



VISAYAS
STATE UNIVERSITY

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Supply and Delivery of Books (VSU-GOODS-23-01)

(early procurement)

Government of the Republic of the Philippines

**November 3, 2022; 9:00 AM
PPO Conference Room, VSU, Visca, Baybay City, Leyte
and via Zoom**

**Sixth Edition
July 2020**

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	3
Section I. Invitation to Bid.....	6
Section II. Instructions to Bidders.....	19
1. Scope of Bid	20
2. Funding Information.....	20
3. Bidding Requirements	20
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	20
5. Eligible Bidders.....	20
6. Origin of Goods	21
7. Subcontracts	21
8. Pre-Bid Conference	21
9. Clarification and Amendment of Bidding Documents	21
10. Documents comprising the Bid: Eligibility and Technical Components	21
11. Documents comprising the Bid: Financial Component	22
12. Bid Prices	22
13. Bid and Payment Currencies	23
14. Bid Security	23
15. Sealing and Marking of Bids	23
16. Deadline for Submission of Bids	23
17. Opening and Preliminary Examination of Bids	24
18. Domestic Preference	24
19. Detailed Evaluation and Comparison of Bids	24
20. Post-Qualification	25
21. Signing of the Contract	25
Section III. Bid Data Sheet	26
Section IV. General Conditions of Contract	28
1. Scope of Contract	29
2. Advance Payment and Terms of Payment	29
3. Performance Security	29
4. Inspection and Tests	29
5. Warranty	30
6. Liability of the Supplier	30
Section V. Special Conditions of Contract	31
Section VI. Schedule of Requirements	36
Section VII. Technical Specifications	45
Section VIII. Checklist of Technical and Financial Documents	55

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



INVITATION TO BID FOR SUPPLY AND DELIVERY OF BOOKS

1. The *Visayas State University* through the *GF 2023* intends to apply the sum of *Nine Hundred Ninety-Eight Thousand Eight Hundred Twenty-Five Pesos (PhP 998,825.00)* being the ABC to payments under the contract for *Supply and Delivery of Books (VSU-GOODS-23-01)*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The *Visayas State University*, through the *GF 2023* intends to apply the following ABC per item to payments under the contract for each item, to wit:

Item No.	Description	Unit	Qty	ABC/Unit (Pesos)	Total ABC (Pesos)
1	101 Conversations in Intermediate Spanish	copy	1	1,142.00	1,142.00
2	101 Conversations in Simple Spanish	copy	1	1,142.00	1,142.00
3	3G E- learning / 2022 / Introduction to meat processing / (Book with DVD), pb.	copy	1	6,000.00	6,000.00
4	3G E-learning / 2022 / Economics: an introduction / (Book with DVD), pb.	copy	1	6,000.00	6,000.00
5	3G E-learning / 2022 / Food science and health: genetically modified foods (Book with DVD), 2e pb.	copy	1	6,700.00	6,700.00
6	3G E-learning / 2022 / Instrumentation and control, 2e. pb.	copy	1	5,600.00	5,600.00
7	5 Language Visual Dictionary, PB/ 2020	copy	1	1,422.00	1,422.00
8	A Dictionary of Chemistry, PB/ 2020	copy	1	1,233.00	1,233.00
9	A Dictionary of Dream Symbols : With an Introduction to Dream Psychology, HB/ 2020	copy	1	1,155.00	1,155.00
10	A Dictionary of Symbols, PB/ 2020	copy	1	2,382.00	2,382.00
11	A Dictionary of the English Language, for the Use of Schools, and for General Reference : With the Principles of Pronunciation, Orthography, and Etymology, Fully Explained, and Practically Illustrated (Classic Reprint)	copy	1	2,085.00	2,085.00
12	A New and Improved Spanish Grammar : Designed for Every Class of Learners, But Especially for Such as Are Their Own Instructors; In Two Parts: Part I. an Easy Introduction to the Elements of the Spanish Language; Part II. the Rules of Etymology and Syntax	copy	1	1,732.00	1,732.00
13	A Tagalog English and English Tagalog Dictionary	copy	1	2,635.00	2,635.00

14	ABC Cantonese-English Comprehensive Dictionary, PB/ 2020	copy	1	4,962.00	4,962.00
15	Adams, Claire / 2022 / Telecommunications: an engineering perspective, pb.	copy	1	6,700.00	6,700.00
16	All the Math You Missed : (But Need to Know for Graduate School), PB/ 2021	copy	1	2,564.00	2,564.00
17	All Your Perfects	copy	1	727.00	727.00
18	An English Grammar, for the Use of Junior Classesc	copy	1	1,160.00	1,160.00
19	Arkin/Ropelewski / 2019 / Climate analysis, hb.	copy	1	5,000.00	5,000.00
20	Asraf S., Hassan, ZY, Hassan G. & Gondal AS / c2020 / Handbook of agricultural extension / Escience Press.	copy	2	2,450.00	4,900.00
21	Atkinson, Jack / Agricultural machinery and technologies / , pb.	copy	1	6,000.00	6,000.00
22	Awise, John C. / c1994 / Molecular markers, natural history and evolution / Chapman and Hall, Inc.	copy	1	18,300.00	18,300.00
23	Babu, SC and Joshi PK / c2019 / Agricultural extension reforms in South Asia: status, challenges and policy options / Academic Press.	copy	2	7,600.00	15,200.00
24	Bacha, William J. & Bacha, Linda M. / c2012 / Wiley-Blackwell.	copy	1	6,800.00	6,800.00
25	Baye, Michael / 2022 / ISE Managerial economics & business strategy, 10e,pb.	copy	1	5,000.00	5,000.00
26	Bell, Alison. 2019. Handbook of Basic Environmental Engineering	pc	1	6,888.00	6,888.00
27	Bengt Steen / c2019 / Monetary Valuation of Environmental Impacts: Models and Data / CRC Press.	copy	1	4,000.00	4,000.00
28	Besavilla / Theory & Practice in Surveying for Geodetic Engineers / latest edition, pb.	copy	2	2,000.00	4,000.00
29	Besavilla / Geodetic engineering and cartography / latest edition, pb.	copy	2	2,000.00	4,000.00
30	Black. Vanessa. 2019. Pesticide Use and the Environment and Pest Management for Agricultural Sustain	pc	1	6,888.00	6,888.00
31	Block/Miller / 2022 / Unit operations in winery, brewery, and distillery design, hb.	copy	1	13,000.00	13,000.00
32	Bojrab, Joseph M., Monnet, Eric / c2010 / Mechanisms of diseases in small animal surgery (3rd ed.) Teton NewMedia.	copy	1	7,800.00	7,800.00
33	Bojrab, M. Joseph, Waldron, Donray & Toombs, James P. / c2014 / Current techniques in small animal surgery (5th ed.) CRC Press, Teton NewMedia.	copy	1	11,100.00	11,100.00

34	Bondoc, Orville L. / c2008 / animal breeding: principles and practice in the Philippine context / The University of the Philippines Press.	copy	1	3,000.00	3,000.00
35	Bouri/Haj-Amor / 2020 / Climate change impacts on coastal soil and water management, hb.	copy	1	12,000.00	12,000.00
36	Bowman, Dwight D. / c2020 / Georgis' Parasitology for veterinarians (11th ed.) / Saunders.	copy	1	5,400.00	5,400.00
37	Cabi, Rivera W. / c2002 / Contracting for agricultural extension: International case studies and emerging practices .	copy	2	7,000.00	14,000.00
38	Cambridge IGCSE and O Level Computer Science Second Edition	copy	1	3,223.00	3,223.00
39	Carter, Florence / 2021 / Understanding animal husbandry, pb.	copy	1	6,000.00	6,000.00
40	Chastain, CB / c2019 / Animal handling and physical restraint / CRC Press.	copy	1	13,100.00	13,100.00
41	Cheville, Norman F. / c1994 / Ultrastructural pathology: An introduction to interpretation / Blackwell, Ames, Iowa.	copy	1	1,700.00	1,700.00
42	Children Of Dune : The Third Dune Novel	copy	1	728.00	728.00
43	Churchill, Kian / 2020 / Introduction to veterinary science, pb.	copy	1	6,000.00	6,000.00
44	Code : The Hidden Language of Computer Hardware and Software	copy	1	1,820.00	1,820.00
45	Cohn, Leah & Cote, Etienne / 2019 / Cote's clinical veterinary advisor: dogs and cats 4th ed. / Elsevier/Mosby.	copy	1	8,100.00	8,100.00
	Hard cover;				
46	Collins World Atlas: Complete Edition	copy	1	4,309.00	4,309.00
47	Complete Mandarin Chinese (Learn Mandarin Chinese with Teach Yourself) : Beginner to Intermediate Course: (Book and audio support)	copy	1	3,065.00	3,065.00
48	Computer Science for High School	copy	1	3,492.00	3,492.00
49	Conklin, Alfred & Stilwell, Thomas / c2007 / World food: production and use / John Wiley & Sons.	copy	2	11,200.00	22,400.00
50	Conversational Spanish Dialogues : Over 100 Spanish Conversations and Short Stories	copy	1	1,875.00	1,875.00
51	Coughla, Michael / 2021 / Doing a literature review in nursing, health, and social care, 3e.	copy	1	3,100.00	3,100.00
52	Creswell, John W. & Creswell, David / c2017 / Research design: qualitative, quantitative, and mixed methods approaches / SAGE Publications.	copy	2	4,000.00	8,000.00
53	Damian, Baca / 2019 / Landmark essays on rhetorics of difference / pb.	copy	1	8,000.00	8,000.00

54	DeNotta, Sallyanne & Stokol, Tracy / c2020 / Clinical pathology for the equine practitioner, an issue of veterinary clinics of North America: Equine practice (The clinics: Veterinary medicine book) / Veterinary Clinics of North America.	copy	1	6,000.00	6,000.00
55	Dodge, Eric / 2021 / 5 steps to a 5: AP macroeconomics 2022, pb.	copy	1	2,000.00	2,000.00
56	Easy Learning Italian Dictionary : Trusted Support for Learning, PB/ 2020	copy	1	1,226.00	1,226.00
57	Edginton, C., Lankford, S., Dieser, R., Kowalski, C.L. / 2019 / Recreation and leisure programming: a 21st century perspective / 1st edition / Sagamore Publishing.	copy	1	4,800.00	4,800.00
	Paperback;				
58	Engineering hydrology/ Wang/ c2020Experimental hydraulics/ Zhao/ c2020	copy	1	8,030.00	8,030.00
59	English Dictionary and Thesaurus Essential : All the Words You Need, Every Day, HB/ 2020	copy	1	1,496.00	1,496.00
60	English Dictionary Complete and Unabridged : More Than 725,000 Words Meanings and Phrases	copy	1	5,645.00	5,645.00
61	English Grammar in Use Book with Answers OeBV Edition : A Self-study Reference and Practice Book for Intermediate Learners of English	copy	1	2,529.00	2,529.00
62	English-Greek Dictionary : A Vocabulary of the Attic Language, PB/ 2020	copy	1	3,922.00	3,922.00
63	English-Somali and Somali-English Dictionary 2022	copy	1	2,410.00	2,410.00
64	English-Ukrainian & Ukrainian-English One-to-One Dictionary (exam-suitable) 2021	copy	1	2,132.00	2,132.00
65	Environmental Resilience and Food Law Agrobiodiversity and Agroecology / Steier, Gabriela / c2020	copy	1	10,100.00	10,100.00
66	Eroschenko,, Victor P. / c2017 / diFiore's atlas of histology with functional correlations (13th ed.) / Wolter-Kluwer LWW.	copy	1	4,300.00	4,300.00
67	Eurell, Jo Ann & Frappier, Brian L. / c2007 / Dellmann's textbook of veterinary histology (6th ed.) Blackwell Publishing.	copy	1	6,900.00	6,900.00
68	Everything You Need to Ace Computer Science and Coding in One Big Fat Notebook	copy	1	1,387.00	1,387.00
69	Field and Field / c2020 / Environmental Economics / McGraw-Hill.	copy	2	4,000.00	8,000.00
70	Flores, S. / c2016 / Agricultural extension: farmer education and rural development / Syrawood Publications.	copy	2	6,610.00	13,220.00
71	Food Technology	copy	1	22,966.00	22,966.00

72	French-English Bilingual Visual Dictionary with Free Audio App	copy	1	1,069.00	1,069.00
73	Friend Request : The most addictive psychological thriller you'll read this year	copy	1	685.00	685.00
74	Frochot, Isabelle / 2022 / A practical guide to managing tourist experiences, pb.	copy	1	4,500.00	4,500.00
75	Ghazi G Al-Khate / 2021 / Highway planning, survey and design, pb.	copy	1	5,500.00	5,500.00
76	Giovanna, Sara M. / 2021 / Budgeting and performance management in the public sector, pb.	copy	1	6,000.00	6,000.00
77	Girl, Woman, Other : WINNER OF THE BOOKER PRIZE 2019	copy	1	919.00	919.00
78	GIS for water resources science and engineering	copy	1	8,030.00	8,030.00
79	Green energy biomass processing / Singh / 2020	copy	1	8,750.00	8,750.00
80	Griffiths, anthony JF et. al / c2020 / Introduction to genetic analysis (12th ed.) / W.F. Freeman and Company USA.	copy	1	7,100.00	7,100.00
81	Guiding/Ji / 2022 / Accounting essentials for hospitality managers / 4e, pb.	copy	1	5,500.00	5,500.00
82	Guinness world records 2020	copy	1	3,003.00	3,003.00
83	Guinness World Records 2021	copy	1	3,384.00	3,384.00
84	Guinness World Records 2022	copy	1	2,454.00	2,454.00
85	Guinness World Records 2023	copy	1	2,705.00	2,705.00
86	Hall, Michael C., Le-Klähn, Diem-Trinh, Ram, Yael / 2017 / Tourism, Public transport and sustainable mobility / Channel View Publications.	copy	1	2,200.00	2,200.00
	Paperback;				
87	Haroun, Lee / 2021 / Introduction to health care, 5e / pb.	copy	1	9,500.00	9,500.00
88	Harry Potter Box Set: The Complete Collection (Children's Paperback)	set	1	5,755.00	5,755.00
89	Hasek, Benedikt / 2020 / Greenhouse Technology, pb.	copy	1	7,500.00	7,500.00
90	Hawkins, Ralph / 2022 / Food science and technology / pb.	copy	1	6,700.00	6,700.00
91	Hemmings, Megan. 2019. Introduction to Chronology of Weather	pc	1	6,888.00	6,888.00
92	High School Science Reproducible Biology	copy	1	1,548.00	1,548.00
93	High School Science Reproducible Chemistry	copy	1	1,579.00	1,579.00
94	High School Science Reproducible Physical Science	copy	1	1,548.00	1,548.00
95	History of the World Map by Map	copy	1	5,623.00	5,623.00
96	Hook, Line, and Sinkers : A Novel	copy	1	824.00	824.00
97	How Do I Feel? : A Dictionary of Emotions for Children - With 60+ definitions to help children identify and understand their emotions	copy	1	3,244.00	3,244.00

98	Hsu, Hwei / 2020 / Schaum's outline of signals and systems, 4e. pb.	copy	1	2,400.00	2,400.00
99	Hulley, Vierah / 2022 / Renewable hydropower technologies, hb.	copy	1	7,000.00	7,000.00
100	Inorganic Chemistry	copy	1	8,458.00	8,458.00
101	Inorganic Chemistry, HB/ 2022	copy	1	5,180.00	5,180.00
102	It Happened One Summer : A Novel	copy	1	951.00	951.00
103	Japanese-English and English-Japanese Dictionary (Classic Reprint), HB/ 2020	copy	1	2,960.00	2,960.00
104	Jaybhaye, Pralhad / 2022 / Weather and climate monitoring and prediction systems in the context of agriculture .	copy	1	7,000.00	7,000.00
105	Johnson/ Davey / 2021 / Essentials of managing public health organizations.	copy	1	8,300.00	8,300.00
106	Karthikeyan, C. / c2018 / A textbook of agricultural extension management / Atlantic Publishers.	copy	2	1,400.00	2,800.00
107	Kele, Vijay D. / 2022 / Food flavors: generation, analysis and process influence, hb.	copy	1	7,000.00	7,000.00
108	Kele, Vijay D. / 2022 / Physical properties of foods , hb.	copy	1	7,000.00	7,000.00
109	Kennedy, Robert E. / 2020 / Forest resource management, pb.	copy	1	7,500.00	7,500.00
110	Kilcoyne, Isabelle / c2021 / Management of emergency cases on the farm, an issue of veterinary clinics of North america: Equine practice (Vol37-2) (The clinics: veterinary medicine, volume 37-2) / Veterinary clinics of North America.	copy	1	6,100.00	6,100.00
111	Klein, Bradley G. / c2019 / Cunningham's Textbook of veterinary physiology (6th ed.) / Elsevier.	copy	1	6,900.00	6,900.00
112	Klug, William S. et. al / c2019 / Concepts of genetics (12th ed.) / Pearson.	copy	1	12,100.00	12,100.00
113	Kolb, Bonita M. / 2022 / Event management for tourism and hospitality industries, pb.	copy	1	4,800.00	4,800.00
114	Korean Essential Dictionary : All the Words You Need, Every Day	copy	1	828.00	828.00
115	Kress, Nurit / 2019 / Marine impacts of seawater desalination: science, management, and policy, pb.	copy	1	11,000.00	11,000.00
116	Kushwaha, Saket / 2022 / Restoration agriculture, hb.	copy	1	7,000.00	7,000.00
117	Let's Review Regents: Physics--Physical Setting 2020/ Miriam Lazar/ c2020	copy	1	1,870.00	1,870.00
118	Lonely Planet Philippines	copy	1	1,479.00	1,479.00
119	Longman Dictionary of Contemporary English 6 Paper and online	copy	1	4,090.00	4,090.00

120	Love on the Brain : From the bestselling author of The Love Hypothesis	copy	1	763.00	763.00
121	Lynwood, / 2019 / Food management, pb.	copy	1	5,800.00	5,800.00
122	Mann, F.A., Constantinescu, G.M. & Yoon, HY / c2011 / Fundamentals of small animal surgery / Blackwell Publishing Ltd.	copy	1	6,100.00	6,100.00
123	Map of the World: An Introduction to Mathematical Geodesy/ Vermeer/ c2020	copy	1	10,780.00	10,780.00
124	March's Advanced Organic Chemistry - Reactions, Mechanisms, and Structure, Eighth Edition	copy	1	13,264.00	13,264.00
125	Merill, Ray / 2021 / Introduction to epidemiology, 8e, pb.	copy	1	7,500.00	7,500.00
126	Merriam-Webster's Dictionary and Thesaurus: Revised and Updated	copy	1	1,077.00	1,077.00
127	Merriam-Webster's Spanish-English Dictionary, PB/ 2021	copy	1	864.00	864.00
128	Moaveni, Saeed / 2021 / Engineering fundamentals: an introduction to engineering, 6e, pb.	copy	1	9,400.00	9,400.00
129	Murray, Connor. 2019. Handbook of Food Safety and International Competitiveness	pc	1	6,888.00	6,888.00
130	Nicholas, Frank W. / c2010 / Introduction to veterinary genetics (3rd ed.) Wiley-Blackwell.	copy	1	5,200.00	5,200.00
131	Old English Dictionary, PB/ 2020	copy	1	1,090.00	1,090.00
132	Organic Chemistry, HB/ 2020	copy	1	14,875.00	14,875.00
133	Oxford Dictionary of Idioms	copy	1	952.00	952.00
134	Oxford English Dictionary for Schools	copy	1	1,452.00	1,452.00
135	Pam, Moule / 2021 / Making sense of research in nursing, health and social care , 7e / pb.	copy	1	3,500.00	3,500.00
136	Paperback English Dictionary and Thesaurus Essential : All the Words You Need, Every Day	copy	1	1,239.00	1,239.00
137	Payne, William JA & Wilson R. Trevor / c1999 / An introduction to animal husbandry in the tropics / Wiley-Blackwell.	copy	1	18,200.00	18,200.00
138	People We Meet on Vacation	copy	1	898.00	898.00
139	Philippines - Culture Smart! : The Essential Guide to Customs & Culture	copy	1	898.00	898.00
140	Physical examination and health assessment / 2022 / (Book with DVD) 3e / 3G E-learning.	copy	1	5,700.00	5,700.00
141	Practice Makes Perfect: Complete Spanish Grammar, Premium Fourth Edition	copy	1	1,556.00	1,556.00
142	Practice Makes Perfect: Spanish Verb Tenses, Premium Fourth Edition	copy	1	1,512.00	1,512.00
143	Principles of power engineering analysis/ Shahzad, Hwan/ c2020	copy	1	8,030.00	8,030.00
144	Pyramid Principle, The : Logic in Writing and Thinking	copy	1	2,212.00	2,212.00

145	Radostits, Otto M. / c2001 / Herd health: Food animal production medicine (3rd edition) / Saunders.	copy	1	30,700.00	30,700.00
146	Ram, Mangey / 2021 / Mathematics in engineering science: novel theories, technologies and applications, pb	copy	1	5,900.00	5,900.00
147	Ray, GL / c2017 / Extension communication and management / Kalyani Publications.	copy	2	250.00	500.00
148	Reece, William O. & Rowe, Eric W. / c2017 / Functional anatomy and physiology of domestic animals (5th ed.) Wiley-Blackwell.	copy	1	5,100.00	5,100.00
149	Reminders of Him : A Novel	copy	1	1,228.00	1,228.00
150	Richards, Tom / 2020 / Veterinary virology / , pb.	copy	1	6,000.00	6,000.00
151	SCRABBLE (TM) Dictionary : The Official Scrabble (TM) Solver - All Playable Words 2 - 9 Letters in Length, HB/ 2022	copy	1	2,943.00	2,943.00
152	SCRABBLE (TM) Dictionary Gem Edition : The Words to Play on the Go	copy	1	1,080.00	1,080.00
153	Shawky, Hazem / 2022 / Handbook of energy, hb.	copy	1	7,000.00	7,000.00
154	Sherwood, Lauralee et.al / c2013 / Animal physiology from genes to organism (2nd ed.) / Cengage Learning/Brooks/Cole.	copy	1	6,700.00	6,700.00
155	Slatter, Douglas / c2003 / Textbook of small animal surgery / Saunders.	copy	1	9,000.00	9,000.00
156	Smith, V.P., Van Metre, D.C. & Pusterla, N. /c2020 / large animal internal medicine (6th edition).	copy	1	15,200.00	15,200.00
157	Space Encyclopedia (Update)	copy	1	2,533.00	2,533.00
158	Spanish for Customer Service Workers : Essential Power Words and Phrases for Workplace Survival	copy	1	657.00	657.00
159	Spanish for Hotel Staff : Essential Power Words and Phrases for Workplace Survival	copy	1	657.00	657.00
160	Stardust	copy	1	685.00	685.00
161	Stursberg, C. and De Trautenberg, M. R. / c2018 / Group Theory In Physics: A Practitioner's Guide / World Scientific.	copy	1	5,300.00	5,300.00
162	Swayne, David E., et al / c2020 / Diseases of poultry (14th ed.) / Wiley Blackwell.	copy	1	15,300.00	15,300.00
163	Tales from the Cafe : Before the Coffee Gets Cold	copy	1	790.00	790.00
164	Tapps, Tyler mary Sera Wells / 2019 / Introduction to recreation and leisure / Third edition / Human Kinetics, Inc.	copy	1	4,600.00	4,600.00
	Hardcover;				
165	The Ballad of Songbirds and Snakes : (A Hunger Games Novel)	copy	1	2,222.00	2,222.00

166	The Concise Oxford Dictionary of Mathematics : Sixth Edition, PB/ 2021	copy	1	997.00	997.00
167	The Dictionary of Lost Words	copy	1	2,608.00	2,608.00
168	The Dictionary of Obscure Sorrows	copy	1	1,365.00	1,365.00
169	The Elements of Computing Systems : Building a Modern Computer from First Principles	copy	1	2,604.00	2,604.00
170	The Encyclopedia of Ailments and Diseases : How to Heal the Conflicted Feelings, Emotions, and Thoughts at the Root of Illness, PB/ 2021	copy	1	2,385.00	2,385.00
171	The Encyclopedia of Animals	copy	1	4,946.00	4,946.00
172	The Liar's Dictionary : A winner of the 2021 Betty Trask Awards	copy	1	1,755.00	1,755.00
173	The Midnight Library : The No.1 Sunday Times bestseller and worldwide phenomenon	copy	1	734.00	734.00
174	The Planets	copy	1	1,089.00	1,089.00
175	The Shining	copy	1	824.00	824.00
176	Things We Never Got Over : the TikTok bestseller and perfect summer romcom!	copy	1	831.00	831.00
177	Tieng, Sophea / 2022 / Community-based tourism management, pb.	copy	1	5,500.00	5,500.00
178	Tratner, Michael / 2021 / Love, money : a literary history of desires, pb.	copy	1	4,700.00	4,700.00
179	Tuerck, David G. / 2021 / Macroeconomics, pb.	copy	1	2,500.00	2,500.00
180	Uvarov, N. / c2013 / Special Functions of Mathematical Physics: A Unified / Springer.	copy	1	6,700.00	6,700.00
181	Valenciano, Amy C. & Cowell, Rick L. / c2020 / Cowell and Tyler's diagnostic cytology and hematology of the dog and cat (5th ed.) Elsevier health Sciences / Mosby.	copy	1	7,900.00	7,900.00
182	Vertes, Alain A. / 2020 / Green energy to sustainability: strategies for global industries, pb.	copy	1	11,300.00	11,300.00
183	Waful, Nekesah T. / 2022 / Conservation agriculture to soil health and management, hb.	copy	1	7,000.00	7,000.00
184	Wanamaker, Boyce P. & Massey, Kathy / 2015 / Applied pharmacology for veterinary technicians (5th ed.) / Saunders.	copy	1	4,200.00	4,200.00
	Paperback;				
185	Watkins, Joshua / 2020 / Workplace safety and health, pb.	copy	1	6,000.00	6,000.00
186	Webb, Florence / 2020 / Veterinary immunology, pb.	copy	1	6,000.00	6,000.00
187	Woods, Sarah / 2022 / Civil engineering essentials, pb.	copy	1	6,700.00	6,700.00
188	World Atlas : It's Your Planet. Learn it. Love it. Explore it.	copy	1	2,526.00	2,526.00
189	Zachary, James F., McGavin, MD / 2019 7th ed. / Pathologic basis of veterinary diseases / Elsevier.	copy	1	8,000.00	8,000.00

	hard cover;				
				TOTAL:	998,825.00

Bids received in excess of the ABC for each item shall be automatically rejected at bid opening.

2. The *Visayas State University* now invites bids for the above Procurement Project. Delivery of the Goods is required by *forty-five (45) calendar days upon receipt of Notice to Proceed (NTP)*. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Visayas State University* and inspect the Bidding Documents at the address given below during *Mondays - Fridays (8:00 AM-5:00 PM)*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *07 October – 03 November 2022 until 8:30 AM* from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos (PhP 1,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.
6. The *Visayas State University* will hold a Pre-Bid Conference on *October 18, 2022; 2:00 PM* at the *PPO Conference Room, Lower Campus, Visca, Baybay City, Leyte* and through video conferencing *via Zoom*, which shall be open to prospective bidders.

Bidders are advised to contact the BAC Secretariat before the scheduled Pre-Bid Conference for the Zoom meeting details.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before *03 November 2022 until 8:30 AM*. Late bids shall not be accepted.
8. For bidders who opt to submit their bids electronically, a hardcopy (original) of the bid must be sent to the BAC through preferred couriers. A proof (e.g. courier

receipt/waybill, etc.) that a hardcopy of the bid is on transit must be presented upon submission of the electronic bid.

9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on *03 November 2022; 9:00 AM* at the *PPO Conference Room, Lower Campus, Visca, Baybay City, Leyte* and through video conferencing via *Zoom*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Bidders are advised to contact the BAC Secretariat before the scheduled Bid Opening for the Zoom meeting details.

11. **This procurement project is part of the early procurement activities (EPA) of VSU for 2023 projects. Procurement activities from advertisement until recommendation of award to the HoPE shall be conducted in 2022 but issuance of award to the winning bidders shall be done in 2023 upon the release of 2023 VSU General Appropriations Act from DBM.**
12. The *Visayas State University* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

Ms. Jessamine C. Ecleo (BAC Secretariat)
Office of the Head for Procurement,
VSU-Main, Visca, Baybay City, Leyte
Mobile: 053 565 0600 local 1093 or 0998 555 0106
Email: jessamine.ecleo@vsu.edu.ph

or

Mr. Toni Marc L. Dargantes (BAC Secretariat)
Office of the VP for Planning, Resource Generation & Auxiliary Services
VSU-Main, Visca, Baybay City, Leyte
Mobile: 0977 7186594
Email: tmdargantes@vsu.edu.ph

14. You may visit the following websites:

For downloading of Bidding Documents: <https://www.vsu.edu.ph/philgeps-opportunities>

October 10, 2022



DILBERTO O. FERRAREN
Chairperson, VSU BAC

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *Visayas State University*, wishes to receive Bids for the *Supply and Delivery of Books*, with identification number *VSU-GOODS-23-01*.

The Procurement Project (referred to herein as “Project”) is composed of *189 items*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for 2023 in the amount of *Nine Hundred Ninety-Eight Thousand Eight Hundred Twenty-Five Pesos (PhP 998,825.00)*.

2.2. The source of funding is: NGA, the General Appropriations Act 2023.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

Bidder should comply with the following requirements:

- i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *twenty-five percent (25%)* of the ABC for this Project; and
- ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.

- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: **Subcontracting is not allowed.**

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **two (2 years)** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:

- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in: Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until *March 2, 2023*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows: One Project having several items, which shall be awarded as separate contracts per item.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. <i>Books</i> b. completed within two (2) years prior to the deadline for the submission and receipt of bids.
7.1	Subcontracting is not allowed.
12	The price of the Goods shall be quoted DDP <i>VSU Main, Visca, Baybay City, Leyte</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> a. The amount of not less than <i>Nineteen Thousand Nine Hundred Seventy-Six and 50/100 Pesos (PhP 19,976.50) or two percent (2%) of ABC</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than <i>Forty-Nine Thousand Nine Hundred Forty-One and 25/100 Pesos (PhP 49,941.25) or five percent (5%) of ABC</i> if bid security is in Surety Bond.
15	Bidders are requested to submit two (2) more copies of its bid (Copy 1 and Copy 2) in addition to the required original hardcopy. For filing purposes, the bidders are urged to use Pink envelopes for its Technical and Financial Component envelopes, including the Mother (outer) Envelope.
19.3	<i>See Section I. Invitation to Bid (Item 1) for the list of items and their corresponding total Approved Budget for the Contract (ABC) per item.</i>
20.2	Bidders are required to submit its updated Mayor's/Business Permit during post-qualification.
21.2	<i>Not Applicable.</i>

Section IV. General Conditions of Contract

1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. **Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. **Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. **Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery term applicable to this Contract is delivered <i>VSU Main Campus, Visca, Baybay City, Leyte</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is:</p> <p style="text-align: center;"><i>Mr. Servando Latras, Jr. or Mr. John Adaza III</i> <i>Bodega-Incharge, Supply and Property Office</i> <i>VSU-Main, Visca, Baybay City, Leyte</i> <i>Contact #: 053 565 0600 local 1082</i> <i>sppmo@vsu.edu.ph</i></p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
	<p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of 3 years.

Spare parts or components shall be supplied as promptly as possible, but in any case, within 1 month of placing the order.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

	<p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p>

	<p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	Payment of staggered deliveries shall be allowed. Payment shall be on “as per cost of the items delivered” subject to inspection and acceptance.
4	The inspections and tests that will be conducted will be specified by the appropriate technical team of VSU to confirm conformity to the contract specifications at no extra cost to VSU.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Unit	Qty	Description	Delivered, Weeks/Months
1	copy	1	101 Conversations in Intermediate Spanish	All items should be delivered to VSU Main Campus, Visca, Baybay City, Leyte within 45 Calendar Days from receipt of Notice to Proceed and Purchase Order
2	copy	1	101 Conversations in Simple Spanish	
3	copy	1	3G E- learning / 2022 / Introduction to meat processing / (Book with DVD), pb.	
4	copy	1	3G E-learning / 2022 / Economics: an introduction / (Book with DVD), pb.	
5	copy	1	3G E-learning / 2022 / Food science and health: genetically modified foods (Book with DVD), 2e pb.	
6	copy	1	3G E-learning / 2022 / Instrumentation and control, 2e. pb.	
7	copy	1	5 Language Visual Dictionary, PB/ 2020	
8	copy	1	A Dictionary of Chemistry, PB/ 2020	
9	copy	1	A Dictionary of Dream Symbols : With an Introduction to Dream Psychology, HB/ 2020	
10	copy	1	A Dictionary of Symbols, PB/ 2020	
11	copy	1	A Dictionary of the English Language, for the Use of Schools, and for General Reference : With the Principles of Pronunciation, Orthography, and Etymology, Fully Explained, and Practically Illustrated (Classic Reprint)	
12	copy	1	A New and Improved Spanish Grammar : Designed for Every Class of Learners, But Especially for Such as Are Their Own Instructors; In Two Parts: Part I. an Easy Introduction to the Elements of the Spanish Language; Part II. the Rules of Etymology and Syntax	
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15	copy	1	Adams, Claire / 2022 / Telecommunications: an engineering perspective, pb.	
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27	copy	1	Bengt Steen / c2019 / Monetary Valuation of Environmental Impacts: Models and Data / CRC Press.
28	copy	2	Besavilla / Theory & Practice in Surveying for Geodetic Engineers / latest edition, pb.
29	copy	2	Besavilla / Geodetic engineering and cartography / latest edition, pb.
30	pc	1	Black. Vanessa. 2019. Pesticide Use and the Environment and Pest Management for Agricultural Sustain
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56	copy	1	Easy Learning Italian Dictionary : Trusted Support for Learning, PB/ 2020

57	copy	1	Edginton, C., Lankford, S., Dieser, R., Kowalski, C.L. / 2019 / Recreation and leisure programming: a 21st century perspective / 1st edition / Sagamore Publishing.
			Paperback;
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60	copy	1	English Dictionary Complete and Unabridged : More Than 725,000 Words Meanings and Phrases
61	copy	1	English Grammar in Use Book with Answers OeBV Edition : A Self-study Reference and Practice Book for Intermediate Learners of English
62	copy	1	English-Greek Dictionary : A Vocabulary of the Attic Language, PB/ 2020
63	copy	1	English-Somali and Somali-English Dictionary 2022
64	copy	1	English-Ukrainian & Ukrainian-English One-to-One Dictionary (exam-suitable) 2021
65	copy	1	Environmental Resilience and Food Law Agrobiodiversity and Agroecology / Steier, Gabriela / c2020
66	copy	1	Eroschenko,, Victor P. / c2017 / diFiore's atlas of histology with functional correlations (13th ed.) / Wolter-Kluwer LWW.
67	copy	1	Eurell, Jo Ann & Frappier, Brian L. / c2007 / Dellmann's textbook of veterinary histology (6th ed.) Blackwell Publishing.
68	copy	1	Everything You Need to Ace Computer Science and Coding in One Big Fat Notebook
69	copy	2	Field and Field / c2020 / Environmental Economics / McGraw-Hill.
70	copy	2	Flores, S. / c2016 / Agricultural extension: farmer education and rural development / Syrawood Publications.
71	copy	1	Food Technology
72	copy	1	French-English Bilingual Visual Dictionary with Free Audio App
73	copy	1	Friend Request : The most addictive psychological thriller you'll read this year
74	copy	1	Frochot, Isabelle / 2022 / A practical guide to managing tourist experiences, pb.
75	copy	1	Ghazi G Al-Khate / 2021 / Highway planning, survey and design, pb.

76	copy	1	Giovanna, Sara M. / 2021 / Budgeting and performance management in the public sector, pb.
77	copy	1	Girl, Woman, Other : WINNER OF THE BOOKER PRIZE 2019
78	copy	1	GIS for water resources science and engineering
79	copy	1	Green energy biomass processing / Singh / 2020
80	copy	1	Griffiths, anthony JF et. al / c2020 / Introduction to genetic analysis (12th ed.) / W.F. Freeman and Company USA.
81	copy	1	Guiding/Ji / 2022 / Accounting essentials for hospitality managers / 4e, pb.
82	copy	1	Guinness world records 2020
83	copy	1	Guinness World Records 2021
84	copy	1	Guinness World Records 2022
85	copy	1	Guinness World Records 2023
86	copy	1	Hall, Michael C., Le-Klähn, Diem-Trinh, Ram, Yael / 2017 / Tourism, Public transport and sustainable mobility / Channel View Publications.
			Paperback;
87	copy	1	Haroun, Lee / 2021 / Introduction to health care, 5e / pb.
88	set	1	Harry Potter Box Set: The Complete Collection (Children's Paperback)
89	copy	1	Hasek, Benedikt / 2020 / Greenhouse Technology, pb.
90	copy	1	Hawkins, Ralph / 2022 / Food science and technology / pb.
91	pc	1	Hemmings, Megan. 2019. Introduction to Chronology of Weather
92	copy	1	High School Science Reproducible Biology
93	copy	1	High School Science Reproducible Chemistry
94	copy	1	High School Science Reproducible Physical Science
95	copy	1	History of the World Map by Map
96	copy	1	Hook, Line, and Sinker : A Novel
97	copy	1	How Do I Feel? : A Dictionary of Emotions for Children - With 60+ definitions to help children identify and understand their emotions
98	copy	1	Hsu, Hwei / 2020 / Schaum's outline of signals and systems, 4e. pb.
99	copy	1	Hulley, Vierah / 2022 / Renewable hydropower technologies, hb.
100	copy	1	Inorganic Chemistry
101	copy	1	Inorganic Chemistry, HB/ 2022
102	copy	1	It Happened One Summer : A Novel

103	copy	1	Japanese-English and English-Japanese Dictionary (Classic Reprint), HB/ 2020
104	copy	1	Jaybhaye, Pralhad / 2022 / Weather and climate monitoring and prediction systems in the context of agriculture .
105	copy	1	Johnson/ Davey / 2021 / Essentials of managing public health organizations.
106	copy	2	Karthikeyan, C. / c2018 / A textbook of agricultural extension management / Atlantic Publishers.
107	copy	1	Kele, Vijay D. / 2022 / Food flavors: generation, analysis and process influence, hb.
108	copy	1	Kele, Vijay D. / 2022 / Physical properties of foods , hb.
109	copy	1	Kennedy, Robert E. / 2020 / Forest resource management, pb.
110	copy	1	Kilcoyne, Isabelle / c2021 / Management of emergency cases on the farm, an issue of veterinary clinics of North america: Equine practice (Vol37-2) (The clinics: veterinary medicine, volume 37-2) / Veterinary clinics of North America.
111	copy	1	Klein, Bradley G. / c2019 / Cunningham's Textbook of veterinary physiology (6th ed.) / Elsevier.
112	copy	1	Klug, William S. et. al / c2019 / Concepts of genetics (12th ed.) / Pearson.
113	copy	1	Kolb, Bonita M. / 2022 / Event management for tourism and hospitality industries, pb.
114	copy	1	Korean Essential Dictionary : All the Words You Need, Every Day
115	copy	1	Kress, Nurit / 2019 / Marine impacts of seawater desalination: science, management, and policy, pb.
116	copy	1	Kushwaha, Saket / 2022 / Restoration agriculture, hb.
117	copy	1	Let's Review Regents: Physics--Physical Setting 2020/ Miriam Lazar/ c2020
118	copy	1	Lonely Planet Philippines
119	copy	1	Longman Dictionary of Contemporary English 6 Paper and online
120	copy	1	Love on the Brain : From the bestselling author of The Love Hypothesis
121	copy	1	Lynwood, / 2019 / Food management, pb.
122	copy	1	Mann, F.A., Constantinescu, G.M. & Yoon, HY / c2011 / Fundamentals of small animal surgery / Blackwell Publishing Ltd.

123	copy	1	Map of the World: An Introduction to Mathematical Geodesy/ Vermeer/ c2020
124	copy	1	March's Advanced Organic Chemistry - Reactions, Mechanisms, and Structure, Eighth Edition
125	copy	1	Merill, Ray / 2021 / Introduction to epidemiology, 8e, pb.
126	copy	1	Merriam-Webster's Dictionary and Thesaurus: Revised and Updated
127	copy	1	Merriam-Webster's Spanish-English Dictionary, PB/ 2021
128	copy	1	Moaveni, Saeed / 2021 / Engineering fundamentals: an introduction to engineering, 6e, pb.
129	pc	1	Murray, Connor. 2019. Handbook of Food Safety and International Competitiveness
130	copy	1	Nicholas, Frank W. / c2010 / Introduction to veterinary genetics (3rd ed.) Wiley-Blackwell.
131	copy	1	Old English Dictionary, PB/ 2020
132	copy	1	Organic Chemistry, HB/ 2020
133	copy	1	Oxford Dictionary of Idioms
134	copy	1	Oxford English Dictionary for Schools
135	copy	1	Pam, Moule / 2021 / Making sense of research in nursing, health and social care , 7e / pb.
136	copy	1	Paperback English Dictionary and Thesaurus Essential : All the Words You Need, Every Day
137	copy	1	Payne, William JA & Wilson R. Trevor / c1999 / An introduction to animal husbandry in the tropics / Wiley-Blackwell.
138	copy	1	People We Meet on Vacation
139	copy	1	Philippines - Culture Smart! : The Essential Guide to Customs & Culture
140	copy	1	Physical examination and health assessment / 2022 / (Book with DVD) 3e / 3G E-learning.
141	copy	1	Practice Makes Perfect: Complete Spanish Grammar, Premium Fourth Edition
142	copy	1	Practice Makes Perfect: Spanish Verb Tenses, Premium Fourth Edition
143	copy	1	Principles of power engineering analysis/ Shahzad, Hwan/ c2020
144	copy	1	Pyramid Principle, The : Logic in Writing and Thinking
145	copy	1	Radostits, Otto M. / c2001 / Herd health: Food animal production medicine (3rd edition) / Saunders.
146	copy	1	Ram, Mangey / 2021 / Mathematics in engineering science: novel theories, technologies and applications, pb

147	copy	2	Ray, GL / c2017 / Extension communication and management / Kalyani Publications.
148	copy	1	Reece, William O. & Rowe, Eric W. / c2017 / Functional anatomy and physiology of domestic animals (5th ed.) Wiley-Blackwell.
149	copy	1	Reminders of Him : A Novel
150	copy	1	Richards, Tom / 2020 / Veterinary virology / , pb.
151	copy	1	SCRABBLE (TM) Dictionary : The Official Scrabble (TM) Solver - All Playable Words 2 - 9 Letters in Length, HB/ 2022
152	copy	1	SCRABBLE (TM) Dictionary Gem Edition : The Words to Play on the Go
153	copy	1	Shawky, Hazem / 2022 / Handbook of energy, hb.
154	copy	1	Sherwood, Lauralee et.al / c2013 / Animal physiology from genes to organism (2nd ed.) / Cengage Learning/Brooks/Cole.
155	copy	1	Slatter, Douglas / c2003 / Textbook of small animal surgery / Saunders.
156	copy	1	Smith, V.P., Van Metre, D.C. & Pusterla, N. /c2020 / large animal internal medicine (6th edition).
157	copy	1	Space Encyclopedia (Update)
158	copy	1	Spanish for Customer Service Workers : Essential Power Words and Phrases for Workplace Survival
159	copy	1	Spanish for Hotel Staff : Essential Power Words and Phrases for Workplace Survival
160	copy	1	Stardust
161	copy	1	Stursberg, C. and De Trautenberg, M. R. / c2018 / Group Theory In Physics: A Practitioner's Guide / World Scientific.
162	copy	1	Swayne, David E., et al / c2020 / Diseases of poultry (14th ed.) / Wiley Blackwell.
163	copy	1	Tales from the Cafe : Before the Coffee Gets Cold
164	copy	1	Tapps, Tyler mary Sera Wells / 2019 / Introduction to recreation and leisure / Third edition / Human Kinetics, Inc.
			Hardcover;
165	copy	1	The Ballad of Songbirds and Snakes : (A Hunger Games Novel)
166	copy	1	The Concise Oxford Dictionary of Mathematics : Sixth Edition, PB/ 2021
167	copy	1	The Dictionary of Lost Words
168	copy	1	The Dictionary of Obscure Sorrows
169	copy	1	The Elements of Computing Systems : Building a Modern Computer from First Principles

170	copy	1	The Encyclopedia of Ailments and Diseases : How to Heal the Conflicted Feelings, Emotions, and Thoughts at the Root of Illness, PB/ 2021
171	copy	1	The Encyclopedia of Animals
172	copy	1	The Liar's Dictionary : A winner of the 2021 Betty Trask Awards
173	copy	1	The Midnight Library : The No.1 Sunday Times bestseller and worldwide phenomenon
174	copy	1	The Planets
175	copy	1	The Shining
176	copy	1	Things We Never Got Over : the TikTok bestseller and perfect summer romcom!
177	copy	1	Tieng, Sophea / 2022 / Community-based tourism management, pb.
178	copy	1	Tratner, Michael / 2021 / Love, money : a literary history of desires, pb.
179	copy	1	Tuerck, David G. / 2021 / Macroeconomics, pb.
180	copy	1	Uvarov, N. / c2013 / Special Functions of Mathematical Physics: A Unified / Springer.
181	copy	1	Valenciano, Amy C. & Cowell, Rick L. / c2020 / Cowell and Tyler's diagnostic cytology and hematology of the dog and cat (5th ed.) Elsevier health Sciences / Mosby.
182	copy	1	Vertes, Alain A. / 2020 / Green energy to sustainability: strategies for global industries, pb.
183	copy	1	Waful, Nekesah T. / 2022 / Conservation agriculture to soil health and management, hb.
184	copy	1	Wanamaker, Boyce P. & Massey, Kathy / 2015 / Applied pharmacology for veterinary technicians (5th ed.) / Saunders.
			Paperback;
185	copy	1	Watkins, Joshua / 2020 / Workplace safety and health, pb.
186	copy	1	Webb, Florence / 2020 / Veterinary immunology, pb.
187	copy	1	Woods, Sarah / 2022 / Civil engineering essentials, pb.
188	copy	1	World Atlas : It's Your Planet. Learn it. Love it. Explore it.
189	copy	1	Zachary, James F., McGavin, MD / 2019 7th ed. / Pathologic basis of veterinary diseases / Elsevier.
			hard cover;

Section VII. Technical Specifications

Technical Specifications

Item No.	Unit	Qty	Description	STATEMENT OF COMPLIANCE
1	copy	1	101 Conversations in Intermediate Spanish	<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
2	copy	1	101 Conversations in Simple Spanish	
3	copy	1	3G E- learning / 2022 / Introduction to meat processing / (Book with DVD), pb.	
4	copy	1	3G E-learning / 2022 / Economics: an introduction / (Book with DVD), pb.	
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44	copy	1	Code : The Hidden Language of Computer Hardware and Software
45	copy	1	Cohn, Leah & Cote, Etienne / 2019 / Cote's clinical veterinary advisor: dogs and cats 4th ed. / Elsevier/Mosby.
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			Paperback;
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64	copy	1	English-Ukrainian & Ukrainian-English One-to-One Dictionary (exam-suitable) 2021
65	copy	1	Environmental Resilience and Food Law Agrobiodiversity and Agroecology / Steier, Gabriela / c2020
66	copy	1	Eroschenko,, Victor P. / c2017 / diFiore's atlas of histology with functional correlations (13th ed.) / Wolter-Kluwer LWW.
67	copy	1	Eurell, Jo Ann & Frappier, Brian L. / c2007 / Dellmann's textbook of veterinary histology (6th ed.) Blackwell Publishing.
68	copy	1	Everything You Need to Ace Computer Science and Coding in One Big Fat Notebook
69	copy	2	Field and Field / c2020 / Environmental Economics / McGraw-Hill.
70	copy	2	Flores, S. / c2016 / Agricultural extension: farmer education and rural development / Syrawood Publications.
71	copy	1	Food Technology
72	copy	1	French-English Bilingual Visual Dictionary with Free Audio App
73	copy	1	Friend Request : The most addictive psychological thriller you'll read this year
74	copy	1	Frochot, Isabelle / 2022 / A practical guide to managing tourist experiences, pb.
75	copy	1	Ghazi G Al-Khate / 2021 / Highway planning, survey and design, pb.
76	copy	1	Giovanna, Sara M. / 2021 / Budgeting and performance management in the public sector, pb.
77	copy	1	Girl, Woman, Other : WINNER OF THE BOOKER PRIZE 2019
78	copy	1	GIS for water resources science and engineering
79	copy	1	Green energy biomass processing / Singh / 2020

80	copy	1	Griffiths, anthony JF et. al / c2020 / Introduction to genetic analysis (12th ed.) / W.F. Freeman and Company USA.
81	copy	1	Guiding/Ji / 2022 / Accounting essentials for hospitality managers / 4e, pb.
82	copy	1	Guinness world records 2020
83	copy	1	Guinness World Records 2021
84	copy	1	Guinness World Records 2022
85	copy	1	Guinness World Records 2023
86	copy	1	Hall, Michael C., Le-Klähn, Diem-Trinh, Ram, Yael / 2017 / Tourism, Public transport and sustainable mobility / Channel View Publications.
			Paperback;
87	copy	1	Haroun, Lee / 2021 / Introduction to health care, 5e / pb.
88	set	1	Harry Potter Box Set: The Complete Collection (Children's Paperback)
89	copy	1	Hasek, Benedikt / 2020 / Greenhouse Technology, pb.
90	copy	1	Hawkins, Ralph / 2022 / Food science and technology / pb.
91	pc	1	Hemmings, Megan. 2019. Introduction to Chronology of Weather
92	copy	1	High School Science Reproducible Biology
93	copy	1	High School Science Reproducible Chemistry
94	copy	1	High School Science Reproducible Physical Science
95	copy	1	History of the World Map by Map
96	copy	1	Hook, Line, and Sinker : A Novel
97	copy	1	How Do I Feel? : A Dictionary of Emotions for Children - With 60+ definitions to help children identify and understand their emotions
98	copy	1	Hsu, Hwei / 2020 / Schaum's outline of signals and systems, 4e. pb.
99	copy	1	Hulley, Vierah / 2022 / Renewable hydropower technologies, hb.
100	copy	1	Inorganic Chemistry
101	copy	1	Inorganic Chemistry, HB/ 2022
102	copy	1	It Happened One Summer : A Novel
103	copy	1	Japanese-English and English-Japanese Dictionary (Classic Reprint), HB/ 2020
104	copy	1	Jaybhaye, Pralhad / 2022 / Weather and climate monitoring and prediction systems in the context of agriculture .
105	copy	1	Johnson/ Davey / 2021 / Essentials of managing public health organizations.

106	copy	2	Karthikeyan, C. / c2018 / A textbook of agricultural extension management / Atlantic Publishers.
107	copy	1	Kele, Vijay D. / 2022 / Food flavors: generation, analysis and process influence, hb.
108	copy	1	Kele, Vijay D. / 2022 / Physical properties of foods , hb.
109	copy	1	Kennedy, Robert E. / 2020 / Forest resource management, pb.
110	copy	1	Kilcoyne, Isabelle / c2021 / Management of emergency cases on the farm, an issue of veterinary clinics of North america: Equine practice (Vol37-2) (The clinics: veterinary medicine, volume 37-2) / Veterinary clinics of North America.
111	copy	1	Klein, Bradley G. / c2019 / Cunningham's Textbook of veterinary physiology (6th ed.) / Elsevier.
112	copy	1	Klug, William S. et. al / c2019 / Concepts of genetics (12th ed.) / Pearson.
113	copy	1	Kolb, Bonita M. / 2022 / Event management for tourism and hospitality industries, pb.
114	copy	1	Korean Essential Dictionary : All the Words You Need, Every Day
115	copy	1	Kress, Nurit / 2019 / Marine impacts of seawater desalination: science, management, and policy, pb.
116	copy	1	Kushwaha, Saket / 2022 / Restoration agriculture, hb.
117	copy	1	Let's Review Regents: Physics--Physical Setting 2020/ Miriam Lazar/ c2020
118	copy	1	Lonely Planet Philippines
119	copy	1	Longman Dictionary of Contemporary English 6 Paper and online
120	copy	1	Love on the Brain : From the bestselling author of The Love Hypothesis
121	copy	1	Lynwood, / 2019 / Food management, pb.
122	copy	1	Mann, F.A., Constantinescu, G.M. & Yoon, HY / c2011 / Fundamentals of small animal surgery / Blackwell Publishing Ltd.
123	copy	1	Map of the World: An Introduction to Mathematical Geodesy/ Vermeer/ c2020
124	copy	1	March's Advanced Organic Chemistry - Reactions, Mechanisms, and Structure, Eighth Edition
125	copy	1	Merill, Ray / 2021 / Introduction to epidemiology, 8e, pb.

126	copy	1	Merriam-Webster's Dictionary and Thesaurus: Revised and Updated
127	copy	1	Merriam-Webster's Spanish-English Dictionary, PB/ 2021
128	copy	1	Moaveni, Saeed / 2021 / Engineering fundamentals: an introduction to engineering, 6e, pb.
129	pc	1	Murray, Connor. 2019. Handbook of Food Safety and International Competitiveness
130	copy	1	Nicholas, Frank W. / c2010 / Introduction to veterinary genetics (3rd ed.) Wiley-Blackwell.
131	copy	1	Old English Dictionary, PB/ 2020
132	copy	1	Organic Chemistry, HB/ 2020
133	copy	1	Oxford Dictionary of Idioms
134	copy	1	Oxford English Dictionary for Schools
135	copy	1	Pam, Moule / 2021 / Making sense of research in nursing, health and social care , 7e / pb.
136	copy	1	Paperback English Dictionary and Thesaurus Essential : All the Words You Need, Every Day
137	copy	1	Payne, William JA & Wilson R. Trevor / c1999 / An introduction to animal husbandry in the tropics / Wiley-Blackwell.
138	copy	1	People We Meet on Vacation
139	copy	1	Philippines - Culture Smart! : The Essential Guide to Customs & Culture
140	copy	1	Physical examination and health assessment / 2022 / (Book with DVD) 3e / 3G E-learning.
141	copy	1	Practice Makes Perfect: Complete Spanish Grammar, Premium Fourth Edition
142	copy	1	Practice Makes Perfect: Spanish Verb Tenses, Premium Fourth Edition
143	copy	1	Principles of power engineering analysis/ Shahzad, Hwan/ c2020
144	copy	1	Pyramid Principle, The : Logic in Writing and Thinking
145	copy	1	Radostits, Otto M. / c2001 / Herd health: Food animal production medicine (3rd edition) / Saunders.
146	copy	1	Ram, Mangey / 2021 / Mathematics in engineering science: novel theories, technologies and applications, pb
147	copy	2	Ray, GL / c2017 / Extension communication and management / Kalyani Publications.
148	copy	1	Reece, William O. & Rowe, Eric W. / c2017 / Functional anatomy and physiology of domestic animals (5th ed.) Wiley-Blackwell.
149	copy	1	Reminders of Him : A Novel
150	copy	1	Richards, Tom / 2020 / Veterinary virology / , pb.

151	copy	1	SCRABBLE (TM) Dictionary : The Official Scrabble (TM) Solver - All Playable Words 2 - 9 Letters in Length, HB/ 2022
152	copy	1	SCRABBLE (TM) Dictionary Gem Edition : The Words to Play on the Go
153	copy	1	Shawky, Hazem / 2022 / Handbook of energy, hb.
154	copy	1	Sherwood, Lauralee et.al / c2013 / Animal physiology from genes to organism (2nd ed.) / Cengage Learning/Brooks/Cole.
155	copy	1	Slatter, Douglas / c2003 / Textbook of small animal surgery / Saunders.
156	copy	1	Smith, V.P., Van Metre, D.C. & Pusterla, N. /c2020 / large animal internal medicine (6th edition).
157	copy	1	Space Encyclopedia (Update)
158	copy	1	Spanish for Customer Service Workers : Essential Power Words and Phrases for Workplace Survival
159	copy	1	Spanish for Hotel Staff : Essential Power Words and Phrases for Workplace Survival
160	copy	1	Stardust
161	copy	1	Stursberg, C. and De Trautenberg, M. R. / c2018 / Group Theory In Physics: A Practitioner's Guide / World Scientific.
162	copy	1	Swayne, David E., et al / c2020 / Diseases of poultry (14th ed.) / Wiley Blackwell.
163	copy	1	Tales from the Cafe : Before the Coffee Gets Cold
164	copy	1	Tapps, Tyler mary Sera Wells / 2019 / Introduction to recreation and leisure / Third edition / Human Kinetics, Inc.
			Hardcover;
165	copy	1	The Ballad of Songbirds and Snakes : (A Hunger Games Novel)
166	copy	1	The Concise Oxford Dictionary of Mathematics : Sixth Edition, PB/ 2021
167	copy	1	The Dictionary of Lost Words
168	copy	1	The Dictionary of Obscure Sorrows
169	copy	1	The Elements of Computing Systems : Building a Modern Computer from First Principles
170	copy	1	The Encyclopedia of Ailments and Diseases : How to Heal the Conflicted Feelings, Emotions, and Thoughts at the Root of Illness, PB/ 2021
171	copy	1	The Encyclopedia of Animals
172	copy	1	The Liar's Dictionary : A winner of the 2021 Betty Trask Awards

173	copy	1	The Midnight Library : The No.1 Sunday Times bestseller and worldwide phenomenon
174	copy	1	The Planets
175	copy	1	The Shining
176	copy	1	Things We Never Got Over : the TikTok bestseller and perfect summer romcom!
177	copy	1	Tieng, Sophea / 2022 / Community-based tourism management, pb.
178	copy	1	Tratner, Michael / 2021 / Love, money : a literary history of desires, pb.
179	copy	1	Tuerck, David G. / 2021 / Macroeconomics, pb.
180	copy	1	Uvarov, N. / c2013 / Special Functions of Mathematical Physics: A Unified / Springer.
181	copy	1	Valenciano, Amy C. & Cowell, Rick L. / c2020 / Cowell and Tyler's diagnostic cytology and hematology of the dog and cat (5th ed.) Elsevier health Sciences / Mosby.
182	copy	1	Vertes, Alain A. / 2020 / Green energy to sustainability: strategies for global industries, pb.
183	copy	1	Wafu, Nekesah T. / 2022 / Conservation agriculture to soil health and management, hb.
184	copy	1	Wanamaker, Boyce P. & Massey, Kathy / 2015 / Applied pharmacology for veterinary technicians (5th ed.) / Saunders.
			Paperback;
185	copy	1	Watkins, Joshua / 2020 / Workplace safety and health, pb.
186	copy	1	Webb, Florence / 2020 / Veterinary immunology, pb.
187	copy	1	Woods, Sarah / 2022 / Civil engineering essentials, pb.
188	copy	1	World Atlas : It's Your Planet. Learn it. Love it. Explore it.
189	copy	1	Zachary, James F., McGavin, MD / 2019 7th ed. / Pathologic basis of veterinary diseases / Elsevier.
			hard cover;

***Section VIII. Checklist of Technical and
Financial Documents***

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid in the amount of *at least 25% of the ABC or at least Two Hundred Forty-Nine Thousand Seven Hundred Six and 25/100 Pesos (PhP 249,706.25)*;

or

Statement of at least two (2) similar completed contracts, the aggregate amount of which should be equivalent to *at least 25% of the ABC or at least Two Hundred Forty-Nine Thousand Seven Hundred Six and 25/100 Pesos (PhP 249,706.25)* and the largest of these similar contracts must be equivalent to at least half of the said aggregate amount or *at least One Hundred Twenty-Four Thousand Eight Hundred Fifty-Three and 13/100 Pesos (PhP 124,853.13)*; **and**

- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

- (i) Conformity with the Technical Specifications; **and**
 (j) Schedule of Requirements/production and delivery schedule; **and**
 (k) Manpower requirements; **and**
 (l) After-sales service/parts; **and**

- (m) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (n) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- (o) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) – at least equal to ABC (**PhP 998,825.00**);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation (at least 10% of ABC or **PhP 99,882.50**).

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

Guidelines on the Preparation of Electronic Bid (e-Bid)
(for bidders who prefer electronic bid submission)

1. Convert all documents into Portable Document Format (PDF) and should be printable.
2. Properly label all documents for prompt identification. Filename of documents, whichever are applicable to the bidder, should be as follows:

Document	Filename (in PDF form)
1. PhilGEPS Certificate of Registration (Platinum)	PhilGEPS
2. Statement of On-Going Government & Private Contracts	Statement of On-Going Contracts
3. Statement of Bidder's Single Largest Completed Contract	SLCC
4. Statement of at least two (2) similar completed contracts	Statement of Completed Contracts
5. Bid Security	Bid Security
6. Technical Specifications	Technical Specifications
7. SCHEDULE of Requirements/Production and delivery schedule	Schedule of Requirements
8. Manpower Requirements	Manpower Requirements
9. After Sales service/parts	After Sales
10. Omnibus Sworn Statement	Omnibus Sworn Statement
11. Audited Financial Statements	Audited Financial Statements
12. Net Financial Contracting Capacity	NFCC
13. Committed Line of Credit	CLC
14. Bid Form	Bid Form
15. Price Schedule	Price Schedule

3. Create two (2) folders that are password-protected. The first folder should contain all requirements under Technical Component checklist as presented under Section VIII. The second folder should contain all requirements under Financial Component checklist.
4. Compress the two (2) folders and name as follows: a) first folder: **Technical Documents**, b) second folder: **Financial Documents**.
5. Email the 2 compressed folders to Ms. Jessamine C. Ecleo at jessamine.ecleo@vsu.edu.ph before the deadline (November 3, 2022; 8:30 AM).



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