal (36x27x4.5cm)
156	box	5	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill



			(12Pcs), BLACK
157	box	5	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill (12Pcs), BLUE
158	pack	21	Double Sided Glossy Photo Paper A4 (50sheets per pack)
			<i>Paper Grammage - 220gsm</i>
159	pc	3	DOUBLE STRAP LEATHER FLAGPOLE BELT (BLACK)
160	pc	1	Drone Bag
			<i>Storage Bag Travel Backpack Carrying Case, compatible for DJI AIR 2S</i>
161	pc	2	drum, 40 liters
			<i>40 liters Heavy Duty Drum, good quality</i>
162	pc	14	Dust Bin (Trash Bin), durable plastic, w/ cover, wheels and lock, approx. 80L capacity
163	pc	37	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity
164	pc	9	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity
165	pc	3	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 50L capacity
166	pc	47	Dust pan, plastic, stand-up handle, large
167	pc	7	Duster, Feather
168	pc	5	Duster, Microfiber (Cotton)
169	pc	4000	ECO Pouch
			<i>Medium Size</i>
			<i>at least 10" wide and 13" long</i>
			<i>Color - Green</i>
170	pc	320	Envelope, brown, ordinary, A4 size
171	pc	151	Envelope, Brown, short, good quality
172	pc	460	Envelope, Document, Brown, 150 lbs, Short
173	pc	100	Envelope, Document, White
			<i>White Color Envelope</i>
			<i>Envelope Size: 9 x 12.75 Inch / 228mm x 323mm (A4 Size)</i>
			<i>Paper Thickness: 100gsm</i>
			<i>Closing from side (tutup tepi)</i>
			<i>Non Peel & Seal</i>
			<i>Non Window</i>
174	pc	10	Envelope, Expanding, Kraft board, w/ garter tie, Legal
175	pc	70	Envelope, Expanding, plastic, A4
176	pc	164	Envelope, Expanding, Plastic, Long
177	pc	39	Envelope, Expanding, Plastic, Long, with Handle
178	pc	1661	Envelope, Expanding, with garter tie, blue, long
179	pc	10	Envelope, Expanding, with garter tie, blue, short
180	pc	733	Envelope, Expanding, with garter tie, brown,



			long
181	pc	110	Envelope, Expanding, with garter tie, brown, short
182	pc	110	Envelope, Expanding, with garter tie, golden yellow, short
183	pc	451	Envelope, Expanding, with garter tie, green, long
184	pc	50	Envelope, Expanding, with garter tie, violet, long
185	pc	5	Eraser, Blackboard, wood design, Big (3x13x5cm)
186	pc	2	Eraser, Plastic, two-sided eraser (for graphite & drawing ink), for Technical Pen
187	pc	18	Eraser, Rubber, high quality
188	pc	60	Eraser, whiteboard, magnetic flannel
189	box	3	examination gloves, non sterile, latex, powder free medium, 100 pcs. per box
190	btl	61	Fabric Conditioner, 1L, any scent
191	gal	13	Fabric Conditioner, 4L, any scent
192	pack	8	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent
193	box	5	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box
194	pack	3	Face Towel, Cotton, 12 pcs/pack
195	box	10	Facial Tissue 1 Pc 14 x 9 Cm at least 250 pulls
196	pack	20	Facial Tissue 3-Ply 260 Pulls
197	box	235	Fastener, Paper, plastic, 50 sets/box
198	pc	6	Feather Duster Household Dusting Brush with Telescopic Pole Stainless Steel
			<i>230CM Adjustable Stretch Extend Microfiber</i>
			<i>Telescopic Duster Brush Retractable Duster</i>
			<i>Length of fully extended duster: About 230cm</i>
199	pc	24	Fiber Doormat
			<i>at least 15 X 23 inches</i>
200	pc	17	File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal
201	pc	3	First Aid Box or Medicine Cabinet
			<i>Wall mounted</i>
			<i>Material: Plastic</i>
			<i>Color: Red and white combination</i>
			<i>Cabinet style with easy open hook</i>
			<i>With transparent plastic door</i>
			<i>High quality plastic</i>
			<i>At least 36 x 29 x11 cm in dimension</i>
202	set	4	First Aid Kit Set (Medical Bag)
			☐1x Tube 15gm Burn Ointment
			☐1x pc. Elastic Bandage 3x 5
			☐1x pc. Digital Thermometer
			☐1x pc. Rechargeable Flashlight
			☐1x pc. Whistle



			☐2x pcs. Exam or Latex Gloves
			☐4x pcs. Gauze pad 4x4
			☐1x bot 10ml Ammonia Spirit
			☐1x bot 10ml Povidone Iodine
			☐1x bot 60ml 70% Isopropyl Alcohol
			☐1x pack Cotton balls 50's
			☐1x pc. Surgical Tape
			☐1x pc. Bandage Scissor
			☐1x pc. Triangular Bandage
			☐1x pc. First Aid Kit Bag
203	pc	1	Flashlight, heavy duty, w/ chargeable battery, 3 battery capacity, 1.5 v C type
204	meter	20	Floor Mat, white with designs
205	pc	40	Floor Mop
			<i>plastic, with handle, heavy duty</i>
206	pc	9	Floor mop with bucket, microfiber spin rotating 360
207	pc	7	Floor Mop with wooden handle, heavy duty
208	set	3	Foam board White 10" x 15" 5mm 10pcs/set
209	box	1	Foil, Aluminum, 16m x 30cm (approx. 260g)
210	pc	1	Foldable easy squeeze mop
			<i>Foldable Sponge Mop Water Absorber with Squeezer, Super-absorbent easy squeeze mop</i>
			<i>>anti-rust cleaner that fully flushes out water instantly.</i>
			<i>>its 45-degree angle and plate makes it more efficient to use</i>
			<i>>60 inches</i>
211	pc	112	Folder long (Yellow Color)
212	pc	90	Folder, Brown, Long Size 8.5x13"
213	pc	395	Folder, Expanded, Long (Light Blue)
214	pc	25	Folder, Expanded, Long (Red Color)
			<i>Folder Pressboard File Folder Long Red Easily to Organize Paper Works</i>
			<i>* Pressboard file folder is perfect for home, school, and office document filing and presentation needs.</i>
			<i>* Made of thicker materials to protect documents</i>
			<i>* Has smooth texture * Can fit long and legal paper size</i>
			<i>* Color: Red * Easily to organize paper works</i>
			<i>* Durable and Affordable</i>
			<i>* Tough and heavyweight folder</i>
215	pc	80	Folder, Expanded, Long (Red)
216	pc	6388	Folder, File, Long, 14pts, White
217	pc	220	Folder, File, Short, 14pts, White
218	pc	10	Folder, Morocco, Long, w/ plastic binder, Beige
219	pc	30	Folder, Morocco, Long, w/ plastic binder, Blue



220	pc	60	Folder, Morocco, Long, w/ plastic binder, Brown
221	pc	500	Folder, Morocco, Long, w/ plastic binder, Gold
222	pc	4892	Folder, Ordinary, A4
223	pc	299	Folder, Pressboard, A4, US Green, Double Fold
224	pc	565	Folder, Pressboard, US, Blue, Long
225	pc	1221	Folder, Pressboard, US, Green, Long
226	pc	100	Folder, Pressboard, US, Green, Long
227	pc	100	Folder, Pressboard, US, Green, Long, Doublefold
228	pc	10	Folder, Pressboard, US, Long, Pink/Maroon
229	pc	120	Folder, Pressboard, US, Yellow, Long
230	pc	45	Folder, Sliding, Plastic, w/ Binder, A4, Transparent
231	pc	85	Folder, Sliding, Plastic, w/ binder, Long, transparent
232	pc	1	Folding table
			<i>Black</i>
			<i>Blister board</i>
			<i>Foldable</i>
			<i>120cm x 60cm x 75cm</i>
233	roll	15	Garbage Bag, Black, Medium, 11x11x24, 25pcs/roll
234	roll	15	Garbage Bag, Black, Small, 9x9x20, 25pcs/roll
235	pc	2	Gas Lighter Igniter Refillable Butane Gas Lighters Multi-purpose for Kitchen
236	pc	39	Gel Ink Sign Pen 0.5, black
237	pc	324	Gel Ink Sign Pen 0.5, blue
238	pc	126	Gel Ink Sign Pen 0.5, red
239	btl	14	Glass cleaner 500ml lemon w/spray
			<i>Zim Glass Cleaner 500ml</i>
			<i>Lemon Scented</i>
			<i>Anti-dust</i>
			<i>Anti-mist</i>
			<i>Streak-free</i>
240	pc	70	Glass Pitcher
			<i>*clear</i>
			<i>*40oz</i>
			<i>*good quality</i>
			<i>*glass</i>
241	pc	4	Glass Wiper
			<i>Material: PP + sponge + silicone rubber</i>
			<i>Color: Random Color</i>
			<i>Size: 30 (cm)* 19 * (cm) x 7.5 (cm)</i>
242	pc	10	Glue Gun, Big (approx. 7x18x 28cm)
243	pc	5	Glue Gun, Small (approx. 4x12x 18cm)
244	tube	12	Glue Pen, Clear, 50mL



245	pc	2	Glue Stick, All-purpose, at least 21g
246	pc	209	Glue Stick, Big, for Glue Gun
247	pc	80	Glue Stick, Small, for Glue Gun
248	btl	133	Glue, Multi-Purpose, White, at least 130g (118mL)
249	btl	23	Glue, Multi-Purpose, White, at least 454g (473mL)
250	gal	20	Glue, White Apollo
251	gal	56	Glue, White, All-purpose, 1 gallon
252	pc	2	Gum label, sticker type
			<i>Sticker size: 50x25mm</i>
			<i>color: white</i>
			<i>Plain White 50 x 25 mm Barcode Label, GSM: 80 Gsm, Rs 110 /piece Formatter Tech Private Limited ID: 22560545230</i>
253	pc	1	Guntucker, 6-14mm, heavy duty
254	pack	3	Hair Net, 100 pcs. per pack
			☑ <i>High Quality</i>
			☑ <i>Latex Free, Breathable, Lint-free; Lightweight, Soft and Breathable Material for user comfort</i>
			☑ <i>Color Blue</i>
			☑ <i>Stretchable</i>
255	pc	5	Hand Sprayer, plastic, 150 ml cap.
256	pc	33	Hand Towel, cloth, cotton
257	pack	10	Hand Towel, cloth, cotton, 12 pcs/pack
258	pack	25	Hand Towel, Interfolded, 2 ply, 150 pulls
259	pc	2	Headset with Noise Cancelling Mic, High-End
260	pair	17	heavy duty gloves(for garbage collector and utility)
261	pair	4	Heavy Duty Rough Surface Gloves (Industrial Latex Gloves)
262	box	5	Heavy Duty Staple Wire 23/10 (1000pcs per box)
263			<i>Chisel Pointed;</i>
264	box	12	Heavy Duty Staple Wire 23/15 15mm (1000pcs per box)
			<i>Chisel Pointed;</i>
265	pc	18	Heavy duty storage box L-16" x W11.5" x H-11.5" suitable for document storage for legal folder, Fili
266	pack	5	Ice Wrapper
267	pc	50	ID Holder
			<i>A6 Ordinary ID Holder vertical</i>
268	pc	100	ID Jacket, ziplocked, size 4R
269	pc	150	ID Sling, Green Color
			<i>For SCUAA Athletes & Other VSU delegation officials</i>
270	set	7	Index Tab, PVC self adhesive 6" x 1", 25pcs/box
271	box	25	Index Tab, PVC self adhesive 6" x 1/2",



			25packs/box, Clear
			☐ <i>Transparent Extension: 1/2"</i>
			☐ <i>Color: Clear (no color)</i>
			☐ <i>1 box contains 25 packs.</i>
			☐ <i>1 pack contains 2 pcs.</i>
272	box	73	Index Tab, transparent, self-adhesive, transparent, 5sets/box
273	btl	1	Ink, Epson Premium Dye Ink, 1 liter, black <i>can be used for Epson L series printers</i>
274	btl	1	Ink, Epson Premium Dye Ink, 1 liter, Cyan <i>can be used for Epson L series printers</i>
275	btl	1	Ink, Epson Premium Dye Ink, 1 liter, magenta <i>can be used for Epson L series printers</i>
276	btl	1	Ink, Epson Premium Dye Ink, 1 liter, Yellow <i>can be used for Epson L series printers</i>
277	btl	5	Ink, for stamp pad, violet, 30mL, w/ applicator
278	btl	24	Ink, Refill, for Permanent Marker, Black, 30mL
279	btl	8	Ink, Refill, for Permanent Marker, Blue, 30mL
280	btl	6	Ink, Refill, for Permanent Marker, Red, 30mL
281	btl	40	Ink, Refill, for Whiteboard Marker, Black, 30mL
282	btl	35	Ink, Refill, for Whiteboard Marker, Blue, 30mL
283	btl	12	Ink, Refill, for Whiteboard Marker, Red, 30mL
284	pack	1	Inkjet Printable Vinyl Sticker, Glossy, A4 size, 20pcs./pack, waterproof
285	btl	3	Insect Killer Spray, 500ml/bot <i>Multi-insect killer (water-based) 500ml</i>
286	pc	10	Keyboard Cleaning Brush <i>Color: any color</i> <i>Length: Approx. 193mm/ 7.6"</i> <i>Weight: 20g</i> <i>Material: Plastic</i>
287	pc	19	Kitchen Cleaning Sponge approx. 100mmx75mmx30mm
288	pack	88	Kitchen paper towel
289	unit	1	LADDER ALUMINUM 8 STEP DOUBLE SIDE <i>Specifications</i> <i>Number of Treads: 2 x 8</i> <i>Stiles Material: Aluminum</i> <i>Tread Material: Aluminum</i> <i>Open Length: 1.3m</i> <i>Maximum Load: 150kg</i> <i>Weight: 6.1kg</i>
290	roll	8	Laminating Film ☐ <i>Thickness: 125 microns</i> ☐ <i>size: 9 inches x 100 meters</i> ☐ <i>Compatible with various laminating machine</i>
291	roll	1	Laminating Film, 9 inch x 50 m, 250 microns



			☐ <i>Thickness: 250 microns</i>
			☐ <i>Width: 9 inches (23cm approx.)</i>
			☐ <i>Length: 5,000cm (50 meters)</i>
			☐ <i>Strong, versatile and lightweight and ideal for use with all types of print</i>
			☐ <i>Low melt adhesive coating inside.</i>
			☐ <i>Good resistance to scuff, scratch and tear</i>
			☐ <i>Gloss finish</i>
292	box	4	Laminating Film, A3, 100 shts/box, 250 microns
293	box	9	Laminating Film, A4, 100 shts/box, 250 microns
294	pc	1	Laptop bag compatible to MacBook Air 13.3"
			<i>WIWU Waterproof Laptop Sleeve 360 Protective Case Bag Compatible to 13.3" MacBook Air</i>
	pc	400	Lei Necklace
			<i>Cloth</i>
			<i>Green/Gold/Yellow</i>
295	pc	35	Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)
296	pc	30	Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", A4 (Black)
297	pc	15	Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)
298	gal	7	Liquid Hand Soap
299	btl	62	Liquid Hand Soap, 500 ml.
			<i>Liquid Hand Soap, 500 ml, assorted variants - apple, aloe vera, strawberry, melon, lavender</i>
300	pc	389	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)
301	pc	159	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)
302	box	40	MAGAZINE BOX SINGLE LONG
			<i>Single</i>
			<i>Long</i>
			<i>Hardbound</i>
			<i>Color: Blue</i>
303	pc	1	Magnetic White Board
			☐ <i>with aluminum frame safety.protected corners erase and marker holder size 2x4feet</i>
304	pc	3	Magnetic White Board with stand
			<i>size 4x5 feet material aluminum in frame with ABS corner Type Standing Surface Magnetic full length foldable pen tray in the stand 4 casters wheel with lock</i>
305	pc	5	Marking Tape, 1-1/2" Thick



			12mmx25yds;
306	roll	82	Masking Tape, 1"
307	pack	1	Match, 10 pcs set
308	pc	5	Storage box, Plastic with Cover
			storage box 70L, clear color;
309	pc	10	Men's Shoulder Bag Messenger Bag Waterproof Sling Bag, Color Black
			Waterproof, Color black;
310	pc	40	Meter Stick, wood, 100 cm, yellow background w/ black markings
311	pc	11	Microfiber cleaning cloths wiping rags double layer
312	unit	16	Mirror, Dresser
			*wood*120cm x 80cm*good quality
313	pc	1	Mop Handle, aluminum, screw type, heavy duty, at least 4 ft long
314	pc	2	Mop Handle, steel
315	pc	23	Mop Rug, Heavy Duty, 100% cotton
316	ream	33	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white
317	ream	3	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, yellow
318	ream	6	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, beige
319	ream	20	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue
320	ream	4	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, cream
321	ream	20	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold
322	ream	3	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, green
323	ream	2	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, light blue
324	pad	38	Mouse Pad, Rubber
			■Size: Small (200x250mm)
			■Color: Black/ Dark Blue
325	tube	1	Multi- Insect killer spray, 300ml
326	tube	46	Multi-Insect Killer Spray, 250mL
327	tube	4	Multi-Insect Killer Spray, 600mL
328	btl	2	Multi-Purpose Glue, 1000g
329	btl	26	Multi-Purpose Glue, 130 g
330	btl	19	Multi-Purpose Cleaner, Liquid, 1000mL, any scent
331	pc	6	Multi-purpose Plastic Tray, Big/Large
332	pc	45	Multi-purpose Plastic Utility Tray
333	gal	18	Muriatic Acid concentrated scented
334	pc	192	My-Gel Gel Ink Pen refill 0.5mm, Blue
335	pc	1200	Neck lanyard or ID sling (black)
336	pack	5	Neon Colored Paper assorted 250sheets per



			pack
			<i>Colored Paper</i>
			<i>*Quantity: 250 sheets per ream</i>
			<i>*Color: Assorted Neon colors</i>
			<i>*Size : Short 8.5x 11</i>
			<i>*High Quality paper</i>
337	pc	100	Net bags, fish net, 13" x 13"
338	roll	14	Notarial Seal, #24-21/8", Gold, Shiny, Self Adhesive, 1000 pcs/roll
339	pc	4050	Notebook, ordinary 60 leaves, 60 gsm
340	pc	105	Notebook, Spiral 60 leaves
341	pc	5	Notebook, spiral, 80 leaves
342	roll	5	Nylon Cord/Wonder Cord, 4mm Approx. 36 yds.
			<i>Color: Blue/Dark Blue</i>
343	roll	10	Nylon Twine 1 kg white
344	kg	19	Nylon, #300, for grass cutter
345	pc	20	Pail, Plastic, 10 li cap.
346	pc	2	Pail, Utility, Plastic 100 liter cap/drum/water container
347	pc	2	Pail, Utility, Plastic, at least 16 liter cap,
348	pack	8	Paper Bag, Brown, Medium #5
349	pack	7	Paper Bag, Plain Brown, Large #10, at least 50 pcs. per pack
350	sheet	3	Paper Binding Cover Morocco Board (White, Yellow, Blue, Green)
			■230 gsm Book Cover
			■100 sheets
			■thickness- 230 gsm
			■Filling type- Report Cover
351	pack	5	Paper Board, 180gsm White LONG, 50sheets per packs
352	box	41	Paper Clips Small Vinyl (33MM), 100 pcs. per box
353	box	42	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box
354	unit	1	Paper Cutter, Sliding, for A3, with metal base, replaceable blades
355	pc	4	Paper Cutter, wood, A4 size
356	box	3	Paper Laid A4, 90 gsm White
357	pack	97	Paper towel, interfolded, 2 ply, approx. 150 pulls/pack
358	ream	2	Paper, Art, glossy, assorted colors, 500shts/ream
359	ream	75	Paper, Bond, A3, S-24, 80 gsm
			<i>bright white, high premium quality;</i>
360	ream	1097	Paper, Bond, A4, S-20, 70 gsm
			<i>bright white, high premium quality;</i>
361	ream	3650	Paper, Bond, A4, S-24, 80 gsm
			<i>bright white, high premium quality;</i>



362	ream	1	Paper, Bond, Colored, Long, S-16, 56gsm, Blue
363	ream	1	Paper, Bond, Colored, Long, S-16, 56gsm, Pink
364	ream	1	Paper, Bond, Colored, Long, S-16, 56gsm, Yellow
365	ream	300	Paper, Bond, Long, S-20, 70 gsm <i>bright white, high premium quality;</i>
366	ream	927	Paper, Bond, Long, S-24, 80 gsm <i>bright white, high premium quality;</i>
367	ream	65	Paper, Bond, Short, S-20, 70 gsm <i>bright white, high premium quality;</i>
368	ream	132	Paper, Bond, Short, S-24, 80 gsm <i>bright white, high premium quality;</i>
369	ream	130	Paper, Book, A4 size, 80 gsm <i>bright white, high premium quality;</i>
370	ream	6	Paper, Book, Long, 8 x 13 S-18 <i>bright white, high premium quality;</i>
371	pack	15	Paper, Construction, Assorted Colors, 20 shts/pack
372	box	2	Paper, Contour, Short, 100gsm, Ultra White
373	pc	3	Paper, Haspi, blue, 20" x 26"
374	box	6	Paper, Laid 8 x 11 90gsm Diamond White
375	box	3	Paper, Laid 8 x 11 90gsm Ivory
376	box	1	Paper, Laid 8 x 13 90gms Conqueror Peach 50pcs/box
377	box	12	Paper, Laid 8 x 13 90gsm Ivory
378	pc	1385	Paper, Manila
379	ream	20	Paper, Mimeo, WW, Long, S-18
380	pad	5	Paper, Pad, Yellow, 8-1/2x13, 90 leaves/pad
381	pack	4	Paper, Photo, high gloss, A3, 230G, 20 shts/pack
382	pack	138	Paper, Photo, high gloss, A4, 230G, 20 shts/pack
383	pack	43	Paper, Photo, matte finish, 146GSM, 10 shts/pack
384	pack	7	Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSM No Backprint, 20 shts/pack
			☑No Backprint
			☑Size: A4 230GSM (210x297mm)
			☑Paper Texture: Waterproof Glossy
			☑For all type of inkjets printer
			☑For printing all kinds of colorful documents
			☑Support 720 / 1440 / 2880 and 5760 dpi printing mode
			☑20 sheets per pack
385	pack	685	Paper, Specialty 200gsm 8-1/2x11, 10s, Cream
386	pack	62	Paper, Specialty 200gsm 8-1/2x11, 10s , Cyril Pink



387	pack	101	Paper, Specialty 200gsm 8-1/2x11, 10s, White
388	pack	77	Paper, Specialty 200gsm 8-1/2x11,10s, LightGreen
389	pack	52	Paper, Specialty 200gsm 8-1/2x11,10s, Nashville
390	pack	21	Paper, Specialty 200gsm, A4, white
391	pack	30	Paper, Specialty Vellum
			A4 size
			220 gsm
			White or Pale Cream Color
			Ideal use for your printing needs, in special occasion / program sheets and creative applications
			20 pcs per pack
392	pack	16	Paper, Towel, Interfolded , 1 ply, 175 pulls
393	sheet	3700	Paste Board/Chip Board #25
394	sheet	1000	Paste Board/Chip Board No.40
			97L x 66.5W;
395	pc	32	Pedal Bin/Step Bin
			*pedal bin with clean lines is just as nice in a bathroom and its handle makes it easy to move
			*Stainless
			*3 gallon
396	box	1	PEN BALL POINT 0.7MM BLACK 50PCS PACK
			Material: Plastic
			Weight: 339g
			Pen Dimensions: 11cm
			Package include: 50pcs/Box
397	pc	50	Pen Sign 0.7mm Gel type, blue
398	pc	182	Pen, Permanent Marker, black, broad tip
399	pc	2116	Pen, Permanent Marker, black, fine tip
400	pc	32	Pen, Permanent Marker, blue, broad tip
401	pc	35	Pen, Permanent Marker, blue, fine tip
402	pc	20	Pen, Permanent Marker, green, broad tip
403	pc	43	Pen, Permanent Marker, red, broad tip
404	pc	14	Pen, Permanent Marker, red, fine tip
405	pc	104	Pen, Ball, black
406	pc	5029	Pen, Ball, blue
407	pc	348	Pen, Ball, red
408	pc	47	Pen, Highlighter, orange
409	pc	17	Pen, Highlighter, violet
410	pc	125	Pen, Highlighter, yellow
411	pc	34	Pen, Highlighting, asstd color
412	pc	34	Pen, Pentel Pen, Fine blue & black
413	pc	36	Pen, pentel, pilot, (assorted colors)
			4-blue
			4-black



			2-red
414	pc	5	Pen, Permanent Marker, JUMBO black
415	pc	97	Pen, Sign, .5mm, Gel-type, Black
416	pc	1391	Pen, Sign, .5mm, Gel-type, Blue
417	pc	224	Pen, Sign, .5mm, Gel-type, Red
418	box	4	Pen, Sign, 0.4mm, Gel type, Black, 12 pcs. per box
419	box	18	Pen, Sign, 0.4mm, Gel-type, Blue, 12 pcs. per box
420	box	7	Pen, Sign, 0.4mm, Gel-type, Red, 12 pcs. per box
421	pc	129	Pen, Whiteboard Marker, red
422	pc	383	Pen, Whiteboard Marker, black
423	pc	293	Pen, Whiteboard Marker, blue,
424	box	2	Pen, WYTEBOARD Marker (Green), 12pcs/Box
			Type: Marker (Whiteboard-type)
			Tip Diameter: 4.0mm
			Width of Stroke: 1.80mm to 2.20mm
			Weight: 16.0g
425	box	29	Pencil, #2, Medium, Yellow, 12pcs/box
			☐Attr: Pencil Medium #2 with black lead
			☐Color: Yellow
			☐Packaging Size: 12 pencils per box
426	pc	492	Pencil, Lead, #2, w/ eraser
427	box	7	Permanent Marker, Black, Broad tip, 12pcs
428	box	7	Permanent Marker, Blue, Broad tip, 12pcs
429	sheet	5	Photo Paper Glossy A4
			Photo Paper Double Sided Glossy A4 50sheets/pack 230GSM
430	sheet	12	Photo Paper Matte A4
			Photo Paper Matte A4 20sheets/pack 230GSM
431	btl	29	Pigment Ink, Black color, 100ml
432	btl	18	Pigment Ink, Cyan color, 100ml
433	btl	18	Pigment Ink, Magenta color, 100ml
434	btl	18	Pigment Ink, Yellow color, 100ml
435	pc	20	Pen, sign, Gel Ink, Latex-free comfort grip, Retractable and refillable, Blue, 0.5mm
436	pack	3	Pin, Map, round head, asstd. Color, 50s/pack
437	pack	38	Pin, Push, hammerhead type, asstd colors 50s/pack
438	pack	19	Plastic bag (sando bag) 100pcs/pack large
439	pack	15	Plastic bag (sando bag), jumbo size, 100 pcs/back
440	pc	6	Plastic High Quality Trash Can with Rotating Cover, approx. 45 liters capacity
441	pc	28	Plastic pail, 15 liter capacity
442	pc	13	Plastic Pail, 5L capacity, good quality
443	packet	1	Plastic Rigid Sheet Binding Cover A4 Size 100pcs. 0.2mm - 1 packet



			<i>lastic Rigid Sheet Binding Cover A4 Size</i>
			<i>Size: 211mm x 298mm (suitable for A4 size paper)</i>
			<i>Thickness: 0.2mm</i>
			<i>Package size: 100 pieces / packet</i>
444	pc	2	Plastic Straw Rope, Heavy Duty, at least 200m, Flat Film Packing Rope for Cardboard Boxes
445	roll	28	Plastic Twine, 1kl/roll
446	kg	20	Polyethylene Bag, autoclavable, 10" x 16" x .002
447	pc	24	Puncher, 2 holes, heavy duty
448	pc	2	Puncher, plier-type
			<input checked="" type="checkbox"/> <i>Single hole, puncher for making tree tags</i>
449	pack	14	PVC Plastic Cover 100pcs per Pack A4 size 0.2mm
450	pack	4	PVC Plastic Cover, A4, 300micron
451	pc	75	Rag, (for cleaning & wiping)
452	pc	24	Rags, large, good quality, size 24"x15", water absorbent
453	pc	3	Received Stamp
			<i>Received stamp</i>
			<i>VSU Fuel Station</i>
			<i>with Date & Signature</i>
			<i>Square/Rectangular</i>
454	pc	1	Received Stamp for Planning Office
			<i>Name: "Head for Planning"</i>
			<i>Received Stamp with Office Name</i>
			<i>Self inking</i>
			<i>Circle</i>
			<i>50mm</i>
455	unit	3	Received Stamp with Office Name
			<i>Received Stamp with Office Name</i>
			<i>Self inking</i>
			<i>Circle</i>
			<i>50mm</i>
456	pc	15	Record Book, 200 Pages
457	pc	36	Record Book, Big, 300 pages
458	pc	143	Record Book, Big, 500 pages
459	pc	12	Rectangular Rags
			<i>Quality Doormats</i>
			<i>13 x 20 inches</i>
			<i>long lasting quality</i>
460	roll	2	Ribbon, Satin Cloth, Green, 2"
461	roll	2	Ribbon, Satin Cloth, Red, 2"
462	roll	12	Ribbon, Satin Cloth, Yellow/Gold, 2"
463	pc	12	Ring Binder, plastic, 14mm, 9/16" black
464	pc	27	Ring Binder, plastic, 20mm, 3/4" black



465	pc	200	Ring Binder, plastic, 22mm, 7/8" black
466	pc	104	Ring Binder, plastic, 25mm ,1" black
467	pc	10	Ring Binder, plastic, 25mm ,1" black
468	pc	36	Ring Binder, plastic, 38mm , 1-1/2" black
469	pc	200	Ring Binder, plastic, 38mm , 1-1/2" black
470	pc	98	Ring Binder, plastic, 51mm 2" black
471	pc	5	Ring Binder, plastic, 6mm, 1/4" black
472	pc	45	Ring Binder, plastic, 8mm, 5/16" black
473	pc	50	Ring Binder, plastic,12mm, 1/2" black
474	pc	8	Ring Binder, plastic,14mm, 5/8" black
475	pc	2	Roll up banner stand, compatible with tarpaulin (2 ft x 5 ft), material: Aluminum with carrying bag
476	roll	90	Rolled Paper Towel, 2 plys good qlty (Jumbo Towel)
			☐2 Ply
			☐at least 70 pulls or 140 Sheets
			☐Sheet size: at least 275mm x 230mm
			☐No artificial whiteners & elemental chlorine
477	pc	10	Roller Correction Tape
			12M x 5MM
			instant correction with no copy or fax shadow
			Tear-resistant polyester film tape with no over run
			Instant dry -Belt-driven technology ensures smooth application
478	unit	2	Rolling trash bin with handle & side step pedal to open, 240L
479	box	17	Rubber band
480	pc	5	Rubber sponge, round
481	box	18	Rubberband, #18, 350 gms/box
482	pc	40	Ruler, Plastic, 12"
483	pc	6	Ruler, Plastic, 24"
484	box	7	Safety pins
			Safety pins #0;
485	pc	25	Scissors, 6" heavy duty, good quality
486	pc	59	Scissors, 8" heavy duty, good quality
487	pc	142	Transparent Tape
			tape 50m 1/2";
488	roll	46	Transparent Tape 1 inch x 100 meters
489	pc	10	Scouring Pad, big economy size, good quality
490	pc	5	Scrub Sponge, Heavy Duty
			☐Size: at least 100mm x 75mm x 30mm;
491	pc	14	Sharpener, Pencil Heavy Duty good qlty
492	pack	339	Sign Here Sticky Notes
493	pc	183	Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink
494	pc	307	Sign pen, Fine Tech, 0.3mm. blue
495	bar	42	Soap, Detergent, Bar, at least 350g, any scent



496	gal	18	Soap, Detergent, Liquid, 1 gal, any scent
497	kg	486	Soap, Detergent, Powder, 1 kilo/pack, any scent
498	pack	63	Soap, Dishwashing Liquid Refill, 375ml <i>Antibacterial Concentrate Dishwashing Liquid .;</i>
499	tube	12	Soap, Dishwashing Paste 400g <i>Scent: Lemon/ Kalamansi</i>
500	btl	356	Soap, Dishwashing, Liquid, 250mL
501	Sachet	42	Soap, Hand, 60g per pack
502	btl	79	Soap, hand, liquid, 250 ml <i>pump type</i>
503	pc	5	Soap, Toilet , guest size
504	pc	91	Soap, Toilet, regular size <i>at least 60 gramseliminates at least 99% of bacteria</i>
505	pc	103	Soft Broom (Tambo) 200g minimum, heavy duty
506	meter	25	Special Haspi, Brown
507	meter	25	Special Haspi, Dark Blue
508	meter	25	Special Haspi, Light Blue
509	meter	25	Special Haspi, Maroon
510	meter	25	Special Haspi, Yellow
511	pack	40	Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)
512	pack	10	Specialty board, short 8-1/2 x 11, 120 gsm, blue (10pcs/pack)
513	pack	10	Specialty board, short 8-1/2 x 11, 120 gsm, green (10pcs/pack)
514	pack	2	Specialty board, short 8-1/2 x 11, 120 gsm, light blue (10pcs/pack)
515	pack	2	Specialty board, short 8-1/2 x 11, 120 gsm, light pink (10pcs/pack)
516	pack	20	Specialty board, short 8-1/2 x 11, 120 gsm, white (10pcs/pack)
517	pack	25	Specialty Board, short 8-1/2 x 11, 220 gsm, Cream (10pcs/pack)
518	pack	15	Specialty paper Dynamics 8-1/2x13 220gsm Pearl
519	pack	29	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)
520	pack	5	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: light blue (10pcs/pack)
521	pack	31	Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack
522	pc	26	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole
523	pc	3	Stamping Pad size 2
524	pc	80	Standard Bath Towel-White <i>25"X50"44NT450GWhite100% Cotton</i>



525	pc	35	Staple wire remover
526	pc	3	Staple wire remover, Plier type, Metal
527	box	41	Staple Wire No. 35-5M Leg Length 6mm (1/4")
528	box	57	Staple Wire, #10
529	box	375	Staple Wire, #35
530	box	3	Staple wire, 1210FA-H, 30-70 sheets, 1000 staples per box
531	box	12	Staple wire, 26/6, leg length 6mm, 5000 staples
532	pc	5	Stapler Flat clinch Standard Half strip
			▣SPECIFICATIONS
			◀Staples:24/6(No.3), 26/6(No.35)
			◀Stapling capacity:30 sheets(64gsm) / 24 sheets(80gsm)
			◀Loading capacity:50 staples(24/6), 100 staples(26/6)
			◀Dimensions: W40 x D135 x H60(mm)
			◀Weight(Net): 270g
			◀Insertion depth: 47mm
			◀Carton Quantity:1/5/50
			◀Product Color: Black or Dark Blue
			◀Built-in staple remover.
			▣FEATURES
			◀Flat Clinch
			◀Enable to bend the staple ends flat without deforming the clinched staple. Papers stack neatly and evenly.
			◀Ergonomic design
			◀Comfortable rubber surface is a perfect fit for any gripping style.
533	pc	70	Stapler, HD No.35
534	pc	15	Stapler, HD-# 10
535	pc	12	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black
			210 sheets stapling capacity, durable all-metal components, full 2-5/8" throat depth;
536	unit	1	Steel Cabinet, 4 drawers with lock, vertical, black
537	pc	105	Stick Broom (tingting) 6" from the top, approx 370 pcs
538	pack	25	Sticker Paper, high gloss A4 size, 50 sheets/pack
539	pack	156	Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack
			▣Sticky Flags Suitable For/As:
			▣Indexing Tab
			▣Highlighting
			▣Marking
			▣Repositionable
			▣One end straight-cut, One end arrow-shaped
			▣Can be used to show/indicate where to attach



			<i>signature</i>
540	pack	91	Sticky Index Tabs, Writable Colored Flat Arrow Page Markers Flags for File Notes
541	pad	120	STICKY NOTE 3 X 3 ASSORTED COLORS
542	set	1	STICKY NOTE PAGE 1/2X2IN set with assorted color
			<i>Attr: Page Marker</i>
			<i>Color: 5 Colors</i>
			<i>Size:1/2X2"</i>
			<i>Packaging Size: 500 markers per pack</i>
543	pad	89	Sticky Note, 2 x 3, Yellow
544	pack	10	Sticky Note, 2x0.47inch, Assorted colors
545	pack	10	Sticky Note, 2x0.6inch, Assorted colors
546	pad	79	Sticky Note, 3 x 3, Yellow
547	pad	26	Sticky Note, 3 x 4, Yellow
548	pad	12	Sticky Note, 3 x 5, Yellow
549	pad	18	Sticky Note, 3x5 Colored
550	pad	6	STICKY NOTES 2 X 3 ASSORTED COLORS
551	pad	132	STICKY NOTES 3 X 4 ASSORTED COLORS
552	pc	500	Sticky Notes for Meta Cards
			<i>Specification:at least 6" wide & 4" longAssorted Pastel Colors</i>
553	pc	3	Storage Box, Plastic, at least 120L capacity
			<i>transparent, good quality;</i>
554	pc	151	String Doormat/Rug/Basahan
			☑ <i>Product Description</i>
			☑ <i>Size (LxW): 21 x 15 inch</i>
			☑ <i>Rugs in assorted printed colors and designs</i>
			☑ <i>Handy made with high quality</i>
			☑ <i>Cotton</i>
555	pc	14	Tape Dispenser, 1" tape, big core, any color
556	pc	6	Tape Measure, double-side tailor tape measure, plastic, length: 150cm/60", width: 2cm/0.79"
557	roll	182	Tape, Double Sided, 1" x 10m
558	roll	66	Tape, Double Sided, 2" x 10m
559	roll	27	Tape, Double Sided, 3/4" x 10m
560	roll	34	Tape, Duct, 2" x 25m, Black/Grey
561	roll	26	Tape, Foam, Double Sided, 1" x 5m
562	roll	10	Tape, Foam, Double Sided, 1/2" x 5m
563	roll	10	Tape, Gummed, 2" x 125m
564	roll	5	Tape, Magic, 12mm x 50m
565	roll	3	Tape, Magic, 24mm x 50m
566	roll	251	Tape, Masking, 1" x 25 yards
567	roll	61	Tape, Masking, 1/2" x 25 yards
568	roll	78	Tape, Masking, 2" x 25 yards
569	roll	5	Tape, Masking, 3" x 25 yards
570	roll	45	Tape, Packaging, 2" x 100 yards, Clear



571	roll	37	Tape, Packaging, 2" x 100 yards, Tan
572	roll	118	Tape, Transparent, 12mm x 50m
573	roll	85	Tape, Transparent, 24mm x 50m
574	roll	12	Tassel
			<i>Lace tassel 2", 36 yards, green & gold</i>
575	pc	5	Throw pillow
			<i>Pastel Green Case (18x18inches)</i>
			<i>Throw Pillow 18x18</i>
			<i>Washable</i>
			<i>Hypoallergenic</i>
			<i>Inside: Microfiber Cotton</i>
			<i>Outside: Polyester Cotton Mix</i>
576	box	30	Thumb Tacks, Small Box
577	pc	5	Time Card for COMIX Time Recorder machine
			<i>Dimension: 86.36 x 190.5mm (3.4 x 7.5 inches)</i>
			<i>Material: Paper, 100 pcs/pack</i>
			<i>Color: Red or Blue</i>
578	pack	449	Tissue, Bathroom, 2 Ply, 12rolls/pack
579	pack	8	Tissue, Bathroom, 2 Ply, 12rolls/pack color brown
580	btl	39	Toilet Bowl and Urinal Cleaner, at least 500mL
581	gal	51	Toilet Bowl Cleaner, at least 1 gallon
582	btl	24	Toilet Bowl Cleaner, at least 1 liter
583	btl	54	Toilet Bowl Cleaner, at least 500ml
584	pc	2	Toilet Bowl Pump Plunger with Wooden Handle
585	set	55	Toilet Brush with Holder
586	pack	21	Transparency Film, A4, 100pcs/pack
587	roll	15	Transparent Tape (1")
588	roll	5	Transparent Tape (2")
589	bag	10	Transparent Ziplock Bags (14 x 20cm)
590	pack	113	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black
591	pack	81	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black
592	pack	90	Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black
593	pack	35	Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black
594	pc	1	Trash bins (with color coded cover) 55L (blue)
595	pc	16	Tray, Plastic
			<i>*plastic; *gray/black color; *13.75" length; *9.25" width;</i>
596	pc	19	Ultra Thick Bleach Toilet Cleaner
			<i>Lemon 500ml;</i>
597	pc	20	Universal socket adapter
598	pc	1	Vat/Kawa
			<i>Diameter 126 cm</i>



			<i>Depth 50cm</i>
599	pack	80	Vellum Board, Canary, A4, 220 GSM, 10 sheets per pack
			<i>Product: Vellum Board</i>
			<i>Size: 8.25 x 11.75 inches (A4)</i>
			<i>Color: Canary</i>
			<i>Quantity: 10 sheets per pack</i>
			<i>220 GSM</i>
600	pack	65	Vellum Board, Pale Cream, A4, 220 GSM, 10 sheets per pack
			<i>Product: Vellum Board</i>
			<i>Size: 8.25 x 11.75 inches (A4)</i>
			<i>Color: Pale Cream</i>
			<i>Quantity: 10 sheets per pack</i>
			<i>220 GSM</i>
601	pack	10	Vellum Board, Pale Cream, Long, 220 GSM, 10 sheets per pack
			<i>Product: Vellum Board</i>
			<i>Size: 8.5 x 13 inches (Long)</i>
			<i>Color: Pale Cream</i>
			<i>Quantity: 10 sheets per pack</i>
			<i>220 GSM</i>
602	pack	10	Vellum Board, White, Size: 8.5" x 11" (Letter), 180gsm, 10pcs/pack
603	ream	6	Vellum Paper A4
			<i>100pc/pack 220gsm A4 Vellum, white color</i>
604	ream	5	Vellum Paper Letter
			<i>100pc/pack 220gsm Letter/Short Vellum, white color</i>
605	pc	4	Wall Clock
			☑ <i>Diameter: 215 mm</i>
			☑ <i>Weight: 250 g</i>
			☑ <i>Depth: 40 mm</i>
			☑ <i>Display: Analog</i>
			☑ <i>Battery Type: AA</i>
			☑ <i>Case Material: Plastic</i>
			☑ <i>Shatterproof</i>
606	pc	12	Wall mounted roll toilet paper dispenser, roll paper towel dispenser waterproof
			<i>Wall Mounted roll dispenser</i>
			<i>Waterproof</i>
607	pc	25	Water Dipper (Tabo)
608	pc	3	Waterproof backpack (Black)
			<i>Outdoors backpack High quality (For messengerial purposes)</i>
			<i>Size of bag</i>
			<i>#Length : 50cm</i>
			<i>Width : 30cm</i>
			<i>Height : 15cm</i>



			<i>medium Capacity: 22 Liter</i>
			<i>large capacity:33liter</i>
609	pack	5	Waterproof Printable Vinyl Sticker Paper, Glossy A4 Size, (20 Sheet)
			<i>Compatible with any printer that has a photo printing feature.</i>
			<i>Recommended to use pigment ink</i>
			<i>High-quality sticker material</i>
			<i>Glossy.</i>
			<i>waterproof</i>
			<i>tough durability</i>
			<i>color perspective, detailed</i>
			<i>sharp presentation</i>
			<i>vivid color</i>
			<i>Compatible with all Epson printers</i>
			<i>Compatible with HP ENVY 5055, Brother MFC-J805DW, Canon TS9120 Wireless Printer, HP OfficeJet 5255, Epson WorkForce WF-7710, Canon Pixma iX6820, Brother MFC-J895DWWireless, Epson Expression ET-2750, Canon Pixma Pro-100, Epson SureColor P600</i>
610	pc	3	White Board
			<i>35x50cm whiteboard;</i>
611	pack	3	White Folders, 0.14mm long 100pcs/pack
612	pc	650	White Mailing Envelope, Long, 9 1/2 x 4 1/8
613	pack	106	white vellum board paper
			<i>Vellum Board Paper</i>
			<i>Grammage: 220 gsm</i>
			<i>Size: A4</i>
			<i>Color: White</i>
			<i>Packaging Size: 10 sheets per pack</i>
614	pc	2	Whiteboard, Wall Mount, 2' x 3', w/ aluminum frame
614	pc	2	Whiteboard, Wall Mount, 3' x 4', w/ aluminum frame
614	pc	1	Whiteboard, Wall Mount, 3' x 5', w/ aluminum frame
614	pc	1	Whiteboard, Wall Mount, 4' x 8', magnetic
			<i>Wall Mount</i>
			<i>4 x 8 ft</i>
			<i>Magnetic</i>
615	pc	1	Whiteboard, Wall Mount, 4' x 8', w/ aluminum frame
616	drum	10	Chlorine, Granular 45kg/drum
617	gal	90	Alcohol, Ethyl, 70% solution, 1 gallon
618	box	10	Foil, Aluminum, 7m x 30cm (approx. 130g)
619	unit	1	Sliding Paper Cutter
			<i>Working Area: A3 and A4</i>
			<i>Cutting Capacity: 16 sheets</i>



			<i>Packing Weight: 5 kg</i>
			<i>Material: Metal</i>
			<i>Available Size: A3 and A4</i>
			<i>Packing Measurement: 56x34x11 cm</i>
			<i>Other Specifications: Heavy duty for Vinyl, Cardboard Paper</i>
620	box	10	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms
621	pc	1	Date stamp, rubber, self-inking, with dater and custom text, 1" x 1-5/8"
622	pc	50	Envelope, Brown, long, good quality
623	pc	200	Envelope, Document, Brown, 150 lbs, Long
624	box	1	Fastener, Paper, non-rust metal, 50 sets/box
625	pc	10	Memo Notebooks, 80 leaves
626	roll	1	Nylon Twine 1 kg white
627	pc	6	Raincoat, Poncho Type, Large, Yellow Green
628	pack	2	Specialty Paper, A4, Ivory
629	pack	3	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)
630	pc	2	Meter stick, plastic 100 cm
631	pc	14	Oil for Grass Cutter
632	roll	1	Acetate, transparent, gauge #4, approx. 50m/roll
633	can	228	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent
634	roll	1	Acetate, transparent, gauge #3, approx. 50m/roll
635	tube	228	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent
636	pc	325	Envelope, Brown, long, good quality
637	pc	2022	Envelope, Document, Brown, 150 lbs, Long
638	box	4	Envelope, Mailing, white, long, 500pcs/box
639	btl	70	Furniture Polish
640			<i>450ml, spray type (orange flavor/scent)</i>
	btl	74	Hand Sanitizer, Gel, Antibacterial, push-type, 250mL
641	Box	68	Paper Clips Small Vinyl (50mm). 100/box



Section VII. Technical Specifications



Technical Specifications

Item #	Unit	Qty	Description	Statement of Compliance
1	roll	35	2 ply Toilet Paper	<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>
2	unit	6	360° Rotatable Spin Mop with Handle	
			<i>Easy Magic Floor Spin Mop Microfiber Rotating Head</i>	
			<i>100% Brand New and High Quality</i>	
			<i>Easy to install • Super-absorbent</i>	
			<i>360 Easy Magic Floor Spin Mop Microfiber Rotating Head with stainless drainer</i>	
3	unit	8	4 Layer File Tray (Office Organizer)	
			☑Folder Storage Box	
			☑Date Document Storage Shelf	
			☑Product Color: Black	
			☑Product Description:	
			◀All Metal material	
			◀Firm	
			◀Durable	
			☑Easy to assemble	
			☑Not easy to shake	
			☑Hollow out design	
			☑Ventilated and Dry	
			☑Not easy to accumulate dust	
4	pc	1	40 sheets effortless Heavy Duty Stapler paper book binders stapling machine standard school office s	
			<i>Stapling Thickness: 40 Sheets</i>	
			<i>Uses 24/8mm and 26/8mm staples</i>	
			<i>Material: Plastic, Metal</i>	
			<i>Size: approx.15x4x9.5cm/5.91x1.57x3.74in</i>	
			<i>Optional Colors: Light Gray, Deep Gray, Black</i>	
			<i>Quantity: 1 Pc</i>	
5	unit	4	7 in 1 set Office Supplies Organizer	
			☑Packing: 1 X 1pc storage rack	
			☑Color: black	
			☑Size: 22cm x 14cm x 12.7cm	
			☑Material: stainless steel + metal mesh	
			☑Design: 7in1 metal grid with drawer	
			☑Suitable for: pens, school supplies, cosmetics, remote control, etc.	
			☑Features:	
			1. With classification, finishing functions	
			2. Simple and Beautiful	
			3. Suitable for Offices, Schools, Factories, etc.	
			4. Large Capacity	
			5. Multi-functional	



			6. Can Put Pens, Cards, etc.
6	unit	1	A4 Cutting Tool Trimmer Guillotine Cutter Home Office
			<i>Material: High quality steel, aluminum, wooden base, plastic handle</i>
			<i>Package dimensions: Base plate part: 32x25x5 cm / 12.6x9.84x1.97in</i>
			<i>Total length of handle: 47 cm / 18.5in</i>
			<i>Suitable for cutting paper: A4 and other papers of same size, photo or office cutting</i>
			<i>Heavy Duty</i>
7	pack	36	A4 Matte Photo Paper
			☑20 sheets per pack; 140 gsm; double-side
8	pack	36	A4 Photo Paper
			☑No Backprint, No Back Print Photopaper Photopapers
			☑Size: A4 (8.25in x 11.75in)
			☑Content: 20 Sheets / pack
			☑Thickness: 230gsm
			☑Kind: Gloss
9	roll	5	Absorbent Cotton Roll 400g
			<i>Quality cotton products that guarantee superior absorbency and made from 100% pure and natural fibers absorbs more liquid and faster than synthetic fibers</i>
10	roll	4	Acetate, transparent, gauge #4, approx. 50m/roll
11	roll	5	Acetate, transparent, gauge #6, approx. 50m/roll
12	roll	2	Acetate, transparent, gauge #8, approx. 50m/roll
13	pc	11	Air Freshener, Lavender Scent
			<i>Air Freshener Lavender 180g Fresh Gel</i>
14	pc	124	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent
15	btl	10	Alcohol, Isopropyl, 70% solution, 500mL, pump type
16	btl	739	Alcohol, Ethyl, 70% solution, 500mL
			☑Eliminates at least 99.9% of germs
			☑Safe on skin
			☑At least 70% solution Rubbing alcohol
			☑Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan
			☑Brand offer should be at least 10 years in the market
			☑at least 5 years expiry
17	gal	7	Alcohol, Ethyl, 75% solution, 1 gallon
18	btl	26	Alcohol, Isopropyl, 70% solution, 500ml pump type
19	gal	4	Alcohol, Isopropyl, 90% solution



20	btl	212	Alcohol, Isopropyl, 70% solution, 500mL
21	sq.m.	27	Anti-Slip Checkered Plate Rubber Matting with Backing
22	pc	2	Apron, Plastic, for Adult
23	box	134	Ballpen 50 Pieces, Blue
			<i>Specification:</i>
			<i>Line Weight: 0.5mm</i>
			<i>Ink Type: Oil gel ink</i>
24	pc	3	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 40.5cm diameter, any Color
25	pc	2	Basin, Utility, Durable Plastic, Size: at least 15cm depth x 45cm diameter, any Color
26	pc	306	Bathroom Deodorizer, with holder, at least 100g, any scent
27	pc	3	Battery, Alkaline Double AA (4pcs)
			<i>Max Size AA Alkaline Battery (4pcs)</i>
			<i>100%- ORIGINAL</i>
			<i>100%- BRAND NEW</i>
			<i>Size: AA</i>
			<i>Long Lasting Power</i>
			<i>4 pc pack</i>
28	pc	10	Battery, Alkaline, 9 volts
29	pack	251	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack
30	pack	132	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack
31	pack	28	Battery, Alkaline, Size: C, 2pcs/pack
32	pack	12	Battery, Alkaline, Size: D, Black, 2 pcs/pack
33	pc	3	Battery, Rechargeable Double AA
			☐ <i>Model Number : AA</i>
			☐ <i>Type : NI-MH</i>
			☐ <i>Certification : CE</i>
			☐ <i>Nominal Capacity : at least 2800mah</i>
			☐ <i>Size : AA</i>
			<i>Voltage : 1.2v</i>
			☐ <i>Rechargeable : Yes</i>
34	pc	9	Battery, Rechargeable, 9 volts
35	set	3	Battery, Rechargeable, AA (4pcs) w/ Charger
			☑ <i>Input: AC100-240V 50-60Hz</i>
			☑ <i>Output: DC1.5 V AA 550mA x4 / AAA 275mA x4</i>
			☑ <i>Charging Control: checks voltage and temperature of battery automatically</i>
			☑ <i>Indicator: LED x 4</i>
			☑ <i>Charging: ON, Fully charged: OFF</i>
			☑ <i>Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3, 4 cells</i>
36	pack	5	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack



37	pack	5	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack
38	pc	18	Bed Pad, Matrimonial bed
			<i>*water proof</i>
			<i>*washable</i>
			<i>*soft</i>
			<i>*good quality</i>
			<i>*96" x106" (244cm x269cm)</i>
39	pc	105	Bed Pad, Single bed
			<i>*water proof</i>
			<i>*washable</i>
			<i>*soft</i>
			<i>*good quality</i>
			<i>*70" x102" (178cm x259cm)</i>
40	pc	62	Binder Clip, 1.5", black
41	pc	70	Binder Clip, 2", black
42	box	39	Binder Clip, 2-inch, 12 pcs/box
			<i>- Extra Large Binder Clips 2-Inch (12pcs/box), Big Paper Clamps for Office Supplies, Black</i>
43	pc	1	Binder, file, 14" lever arch file folder w/ ring binder & metal pull, new black color
44	btL	22	Bleach Lemon 250mL/btl
45	gal	5	Bleach, cleaner, 1 gal.
46	gal	17	Bleach, liquid, 99.9% antibac, 1 gallon
47	gal	13	Bleach, liquid, 99.9% antibac, 1 gallon
48	gal	37	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL
49	gal	9	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL
50	pc	6	Blue Rubber Mat
			<i>Rubber Yoga Mat</i>
			<i>HIGH-PERFORMANCE GRIP</i>
			<i>SWEAT ABSORBENT</i>
			<i>ANTI-SLIP TECHNOLOGY</i>
			<i>SIZE 180cm x 63cm</i>
			<i>WEIGHT 2.6kg</i>
			<i>MATERIAL Microfiber Suede and Natural Rubber</i>
			<i>Color: Midnight Blue</i>
51	meter	15	Book Cloth (Red)
52	meter	15	Book Cloth, (Brown)
53	meter	15	Book Cloth, (Dark Blue)
54	meter	15	Book Cloth, (Yellow)
55	yard	3	Book Cloth, Black
56	meter	15	Book Cloth, Light Gray
57	pair	10	Book Ends, Metal, Big (approx. 13x15x25cm), at least 400g
58	pair	8	Book Ends, Metal, Medium (approx. 13x15x20cm), at least 350g



59	pc	10	Book Stand/Organizer <i>Metal Bookends Stand Desk Organizer, Book Holder</i>
60	pc	10	Broom <i>Multifunctional Magic Broom Clean Floor Surface Remove Dirt Hair Household Silicone Mop FREE MOUNT</i>
61	set	9	Broom and Dustpan Set
62	pc	10	Broom, Plastic, with long steel handle (approx. 140cm), for ceiling
63	pc	157	Broom, Soft (Tambo), Large, Heavy Duty
64	pc	135	Broom, Stick Broom, Tukog <ul style="list-style-type: none"> ☐ Good Quality Broom Stick ☐ Approx. 370pcs per stick bundle
65	unit	2	Bundy Clock <ul style="list-style-type: none"> · 2-color printing accurately identifies tardiness · Power failure backup battery · Supports 12hr or 24hr time format · Automatic card feed and release · Automatic column shifting · Time programmable alarm with musical melody · For a maximum of 100 employees Power Supply: AC220V / 230V (50 / 60Hz) Power Consumption: Min. 3W; Max. 20W Printing Speed: 26 timed per minute (max.) Mounting Type: Wall-mount or Desk-mount
66	pack	2	Bundy Clock Time Card <ul style="list-style-type: none"> Standard Time Card for Bundy Clocks. > Standard Time Card > 3.35 x 7.48 inches (L x H) > 6 Columns > 100 pcs per pack
67	pack	2	Cable Tie, 8", 100 pcs/pack <i>2.5 x 200mm (Width x length)</i>
68	unit	20	Calculator, desktop-type, 12 digits, 2-way power, plastic keys
69	pc	6	Calculator, heavy duty, 12 digit display solar and battery
70	unit	1	Calculator, mini-printer type, 12digits AC/DC power w/ ink roller & adaptor
71	unit	8	Calculator, scientific ,10+2 digits, 2 line display, at least 240 functions
72	can	34	Car Freshener, Gel, at least 70g, Lemon/Orange scent
73	box	1	Carbon Paper, Ordinary, Legal, 100 pcs/box
74	pc	10	Cartolina, US, Black, at least 160gsm
75	pc	22	Cartolina, US, Blue, at least 160gsm
76	pc	25	Cartolina, US, Gold, at least 160gsm
77	pc	100	Cartolina, US, Gold, at least 180 gsm
78	pc	50	Cartolina, US, Green, at least 160gsm



79	pc	5	Cartolina, US, Light Blue, at least 160gsm
80	pc	5	Cartolina, US, Light Green, at least 160gsm
81	pc	10	Cartolina, US, Neon Orange, at least 160gsm
82	pc	2	Cartolina, US, Orange, at least 160gsm
83	pc	10	Cartolina, US, Pink, at least 160gsm
84	pc	25	Cartolina, US, Red, at least 160gsm
85	pc	335	Cartolina, US, White, at least 160gsm
86	pc	27	Cartolina, US, Yellow, at least 160gsm
87	pc	2	Cartolina, Vellum, Green, at least 180gsm
88	pc	7000	Cartolina, Vellum, US White
89	pc	200	Certificate Holder (A4)
90	pc	240	Certificate Jacket A4
			<i>Certificate Jacket A4</i>
			<i>Blue in color</i>
91	box	15	Chalk, Colored, Dustless, 12 pcs/box
92	box	58	Chalk, White, Dustless, 100 pcs/box
93	sheet	80	Chip Board/Paste Board No. 40
			<i>97L x 66.5W</i>
94	drum	1	Chlorine Granules 70% 1 drum, 40KG
			<i>High solubility : 90% or above dissolve within 3 minutes.</i>
			<i>White granular compound containing as the principal ingredient, more than 65% calcium hypochlorite Ca (ClO)</i>
95	pack	1	Chlorine Granules, 1kg/pack
96	pc	1	Chopping Board (Plastic)
			<i>made of Plastic 22 cm x 34 cm</i>
97	btl	94	Cleaner, Glass, 500mL, spray type, any scent
98	btl	50	Cleanser, Powder, 500g, any scent
99	pc	21	Clear Book (Display Book), Refillable, Legal, 20 shts, any color
100	set	1	Clear Book Refills, A4 (10pcs/set)
101	set	1	Clear Book Refills, Legal (10pcs/set)
102	pc	8	Clear Packaging Tape, 2"
103	roll	10	Clear Plastic Wrap 100 square feet, 30M×30cm
104	pc	2	Clip Board, Plastic, with PVC Cover, A4, any color
105	pc	10	Clip Board, Plastic, with PVC Cover, Long, any color
106	box	181	Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box
107	box	90	Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box
108	box	98	Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box
109	box	133	Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box
110	box	83	Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box



111	box	11	Clip, Metal Bulldog, 1-1/2" (approx. 38.1mm), 12 pcs/box
112	box	10	Clip, Metal Bulldog, 2-1/2" (approx. 63.5mm), 12 pcs/box
113	box	10	Clip, Metal Bulldog, 3" (approx. 76.2mm), 12 pcs/box
114	box	94	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)
115	meter	18	Cloth, Cotton (For Table Cloth), Mint Green, 18 meters (60 width)
116	pc	1	Coffee Maker Machine, Touch-Screen 10-cups Programmable with Glass Carafe, Stainless Steel
117	set	70	Coffee/Tea Mug with Saucer Plate
			☐7 oz or 210ml
			☐Set of 6
			☐Porcelain
			☐Plain white
			☐All must be uniform in color, size, and style
118	pack	1	Color Paper A4
			Color A4 paper size: 297mm x 210mm, thickness: 10mm, packing: 100 sheets/pack.
			The 10 colors A4 paper have yellow, lilac, pink, red, light green, dark green, light yellow, orange, dark blue, light blue.
119	pc	18	Computer/Paint Brush, 1.5"
120	pack	37	Concentrate Antibac Dishwashing Liquid refill, 375ml
121	unit	1	Cork Board
			Wall mounted
			without aluminum Frame
			120 x 80 cm
122	pc	1	Cork Board, Wall Mount, w/ aluminum frame, 3' x 4'
123	pc	1	Cork Board, Wall Mount, w/ aluminum frame, 4' x 5'
124	pc	19	Correction Pen, rolling ball-metal tip
125	pc	38	Correction Tape, 10 meters x 5mm wide
126	pc	376	Correction Tape, 8m x 5mm wide
127	pack	43	Cotton, 400g
128	box	5	Crayons, 48 colors
129	box	30	Heavy color oil paint stick Crayons, 48 colors
130	pc	1	Cutter, Big, durable & light aluminum die-cast grip, auto-lock slider, built-in blade snapper, approx. 3x8x22cm (Heavy Duty)
131	pc	19	Cutter, Big, Plastic (Ordinary), w/ lock
132	pc	3	Cutting Mat, self-healing rubber, green, A4
133	pc	24	Data File Box/ Box File/ Magazine Box Made of Chipboard Size: 15.5"x9.5"x4.5" Color: Yellow



134	pc	20	Data filer A4 Size
135	pc	53	Data filer box, double, 11 x 40 x 24cm
136	pc	189	Data Filer, Big size, Legal
137	pc	21	Datafiler
			■23cm H x 14cm W x 44cm D
138	pc	1	Date stamp, 10 years advance or more
139	pc	10	Deodorizer (Paradichlorobenzene) Lemon, Refill 100g
140	pc	2	Desk Tape Dispenser
			<i>Desk Tape Dispenser, Masking Tape Dispenser, Dual Core, Heavy Duty, Large size Random Colors</i>
			<i>Sold Individually</i>
			<i>Size: 8.4 x 3.5 x 4.25 inches; Holds standard clear tape.</i>
			<i>Product Color: Black or Blue</i>
			<i>Dual Core. Holder fits 1" and 3" Core; Interchangeable 1" core and 3" core, use them for small tapes and big tapes at any time.</i>
			<i>Rust-proof stainless steel serrated edge blade. Width up to 1.25 inch. It lasts long and cuts off the tape immediately and neatly.</i>
141	pc	6	Desk Tray, Metal, Double, Black, Dimension: approx. 18 x 25 x 38cm
142	pc	1	Desk Tray, Metal, Triple, Black, Dimension: approx. 30 x 25 x 38cm
143	pc	7	Desk Tray, Plastic, Triple, Dimension: approx. 13 x 28 x 38cm, any color
144	pack	108	Detergent Soap Powder with Antibacterial, 500g
145	pail	9	Detergent soap, Powder, reusable bucket/tub (10kg)
146	pc	40	Dipper, Big
147	pack	106	Dishwashing Liquid Soap, Refill 350ml
			<i>Concentrated Dishwashing Liquid Antibac with Power of Safeguard, 350ml</i>
148	pc	26	Dishwashing Paste
			<i>Kalamansi 400g;</i>
149	pc	103	Dishwashing Sponge
150	gal	21	Disinfectant Cleaner, multi-surface, scented
151	can	110	Disinfectant Spray, 170g
152	can	22	Disinfectant Spray, 340g
153	tube	16	Disinfectant spray, 400gms, lavender moist
154	pack	2	Disposable paper plate, approx. 9 inches, at least 50 pcs. per pack
155	pc	7	Document Storage Box / Document Filing Case, plastic, transparent, Legal (36x27x4.5cm)
156	box	5	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill (12Pcs), BLACK
157	box	5	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill



			(12Pcs), BLUE
158	pack	21	Double Sided Glossy Photo Paper A4 (50sheets per pack)
			<i>Paper Grammage - 220gsm</i>
159	pc	3	DOUBLE STRAP LEATHER FLAGPOLE BELT (BLACK)
160	pc	1	Drone Bag
			<i>Storage Bag Travel Backpack Carrying Case, compatible for DJI AIR 2S</i>
161	pc	2	drum, 40 liters
			<i>40 liters Heavy Duty Drum, good quality</i>
162	pc	14	Dust Bin (Trash Bin), durable plastic, w/ cover, wheels and lock, approx. 80L capacity
163	pc	37	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity
164	pc	9	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity
165	pc	3	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 50L capacity
166	pc	47	Dust pan, plastic, stand-up handle, large
167	pc	7	Duster, Feather
168	pc	5	Duster, Microfiber (Cotton)
169	pc	4000	ECO Pouch
			<i>Medium Size</i>
			<i>at least 10" wide and 13" long</i>
			<i>Color - Green</i>
170	pc	320	Envelope, brown, ordinary, A4 size
171	pc	151	Envelope, Brown, short, good quality
172	pc	460	Envelope, Document, Brown, 150 lbs, Short
173	pc	100	Envelope, Document, White
			<i>White Color Envelope</i>
			<i>Envelope Size: 9 x 12.75 Inch / 228mm x 323mm (A4 Size)</i>
			<i>Paper Thickness: 100gsm</i>
			<i>Closing from side (tutup tepi)</i>
			<i>Non Peel & Seal</i>
			<i>Non Window</i>
174	pc	10	Envelope, Expanding, Kraft board, w/ garter tie, Legal
175	pc	70	Envelope, Expanding, plastic, A4
176	pc	164	Envelope, Expanding, Plastic, Long
177	pc	39	Envelope, Expanding, Plastic, Long, with Handle
178	pc	1661	Envelope, Expanding, with garter tie, blue, long
179	pc	10	Envelope, Expanding, with garter tie, blue, short
180	pc	733	Envelope, Expanding, with garter tie, brown, long
181	pc	110	Envelope, Expanding, with garter tie, brown,



			short
182	pc	110	Envelope, Expanding, with garter tie, golden yellow, short
183	pc	451	Envelope, Expanding, with garter tie, green, long
184	pc	50	Envelope, Expanding, with garter tie, violet, long
185	pc	5	Eraser, Blackboard, wood design, Big (3x13x5cm)
186	pc	2	Eraser, Plastic, two-sided eraser (for graphite & drawing ink), for Technical Pen
187	pc	18	Eraser, Rubber, high quality
188	pc	60	Eraser, whiteboard, magnetic flannel
189	box	3	examination gloves, non sterile, latex, powder free medium, 100 pcs. per box
190	btl	61	Fabric Conditioner, 1L, any scent
191	gal	13	Fabric Conditioner, 4L, any scent
192	pack	8	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent
193	box	5	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box
194	pack	3	Face Towel, Cotton, 12 pcs/pack
195	box	10	Facial Tissue 1 Pc 14 x 9 Cm at least 250 pulls
196	pack	20	Facial Tissue 3-Ply 260 Pulls
197	box	235	Fastener, Paper, plastic, 50 sets/box
198	pc	6	Feather Duster Household Dusting Brush with Telescopic Pole Stainless Steel
			<i>230CM Adjustable Stretch Extend Microfiber</i>
			<i>Telescopic Duster Brush Retractable Duster</i>
			<i>Length of fully extended duster: About 230cm</i>
199	pc	24	Fiber Doormat
			<i>at least 15 X 23 inches</i>
200	pc	17	File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal
201	pc	3	First Aid Box or Medicine Cabinet
			<i>Wall mounted</i>
			<i>Material: Plastic</i>
			<i>Color: Red and white combination</i>
			<i>Cabinet style with easy open hook</i>
			<i>With transparent plastic door</i>
			<i>High quality plastic</i>
			<i>At least 36 x 29 x11 cm in dimension</i>
202	set	4	First Aid Kit Set (Medical Bag)
			☐1x Tube 15gm Burn Ointment
			☐1x pc. Elastic Bandage 3x 5
			☐1x pc. Digital Thermometer
			☐1x pc. Rechargeable Flashlight
			☐1x pc. Whistle
			☐2x pcs. Exam or Latex Gloves



			☑4x pcs. Gauze pad 4x4
			☑1x bot 10ml Ammonia Spirit
			☑1x bot 10ml Povidone Iodine
			☑1x bot 60ml 70% Isopropyl Alcohol
			☑1x pack Cotton balls 50's
			☑1x pc. Surgical Tape
			☑1x pc. Bandage Scissor
			☑1x pc. Triangular Bandage
			☑1x pc. First Aid Kit Bag
203	pc	1	Flashlight, heavy duty, w/ chargeable battery, 3 battery capacity, 1.5 v C type
204	meter	20	Floor Mat, white with designs
205	pc	40	Floor Mop
			<i>plastic, with handle, heavy duty</i>
206	pc	9	Floor mop with bucket, microfiber spin rotating 360
207	pc	7	Floor Mop with wooden handle, heavy duty
208	set	3	Foam board White 10" x 15" 5mm 10pcs/set
209	box	1	Foil, Aluminum, 16m x 30cm (approx. 260g)
210	pc	1	Foldable easy squeeze mop
			<i>Foldable Sponge Mop Water Absorber with Squeezer, Super-absorbent easy squeeze mop</i>
			<i>>anti-rust cleaner that fully flushes out water instantly.</i>
			<i>>its 45-degree angle and plate makes it more efficient to use</i>
			<i>>60 inches</i>
211	pc	112	Folder long (Yellow Color)
212	pc	90	Folder, Brown, Long Size 8.5x13"
213	pc	395	Folder, Expanded, Long (Light Blue)
214	pc	25	Folder, Expanded, Long (Red Color)
			<i>Folder Pressboard File Folder Long Red Easily to Organize Paper Works</i>
			<i>* Pressboard file folder is perfect for home, school, and office document filing and presentation needs.</i>
			<i>* Made of thicker materials to protect documents</i>
			<i>* Has smooth texture * Can fit long and legal paper size</i>
			<i>* Color: Red * Easily to organize paper works</i>
			<i>* Durable and Affordable</i>
			<i>* Tough and heavyweight folder</i>
215	pc	80	Folder, Expanded, Long (Red)
216	pc	6388	Folder, File, Long, 14pts, White
217	pc	220	Folder, File, Short, 14pts, White
218	pc	10	Folder, Morocco, Long, w/ plastic binder, Beige
219	pc	30	Folder, Morocco, Long, w/ plastic binder, Blue
220	pc	60	Folder, Morocco, Long, w/ plastic binder,



			Brown
221	pc	500	Folder, Morocco, Long, w/ plastic binder, Gold
222	pc	4892	Folder, Ordinary, A4
223	pc	299	Folder, Pressboard, A4, US Green, Double Fold
224	pc	565	Folder, Pressboard, US, Blue, Long
225	pc	1221	Folder, Pressboard, US, Green, Long
226	pc	100	Folder, Pressboard, US, Green, Long
227	pc	100	Folder, Pressboard, US, Green, Long, Doublefold
228	pc	10	Folder, Pressboard, US, Long, Pink/Maroon
229	pc	120	Folder, Pressboard, US, Yellow, Long
230	pc	45	Folder, Sliding, Plastic, w/ Binder, A4, Transparent
231	pc	85	Folder, Sliding, Plastic, w/ binder, Long, transparent
232	pc	1	Folding table
			<i>Black</i>
			<i>Blister board</i>
			<i>Foldable</i>
			<i>120cm x 60cm x 75cm</i>
233	roll	15	Garbage Bag, Black, Medium, 11x11x24, 25pcs/roll
234	roll	15	Garbage Bag, Black, Small, 9x9x20, 25pcs/roll
235	pc	2	Gas Lighter Igniter Refillable Butane Gas Lighters Multi-purpose for Kitchen
236	pc	39	Gel Ink Sign Pen 0.5, black
237	pc	324	Gel Ink Sign Pen 0.5, blue
238	pc	126	Gel Ink Sign Pen 0.5, red
239	btl	14	Glass cleaner 500ml lemon w/spray
			<i>Zim Glass Cleaner 500ml</i>
			<i>Lemon Scented</i>
			<i>Anti-dust</i>
			<i>Anti-mist</i>
			<i>Streak-free</i>
240	pc	70	Glass Pitcher
			<i>*clear</i>
			<i>*40oz</i>
			<i>*good quality</i>
			<i>*glass</i>
241	pc	4	Glass Wiper
			<i>Material: PP + sponge + silicone rubber</i>
			<i>Color: Random Color</i>
			<i>Size: 30 (cm)* 19 * (cm) x 7.5 (cm)</i>
242	pc	10	Glue Gun, Big (approx. 7x18x 28cm)
243	pc	5	Glue Gun, Small (approx. 4x12x 18cm)
244	tube	12	Glue Pen, Clear, 50mL



245	pc	2	Glue Stick, All-purpose, at least 21g
246	pc	209	Glue Stick, Big, for Glue Gun
247	pc	80	Glue Stick, Small, for Glue Gun
248	btl	133	Glue, Multi-Purpose, White, at least 130g (118mL)
249	btl	23	Glue, Multi-Purpose, White, at least 454g (473mL)
250	gal	20	Glue, White Apollo
251	gal	56	Glue, White, All-purpose, 1 gallon
252	pc	2	Gum label, sticker type
			<i>Sticker size: 50x25mm</i>
			<i>color: white</i>
			<i>Plain White 50 x 25 mm Barcode Label, GSM: 80 Gsm, Rs 110 /piece Formatter Tech Private Limited ID: 22560545230</i>
253	pc	1	Guntucker, 6-14mm, heavy duty
254	pack	3	Hair Net, 100 pcs. per pack
			☑High Quality
			☑Latex Free, Breathable, Lint-free; Lightweight, Soft and Breathable Material for user comfort
			☑Color Blue
			☑Stretchable
255	pc	5	Hand Sprayer, plastic, 150 ml cap.
256	pc	33	Hand Towel, cloth, cotton
257	pack	10	Hand Towel, cloth, cotton, 12 pcs/pack
258	pack	25	Hand Towel, Interfolded, 2 ply, 150 pulls
259	pc	2	Headset with Noise Cancelling Mic, High-End
260	pair	17	heavy duty gloves(for garbage collector and utility)
261	pair	4	Heavy Duty Rough Surface Gloves (Industrial Latex Gloves)
262	box	5	Heavy Duty Staple Wire 23/10 (1000pcs per box)
263			<i>Chisel Pointed;</i>
264	box	12	Heavy Duty Staple Wire 23/15 15mm (1000pcs per box)
			<i>Chisel Pointed;</i>
265	pc	18	Heavy duty storage box L-16" x W11.5" x H-11.5" suitable for document storage for legal folder, Fili
266	pack	5	Ice Wrapper
267	pc	50	ID Holder
			<i>A6 Ordinary ID Holder vertical</i>
268	pc	100	ID Jacket, ziplocked, size 4R
269	pc	150	ID Sling, Green Color
			<i>For SCUAA Athletes & Other VSU delegation officials</i>
270	set	7	Index Tab, PVC self adhesive 6" x 1", 25pcs/box
271	box	25	Index Tab, PVC self adhesive 6" x 1/2",



			25packs/box, Clear
			☐ <i>Transparent Extension: 1/2"</i>
			☐ <i>Color: Clear (no color)</i>
			☐ <i>1 box contains 25 packs.</i>
			☐ <i>1 pack contains 2 pcs.</i>
272	box	73	Index Tab, transparent, self-adhesive, transparent, 5sets/box
273	btl	1	Ink, Epson Premium Dye Ink, 1 liter, black <i>can be used for Epson L series printers</i>
274	btl	1	Ink, Epson Premium Dye Ink, 1 liter, Cyan <i>can be used for Epson L series printers</i>
275	btl	1	Ink, Epson Premium Dye Ink, 1 liter, magenta <i>can be used for Epson L series printers</i>
276	btl	1	Ink, Epson Premium Dye Ink, 1 liter, Yellow <i>can be used for Epson L series printers</i>
277	btl	5	Ink, for stamp pad, violet, 30mL, w/ applicator
278	btl	24	Ink, Refill, for Permanent Marker, Black, 30mL
279	btl	8	Ink, Refill, for Permanent Marker, Blue, 30mL
280	btl	6	Ink, Refill, for Permanent Marker, Red, 30mL
281	btl	40	Ink, Refill, for Whiteboard Marker, Black, 30mL
282	btl	35	Ink, Refill, for Whiteboard Marker, Blue, 30mL
283	btl	12	Ink, Refill, for Whiteboard Marker, Red, 30mL
284	pack	1	Inkjet Printable Vinyl Sticker, Glossy, A4 size, 20pcs./pack, waterproof
285	btl	3	Insect Killer Spray, 500ml/bot <i>Multi-insect killer (water-based) 500ml</i>
286	pc	10	Keyboard Cleaning Brush <i>Color: any color</i> <i>Length: Approx. 193mm/ 7.6"</i> <i>Weight: 20g</i> <i>Material: Plastic</i>
287	pc	19	Kitchen Cleaning Sponge approx. 100mmx75mmx30mm
288	pack	88	Kitchen paper towel
289	unit	1	LADDER ALUMINUM 8 STEP DOUBLE SIDE <i>Specifications</i> <i>Number of Treads: 2 x 8</i> <i>Stiles Material: Aluminum</i> <i>Tread Material: Aluminum</i> <i>Open Length: 1.3m</i> <i>Maximum Load: 150kg</i> <i>Weight: 6.1kg</i>
290	roll	8	Laminating Film ☐ <i>Thickness: 125 microns</i> ☐ <i>size: 9 inches x 100 meters</i> ☐ <i>Compatible with various laminating machine</i>
291	roll	1	Laminating Film, 9 inch x 50 m, 250 microns



			☑Thickness: 250 microns
			☑Width: 9 inches (23cm approx.)
			☑Length: 5,000cm (50 meters)
			☑Strong, versatile and lightweight and ideal for use with all types of print
			☑Low melt adhesive coating inside.
			☑Good resistance to scuff, scratch and tear
			☑Gloss finish
292	box	4	Laminating Film, A3, 100 shts/box, 250 microns
293	box	9	Laminating Film, A4, 100 shts/box, 250 microns
294	pc	1	Laptop bag compatible to MacBook Air 13.3"
			<i>WIWU Waterproof Laptop Sleeve 360 Protective Case Bag Compatible to 13.3" MacBook Air</i>
	pc	400	Lei Necklace
			<i>Cloth</i>
			<i>Green/Gold/Yellow</i>
295	pc	35	Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)
296	pc	30	Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", A4 (Black)
297	pc	15	Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)
298	gal	7	Liquid Hand Soap
299	btl	62	Liquid Hand Soap, 500 ml.
			<i>Liquid Hand Soap, 500 ml, assorted variants - apple, aloe vera, strawberry, melon, lavender</i>
300	pc	389	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)
301	pc	159	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)
302	box	40	MAGAZINE BOX SINGLE LONG
			<i>Single</i>
			<i>Long</i>
			<i>Hardbound</i>
			<i>Color: Blue</i>
303	pc	1	Magnetic White Board
			☑with aluminum frame safety.protected corners erase and marker holder size 2x4feet
304	pc	3	Magnetic White Board with stand
			<i>size 4x5 feet material aluminum in frame with ABS corner Type Standing Surface Magnetic full length foldable pen tray in the stand 4 casters wheel with lock</i>



305	pc	5	Marking Tape, 1-1/2" Thick <i>12mmx25yds;</i>
306	roll	82	Masking Tape, 1"
307	pack	1	Match, 10 pcs set
308	pc	5	Storage box, Plastic with Cover <i>storage box 70L, clear color;</i>
309	pc	10	Men's Shoulder Bag Messenger Bag Waterproof Sling Bag, Color Black <i>Waterproof, Color black;</i>
310	pc	40	Meter Stick, wood, 100 cm, yellow background w/ black markings
311	pc	11	Microfiber cleaning cloths wiping rags double layer
312	unit	16	Mirror, Dresser <i>*wood*120cm x 80cm*good quality</i>
313	pc	1	Mop Handle, aluminum, screw type, heavy duty, at least 4 ft long
314	pc	2	Mop Handle, steel
315	pc	23	Mop Rug, Heavy Duty, 100% cotton
316	ream	33	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white
317	ream	3	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, yellow
318	ream	6	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, beige
319	ream	20	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue
320	ream	4	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, cream
321	ream	20	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold
322	ream	3	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, green
323	ream	2	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, light blue
324	pad	38	Mouse Pad, Rubber ☐Size: Small (200x250mm) ☐Color: Black/ Dark Blue
325	tube	1	Multi- Insect killer spray, 300ml
326	tube	46	Multi-Insect Killer Spray, 250mL
327	tube	4	Multi-Insect Killer Spray, 600mL
328	btl	2	Multi-Purpose Glue, 1000g
329	btl	26	Multi-Purpose Glue, 130 g
330	btl	19	Multi-Purpose Cleaner, Liquid, 1000mL, any scent
331	pc	6	Multi-purpose Plastic Tray, Big/Large
332	pc	45	Multi-purpose Plastic Utility Tray
333	gal	18	Muriatic Acid concentrated scented
334	pc	192	My-Gel Gel Ink Pen refill 0.5mm, Blue
335	pc	1200	Neck lanyard or ID sling (black)



336	pack	5	Neon Colored Paper assorted 250sheets per pack
			<i>Colored Paper</i>
			<i>*Quantity: 250 sheets per ream</i>
			<i>*Color: Assorted Neon colors</i>
			<i>*Size : Short 8.5x 11</i>
			<i>*High Quality paper</i>
337	pc	100	Net bags, fish net, 13" x 13"
338	roll	14	Notarial Seal, #24-21/8", Gold, Shiny, Self Adhesive, 1000 pcs/roll
339	pc	4050	Notebook, ordinary 60 leaves, 60 gsm
340	pc	105	Notebook, Spiral 60 leaves
341	pc	5	Notebook, spiral, 80 leaves
342	roll	5	Nylon Cord/Wonder Cord, 4mm Approx. 36 yds.
			<i>Color: Blue/Dark Blue</i>
343	roll	10	Nylon Twine 1 kg white
344	kg	19	Nylon, #300, for grass cutter
345	pc	20	Pail, Plastic, 10 li cap.
346	pc	2	Pail, Utility, Plastic 100 liter cap/drum/water container
347	pc	2	Pail, Utility, Plastic, at least 16 liter cap,
348	pack	8	Paper Bag, Brown, Medium #5
349	pack	7	Paper Bag, Plain Brown, Large #10, at least 50 pcs. per pack
350	sheet	3	Paper Binding Cover Morocco Board (White, Yellow, Blue, Green)
			☐230 gsm Book Cover
			☐100 sheets
			☐thickness- 230 gsm
			☐Filling type- Report Cover
351	pack	5	Paper Board, 180gsm White LONG, 50sheets per packs
352	box	41	Paper Clips Small Vinyl (33MM), 100 pcs. per box
353	box	42	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box
354	unit	1	Paper Cutter, Sliding, for A3, with metal base, replaceable blades
355	pc	4	Paper Cutter, wood, A4 size
356	box	3	Paper Laid A4, 90 gsm White
357	pack	97	Paper towel, interfolded, 2 ply, approx. 150 pulls/pack
358	ream	2	Paper, Art, glossy, assorted colors, 500shts/ream
359	ream	75	Paper, Bond, A3, S-24, 80 gsm
			<i>bright white, high premium quality;</i>
360	ream	1097	Paper, Bond, A4, S-20, 70 gsm
			<i>bright white, high premium quality;</i>
361	ream	3650	Paper, Bond, A4, S-24, 80 gsm



			<i>bright white, high premium quality;</i>
362	ream	1	Paper, Bond, Colored, Long, S-16, 56gsm, Blue
363	ream	1	Paper, Bond, Colored, Long, S-16, 56gsm, Pink
364	ream	1	Paper, Bond, Colored, Long, S-16, 56gsm, Yellow
365	ream	300	Paper, Bond, Long, S-20, 70 gsm
			<i>bright white, high premium quality;</i>
366	ream	927	Paper, Bond, Long, S-24, 80 gsm
			<i>bright white, high premium quality;</i>
367	ream	65	Paper, Bond, Short, S-20, 70 gsm
			<i>bright white, high premium quality;</i>
368	ream	132	Paper, Bond, Short, S-24, 80 gsm
			<i>bright white, high premium quality;</i>
369	ream	130	Paper, Book, A4 size, 80 gsm
			<i>bright white, high premium quality;</i>
370	ream	6	Paper, Book, Long, 8 x 13 S-18
			<i>bright white, high premium quality;</i>
371	pack	15	Paper, Construction, Assorted Colors, 20 shts/pack
372	box	2	Paper, Contour, Short, 100gsm, Ultra White
373	pc	3	Paper, Haspi, blue, 20" x 26"
374	box	6	Paper, Laid 8 x 11 90gsm Diamond White
375	box	3	Paper, Laid 8 x 11 90gsm Ivory
376	box	1	Paper, Laid 8 x 13 90gms Conqueror Peach 50pcs/box
377	box	12	Paper, Laid 8 x 13 90gsm Ivory
378	pc	1385	Paper, Manila
379	ream	20	Paper, Mimeo, WW, Long, S-18
380	pad	5	Paper, Pad, Yellow, 8-1/2x13, 90 leaves/pad
381	pack	4	Paper, Photo, high gloss, A3, 230G, 20 shts/pack
382	pack	138	Paper, Photo, high gloss, A4, 230G, 20 shts/pack
383	pack	43	Paper, Photo, matte finish, 146GSM, 10 shts/pack
384	pack	7	Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSM No Backprint, 20 shts/pack
			☑No Backprint
			☑Size: A4 230GSM (210x297mm)
			☑Paper Texture: Waterproof Glossy
			☑For all type of inkjets printer
			☑For printing all kinds of colorful documents
			☑Support 720 / 1440 / 2880 and 5760 dpi printing mode
			☑20 sheets per pack
385	pack	685	Paper, Specialty 200gsm 8-1/2x11, 10s, Cream



386	pack	62	Paper, Specialty 200gsm 8-1/2x11, 10s , Cyril Pink
387	pack	101	Paper, Specialty 200gsm 8-1/2x11, 10s, White
388	pack	77	Paper, Specialty 200gsm 8-1/2x11,10s, LightGreen
389	pack	52	Paper, Specialty 200gsm 8-1/2x11,10s, Nashville
390	pack	21	Paper, Specialty 200gsm, A4, white
391	pack	30	Paper, Specialty Vellum
			A4 size
			220 gsm
			White or Pale Cream Color
			Ideal use for your printing needs, in special occasion / program sheets and creative applications
			20 pcs per pack
392	pack	16	Paper, Towel, Interfolded , 1 ply, 175 pulls
393	sheet	3700	Paste Board/Chip Board #25
394	sheet	1000	Paste Board/Chip Board No.40
			97L x 66.5W;
395	pc	32	Pedal Bin/Step Bin
			*pedal bin with clean lines is just as nice in a bathroom and its handle makes it easy to move
			*Stainless
			*3 gallon
396	box	1	PEN BALL POINT 0.7MM BLACK 50PCS PACK
			Material: Plastic
			Weight: 339g
			Pen Dimensions: 11cm
			Package include: 50pcs/Box
397	pc	50	Pen Sign 0.7mm Gel type, blue
398	pc	182	Pen, Permanent Marker, black, broad tip
399	pc	2116	Pen, Permanent Marker, black, fine tip
400	pc	32	Pen, Permanent Marker, blue, broad tip
401	pc	35	Pen, Permanent Marker, blue, fine tip
402	pc	20	Pen, Permanent Marker, green, broad tip
403	pc	43	Pen, Permanent Marker, red, broad tip
404	pc	14	Pen, Permanent Marker, red, fine tip
405	pc	104	Pen, Ball, black
406	pc	5029	Pen, Ball, blue
407	pc	348	Pen, Ball, red
408	pc	47	Pen, Highlighter, orange
409	pc	17	Pen, Highlighter, violet
410	pc	125	Pen, Highlighter, yellow
411	pc	34	Pen, Highlighting, asstd color
412	pc	34	Pen, Pentel Pen, Fine blue & black
413	pc	36	Pen, pentel, pilot, (assorted colors)



			4-blue
			4-black
			2-red
414	pc	5	Pen, Permanent Marker, JUMBO black
415	pc	97	Pen, Sign, .5mm, Gel-type, Black
416	pc	1391	Pen, Sign, .5mm, Gel-type, Blue
417	pc	224	Pen, Sign, .5mm, Gel-type, Red
418	box	4	Pen, Sign, 0.4mm, Gel type, Black, 12 pcs. per box
419	box	18	Pen, Sign, 0.4mm, Gel-type, Blue, 12 pcs. per box
420	box	7	Pen, Sign, 0.4mm, Gel-type, Red, 12 pcs. per box
421	pc	129	Pen, Whiteboard Marker, red
422	pc	383	Pen, Whiteboard Marker, black
423	pc	293	Pen, Whiteboard Marker, blue,
424	box	2	Pen, Wyteboard Marker (Green), 12pcs/Box
			Type: Marker (Whiteboard-type)
			Tip Diameter: 4.0mm
			Width of Stroke: 1.80mm to 2.20mm
			Weight: 16.0g
425	box	29	Pencil, #2, Medium, Yellow, 12pcs/box
			Attr: Pencil Medium #2 with black lead
			Color: Yellow
			Packaging Size: 12 pencils per box
426	pc	492	Pencil, Lead, #2, w/ eraser
427	box	7	Permanent Marker, Black, Broad tip, 12pcs
428	box	7	Permanent Marker, Blue, Broad tip, 12pcs
429	sheet	5	Photo Paper Glossy A4
			Photo Paper Double Sided Glossy A4 50sheets/pack 230GSM
430	sheet	12	Photo Paper Matte A4
			Photo Paper Matte A4 20sheets/pack 230GSM
431	btl	29	Pigment Ink, Black color, 100ml
432	btl	18	Pigment Ink, Cyan color, 100ml
433	btl	18	Pigment Ink, Magenta color, 100ml
434	btl	18	Pigment Ink, Yellow color, 100ml
435	pc	20	Pen, sign, Gel Ink, Latex-free comfort grip, Retractable and refillable, Blue, 0.5mm
436	pack	3	Pin, Map, round head, asstd. Color, 50s/pack
437	pack	38	Pin, Push, hammerhead type, asstd colors 50s/pack
438	pack	19	Plastic bag (sando bag) 100pcs/pack large
439	pack	15	Plastic bag (sando bag), jumbo size, 100 pcs/back
440	pc	6	Plastic High Quality Trash Can with Rotating Cover, approx. 45 liters capacity
441	pc	28	Plastic pail, 15 liter capacity
442	pc	13	Plastic Pail, 5L capacity, good quality



443	packet	1	Plastic Rigid Sheet Binding Cover A4 Size 100pcs. 0.2mm - 1 packet
			<i>lastic Rigid Sheet Binding Cover A4 Size</i>
			<i>Size: 211mm x 298mm (suitable for A4 size paper)</i>
			<i>Thickness: 0.2mm</i>
			<i>Package size: 100 pieces / packet</i>
444	pc	2	Plastic Straw Rope, Heavy Duty, at least 200m, Flat Film Packing Rope for Cardboard Boxes
445	roll	28	Plastic Twine, 1kl/roll
446	kg	20	Polyethylene Bag, autoclavable, 10" x 16" x .002
447	pc	24	Puncher, 2 holes, heavy duty
448	pc	2	Puncher, plier-type
			<input checked="" type="checkbox"/> <i>Single hole, puncher for making tree tags</i>
449	pack	14	PVC Plastic Cover 100pcs per Pack A4 size 0.2mm
450	pack	4	PVC Plastic Cover, A4, 300micron
451	pc	75	Rag, (for cleaning & wiping)
452	pc	24	Rags, large, good quality, size 24"x15", water absorbent
453	pc	3	Received Stamp
			<i>Received stamp</i>
			<i>VSU Fuel Station</i>
			<i>with Date & Signature</i>
			<i>Square/Rectangular</i>
454	pc	1	Received Stamp for Planning Office
			<i>Name: "Head for Planning"</i>
			<i>Received Stamp with Office Name</i>
			<i>Self inking</i>
			<i>Circle</i>
			<i>50mm</i>
455	unit	3	Received Stamp with Office Name
			<i>Received Stamp with Office Name</i>
			<i>Self inking</i>
			<i>Circle</i>
			<i>50mm</i>
456	pc	15	Record Book, 200 Pages
457	pc	36	Record Book, Big, 300 pages
458	pc	143	Record Book, Big, 500 pages
459	pc	12	Rectangular Rags
			<i>Quality Doormats</i>
			<i>13 x 20 inches</i>
			<i>long lasting quality</i>
460	roll	2	Ribbon, Satin Cloth, Green, 2"
461	roll	2	Ribbon, Satin Cloth, Red, 2"
462	roll	12	Ribbon, Satin Cloth, Yellow/Gold, 2"



463	pc	12	Ring Binder, plastic, 14mm, 9/16" black
464	pc	27	Ring Binder, plastic, 20mm, 3/4" black
465	pc	200	Ring Binder, plastic, 22mm, 7/8" black
466	pc	104	Ring Binder, plastic, 25mm ,1" black
467	pc	10	Ring Binder, plastic, 25mm ,1" black
468	pc	36	Ring Binder, plastic, 38mm , 1-1/2" black
469	pc	200	Ring Binder, plastic, 38mm , 1-1/2" black
470	pc	98	Ring Binder, plastic, 51mm 2" black
471	pc	5	Ring Binder, plastic, 6mm, 1/4" black
472	pc	45	Ring Binder, plastic, 8mm, 5/16" black
473	pc	50	Ring Binder, plastic, 12mm, 1/2" black
474	pc	8	Ring Binder, plastic, 14mm, 5/8" black
475	pc	2	Roll up banner stand, compatible with tarpaulin (2 ft x 5 ft), material: Aluminum with carrying bag
476	roll	90	Rolled Paper Towel, 2 plys good qlty (Jumbo Towel)
			☐2 Ply
			☐at least 70 pulls or 140 Sheets
			☐Sheet size: at least 275mm x 230mm
			☐No artificial whiteners & elemental chlorine
477	pc	10	Roller Correction Tape
			12M x 5MM
			instant correction with no copy or fax shadow
			Tear-resistant polyester film tape with no over run
			Instant dry -Belt-driven technology ensures smooth application
478	unit	2	Rolling trash bin with handle & side step pedal to open, 240L
479	box	17	Rubber band
480	pc	5	Rubber sponge, round
481	box	18	Rubberband, #18, 350 gms/box
482	pc	40	Ruler, Plastic, 12"
483	pc	6	Ruler, Plastic, 24"
484	box	7	Safety pins
			Safety pins #0;
485	pc	25	Scissors, 6" heavy duty, good quality
486	pc	59	Scissors, 8" heavy duty, good quality
487	pc	142	Transparent Tape
			tape 50m 1/2";
488	roll	46	Transparent Tape 1 inch x 100 meters
489	pc	10	Scouring Pad, big economy size, good quality
490	pc	5	Scrub Sponge, Heavy Duty
			☐Size: at least 100mm x 75mm x 30mm;
491	pc	14	Sharpener, Pencil Heavy Duty good qlty
492	pack	339	Sign Here Sticky Notes
493	pc	183	Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink



494	pc	307	Sign pen, Fine Tech, 0.3mm. blue
495	bar	42	Soap, Detergent, Bar, at least 350g, any scent
496	gal	18	Soap, Detergent, Liquid, 1 gal, any scent
497	kg	486	Soap, Detergent, Powder, 1 kilo/pack, any scent
498	pack	63	Soap, Dishwashing Liquid Refill, 375ml <i>Antibacterial Concentrate Dishwashing Liquid .;</i>
499	tube	12	Soap, Dishwashing Paste 400g <i>Scent: Lemon/ Kalamansi</i>
500	btl	356	Soap, Dishwashing, Liquid, 250mL
501	Sachet	42	Soap, Hand, 60g per pack
502	btl	79	Soap, hand, liquid, 250 ml <i>pump type</i>
503	pc	5	Soap, Toilet , guest size
504	pc	91	Soap, Toilet, regular size <i>at least 60 gramseliminates at least 99% of bacteria</i>
505	pc	103	Soft Broom (Tambo) 200g minimum, heavy duty
506	meter	25	Special Haspi, Brown
507	meter	25	Special Haspi, Dark Blue
508	meter	25	Special Haspi, Light Blue
509	meter	25	Special Haspi, Maroon
510	meter	25	Special Haspi, Yellow
511	pack	40	Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)
512	pack	10	Specialty board, short 8-1/2 x 11, 120 gsm, blue (10pcs/pack)
513	pack	10	Specialty board, short 8-1/2 x 11, 120 gsm, green (10pcs/pack)
514	pack	2	Specialty board, short 8-1/2 x 11, 120 gsm, light blue (10pcs/pack)
515	pack	2	Specialty board, short 8-1/2 x 11, 120 gsm, light pink (10pcs/pack)
516	pack	20	Specialty board, short 8-1/2 x 11, 120 gsm, white (10pcs/pack)
517	pack	25	Specialty Board, short 8-1/2 x 11, 220 gsm, Cream (10pcs/pack)
518	pack	15	Specialty paper Dynamics 8-1/2x13 220gsm Pearl
519	pack	29	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)
520	pack	5	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: light blue (10pcs/pack)
521	pack	31	Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack
522	pc	26	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole
523	pc	3	Stamping Pad size 2



524	pc	80	Standard Bath Towel-White <i>25"X50"44NT450GWhite100% Cotton</i>
525	pc	35	Staple wire remover
526	pc	3	Staple wire remover, Plier type, Metal
527	box	41	Staple Wire No. 35-5M Leg Length 6mm (1/4")
528	box	57	Staple Wire, #10
529	box	375	Staple Wire, #35
530	box	3	Staple wire, 1210FA-H, 30-70 sheets, 1000 staples per box
531	box	12	Staple wire, 26/6, leg lenth 6mm, 5000 staples
532	pc	5	Stapler Flat clinch Standard Half strip
			☐ SPECIFICATIONS
			◀ <i>Staples:24/6(No.3), 26/6(No.35)</i>
			◀ <i>Stapling capacity:30 sheets(64gsm) / 24 sheets(80gsm)</i>
			◀ <i>Loading capacity:50 staples(24/6), 100 staples(26/6)</i>
			◀ <i>Dimensions: W40 x D135 x H60(mm)</i>
			◀ <i>Weight(Net): 270g</i>
			◀ <i>Insertion depth: 47mm</i>
			◀ <i>Carton Quantity:1/5/50</i>
			◀ <i>Product Color: Black or Dark Blue</i>
			◀ <i>Built-in staple remover.</i>
			☐ FEATURES
			◀ <i>Flat Clinch</i>
			◀ <i>Enable to bend the staple ends flat without deforming the clinched staple. Papers stack neatly and evenly.</i>
			◀ <i>Ergonomic design</i>
			◀ <i>Comfortable rubber surface is a perfect fit for any gripping style.</i>
533	pc	70	Stapler, HD No.35
534	pc	15	Stapler, HD-# 10
535	pc	12	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black <i>210 sheets stapling capacity, durable all-metal components, full 2-5/8" throat depth;</i>
536	unit	1	Steel Cabinet, 4 drawers with lock, vertical, black
537	pc	105	Stick Broom (tingting) 6" from the top, approx 370 pcs
538	pack	25	Sticker Paper, high gloss A4 size, 50 sheets/pack
539	pack	156	Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack
			☐ <i>Sticky Flags Suitable For/As:</i>
			☐ <i>Indexing Tab</i>
			☐ <i>Highlighting</i>
			☐ <i>Marking</i>



			<ul style="list-style-type: none"> ☑Repositionable ☑One end straight-cut, One end arrow-shaped ☑Can be used to show/indicate where to attach signature
540	pack	91	Sticky Index Tabs, Writable Colored Flat Arrow Page Markers Flags for File Notes
541	pad	120	STICKY NOTE 3 X 3 ASSORTED COLORS
542	set	1	STICKY NOTE PAGE 1/2X2IN set with assorted color
			<i>Attr: Page Marker</i>
			<i>Color: 5 Colors</i>
			<i>Size:1/2X2"</i>
			<i>Packaging Size: 500 markers per pack</i>
543	pad	89	Sticky Note, 2 x 3, Yellow
544	pack	10	Sticky Note, 2x0.47inch, Assorted colors
545	pack	10	Sticky Note, 2x0.6inch, Assorted colors
546	pad	79	Sticky Note, 3 x 3, Yellow
547	pad	26	Sticky Note, 3 x 4, Yellow
548	pad	12	Sticky Note, 3 x 5, Yellow
549	pad	18	Sticky Note, 3x5 Colored
550	pad	6	STICKY NOTES 2 X 3 ASSORTED COLORS
551	pad	132	STICKY NOTES 3 X 4 ASSORTED COLORS
552	pc	500	Sticky Notes for Meta Cards
			<i>Specification:at least 6" wide & 4" long</i> <i>Assorted Pastel Colors</i>
553	pc	3	Storage Box, Plastic, at least 120L capacity
			<i>transparent, good quality;</i>
554	pc	151	String Doormat/Rug/Basahan
			☑ <i>Product Description</i>
			☑ <i>Size (LxW): 21 x 15 inch</i>
			☑ <i>Rugs in assorted printed colors and designs</i>
			☑ <i>Handy made with high quality</i>
			☑ <i>Cotton</i>
555	pc	14	Tape Dispenser, 1" tape, big core, any color
556	pc	6	Tape Measure, double-side tailor tape measure, plastic, length: 150cm/60", width: 2cm/0.79"
557	roll	182	Tape, Double Sided, 1" x 10m
558	roll	66	Tape, Double Sided, 2" x 10m
559	roll	27	Tape, Double Sided, 3/4" x 10m
560	roll	34	Tape, Duct, 2" x 25m, Black/Grey
561	roll	26	Tape, Foam, Double Sided, 1" x 5m
562	roll	10	Tape, Foam, Double Sided, 1/2" x 5m
563	roll	10	Tape, Gummed, 2" x 125m
564	roll	5	Tape, Magic, 12mm x 50m
565	roll	3	Tape, Magic, 24mm x 50m
566	roll	251	Tape, Masking, 1" x 25 yards
567	roll	61	Tape, Masking, 1/2" x 25 yards



568	roll	78	Tape, Masking, 2" x 25 yards
569	roll	5	Tape, Masking, 3" x 25 yards
570	roll	45	Tape, Packaging, 2" x 100 yards, Clear
571	roll	37	Tape, Packaging, 2" x 100 yards, Tan
572	roll	118	Tape, Transparent, 12mm x 50m
573	roll	85	Tape, Transparent, 24mm x 50m
574	roll	12	Tassel
			<i>Lace tassel 2", 36 yards, green & gold</i>
575	pc	5	Throw pillow
			<i>Pastel Green Case (18x18inches)</i>
			<i>Throw Pillow 18x18</i>
			<i>Washable</i>
			<i>Hypoallergenic</i>
			<i>Inside: Microfiber Cotton</i>
			<i>Outside: Polyester Cotton Mix</i>
576	box	30	Thumb Tacks, Small Box
577	pc	5	Time Card for COMIX Time Recorder machine
			<i>Dimension: 86.36 x 190.5mm (3.4 x 7.5 inches)</i>
			<i>Material: Paper, 100 pcs/pack</i>
			<i>Color: Red or Blue</i>
578	pack	449	Tissue, Bathroom, 2 Ply, 12rolls/pack
579	pack	8	Tissue, Bathroom, 2 Ply, 12rolls/pack color brown
580	btl	39	Toilet Bowl and Urinal Cleaner, at least 500mL
581	gal	51	Toilet Bowl Cleaner, at least 1 gallon
582	btl	24	Toilet Bowl Cleaner, at least 1 liter
583	btl	54	Toilet Bowl Cleaner, at least 500ml
584	pc	2	Toilet Bowl Pump Plunger with Wooden Handle
585	set	55	Toilet Brush with Holder
586	pack	21	Transparency Film, A4, 100pcs/pack
587	roll	15	Transparent Tape (1")
588	roll	5	Transparent Tape (2")
589	bag	10	Transparent Ziplock Bags (14 x 20cm)
590	pack	113	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black
591	pack	81	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black
592	pack	90	Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black
593	pack	35	Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black
594	pc	1	Trash bins (with color coded cover) 55L (blue)
595	pc	16	Tray, Plastic
			<i>*plastic; *gray/black color; *13.75" length; *9.25" width;</i>
596	pc	19	Ultra Thick Bleach Toilet Cleaner
			<i>Lemon 500ml;</i>



597	pc	20	Universal socket adapter
598	pc	1	Vat/Kawa
			<i>Diameter 126 cm</i>
			<i>Depth 50cm</i>
599	pack	80	Vellum Board, Canary, A4, 220 GSM, 10 sheets per pack
			<i>Product: Vellum Board</i>
			<i>Size: 8.25 x 11.75 inches (A4)</i>
			<i>Color: Canary</i>
			<i>Quantity: 10 sheets per pack</i>
			<i>220 GSM</i>
600	pack	65	Vellum Board, Pale Cream, A4, 220 GSM, 10 sheets per pack
			<i>Product: Vellum Board</i>
			<i>Size: 8.25 x 11.75 inches (A4)</i>
			<i>Color: Pale Cream</i>
			<i>Quantity: 10 sheets per pack</i>
			<i>220 GSM</i>
601	pack	10	Vellum Board, Pale Cream, Long, 220 GSM, 10 sheets per pack
			<i>Product: Vellum Board</i>
			<i>Size: 8.5 x 13 inches (Long)</i>
			<i>Color: Pale Cream</i>
			<i>Quantity: 10 sheets per pack</i>
			<i>220 GSM</i>
602	pack	10	Vellum Board, White, Size: 8.5" x 11" (Letter), 180gsm, 10pcs/pack
603	ream	6	Vellum Paper A4
			<i>100pc/pack 220gsm A4 Vellum, white color</i>
604	ream	5	Vellum Paper Letter
			<i>100pc/pack 220gsm Letter/Short Vellum, white color</i>
605	pc	4	Wall Clock
			☑ <i>Diameter: 215 mm</i>
			☑ <i>Weight: 250 g</i>
			☑ <i>Depth: 40 mm</i>
			☑ <i>Display: Analog</i>
			☑ <i>Battery Type: AA</i>
			☑ <i>Case Material: Plastic</i>
			☑ <i>Shatterproof</i>
606	pc	12	Wall mounted roll toilet paper dispenser, roll paper towel dispenser waterproof
			<i>Wall Mounted roll dispenser</i>
			<i>Waterproof</i>
607	pc	25	Water Dipper (Tabo)
608	pc	3	Waterproof backpack (Black)
			<i>Outdoors backpack High quality (For messengerial purposes)</i>



			Size of bag
			#Length : 50cm
			Width : 30cm
			Height : 15cm
			medium Capacity: 22 Liter
			large capacity:33liter
609	pack	5	Waterproof Printable Vinyl Sticker Paper, Glossy A4 Size, (20 Sheet)
			Compatible with any printer that has a photo printing feature.
			Recommended to use pigment ink
			High-quality sticker material
			Glossy.
			waterproof
			tough durability
			color perspective, detailed
			sharp presentation
			vivid color
			Compatible with all Epson printers
			Compatible with HP ENVY 5055, Brother MFC-J805DW, Canon TS9120 Wireless Printer, HP OfficeJet 5255, Epson WorkForce WF-7710, Canon Pixma iX6820, Brother MFC-J895DWireless, Epson Expression ET-2750, Canon Pixma Pro-100, Epson SureColor P600
610	pc	3	White Board
			35x50cm whiteboard;
611	pack	3	White Folders, 0.14mm long 100pcs/pack
612	pc	650	White Mailing Envelope, Long, 9 1/2 x 4 1/8
613	pack	106	white vellum board paper
			Vellum Board Paper
			Grammage: 220 gsm
			Size: A4
			Color: White
			Packaging Size: 10 sheets per pack
614	pc	2	Whiteboard, Wall Mount, 2' x 3', w/ aluminum frame
614	pc	2	Whiteboard, Wall Mount, 3' x 4', w/ aluminum frame
614	pc	1	Whiteboard, Wall Mount, 3' x 5', w/ aluminum frame
614	pc	1	Whiteboard, Wall Mount, 4' x 8', magnetic
			Wall Mount
			4 x 8 ft
			Magnetic
615	pc	1	Whiteboard, Wall Mount, 4' x 8', w/ aluminum frame
616	drum	10	Chlorine, Granular 45kg/drum
617	gal	90	Alcohol, Ethyl, 70% solution, 1 gallon



618	box	10	Foil, Aluminum, 7m x 30cm (approx. 130g)
619	unit	1	Sliding Paper Cutter
			<i>Working Area: A3 and A4</i>
			<i>Cutting Capacity: 16 sheets</i>
			<i>Packing Weight: 5 kg</i>
			<i>Material: Metal</i>
			<i>Available Size: A3 and A4</i>
			<i>Packing Measurement: 56x34x11 cm</i>
			<i>Other Specifications: Heavy duty for Vinyl, Cardboard Paper</i>
620	box	10	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms
621	pc	1	Date stamp, rubber, self-inking, with dater and custom text, 1" x 1-5/8"
622	pc	50	Envelope, Brown, long, good quality
623	pc	200	Envelope, Document, Brown, 150 lbs, Long
624	box	1	Fastener, Paper, non-rust metal, 50 sets/box
625	pc	10	Memo Notebooks, 80 leaves
626	roll	1	Nylon Twine 1 kg white
627	pc	6	Raincoat, Poncho Type, Large, Yellow Green
628	pack	2	Specialty Paper, A4, Ivory
629	pack	3	Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)
630	pc	2	Meter stick, plastic 100 cm
631	pc	14	Oil for Grass Cutter
632	roll	1	Acetate, transparent, gauge #4, approx. 50m/roll
633	can	228	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent
634	roll	1	Acetate, transparent, gauge #3, approx. 50m/roll
635	tube	228	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent
636	pc	325	Envelope, Brown, long, good quality
637	pc	2022	Envelope, Document, Brown, 150 lbs, Long
638	box	4	Envelope, Mailing, white, long, 500pcs/box
639	btl	70	Furniture Polish
			<i>450ml, spray type (orange flavor/scent)</i>
640	btl	74	Hand Sanitizer, Gel, Antibacterial, push-type, 250mL
641	Box	68	Paper Clips Small Vinyl (50mm). 100/box



***Section VIII. Checklist of Technical and
Financial Documents***

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid in the amount of *at least 25% of the ABC or at least One Million Seven Hundred Forty Five Thousand Pesos (PhP 1,745,000.00)*;

or

Statement of at least two (2) similar completed contracts, the aggregate amount of which should be equivalent to *at least 25% of the ABC or at least One Million Seven Hundred Forty Five Thousand Pesos (PhP 1,745,000.00)* and the largest of these similar contracts must be equivalent to at least half of the said aggregate amount or *at least Eight Hundred Seventy Two Thousand Five Hundred Pesos (PhP 872,500.00)*; **and**

- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

- ☐ (e) Conformity with the Technical Specifications; **and**
- ☐ (f) Schedule of Requirements/production and delivery schedule; **and**
- ☐ (g) Manpower requirements; **and**
- ☐ (h) After-sales service/parts; **and**
- ☐ (i) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (j) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- ☐ (k) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) – at least equal to ABC (**PhP 6,980,000.00**);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation (at least 10% of ABC or **PhP 698,000.00**).



II. FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

(for bidders who prefer electronic bid submission)

1. Scan per file all documents into Portable Document Format (PDF) and should be printable.
2. Properly label all documents for prompt identification. Filename of documents, whichever are applicable to the bidder, should be as follows:

Document	Filename (in PDF form)
1. PhilGEPS Certificate of Registration (Platinum)	PhilGEPS
2. Statement of On-Going Government & Private Contracts	Statement of On-Going Contracts
3. Statement of Bidder's Single Largest Completed Contract	SLCC
4. Statement of at least two (2) similar completed contracts	Statement of Completed Contracts
5. Bid Security	Bid Security
6. Technical Specifications	Technical Specifications
7. SCHEDULE of Requirements/Production and delivery schedule	Schedule of Requirements
8. Manpower Requirements	Manpower Requirements
9. After Sales service/parts	After Sales
10. Omnibus Sworn Statement	Omnibus Sworn Statement
11. Audited Financial Statements	Audited Financial Statements
12. Net Financial Contracting Capacity	NFCC
13. Committed Line of Credit	CLC
14. Bid Form	Bid Form
15. Price Schedule	Price Schedule

3. Create two (2) folders that are password-protected. The first folder should contain all requirements under Technical Component checklist as presented under Section VIII. The second folder should contain all requirements under Financial Component checklist.
4. Compress the two (2) folders and name as follows: a) first folder: **Technical Documents**, b) second folder: **Financial Documents**.
5. Email the 2 compressed folders to Ms. Jessamine C. Ecleo at jessamine.ecleo@vsu.edu.ph before the deadline (March 18, 2024; 8:30 AM).

