



0-C-2020-112

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
PROCUREMENT OFFICE



# REQUEST FOR QUOTATION

PR No: GF-2020-10-00468 ( Page 1 of 1 )

Canvass No: C-2020-112

Date: 03-11-2021

Name of Supplier:

**Mode of Procurement : NP - Small Value Procurement**

Address of Supplier:

Delivery Period: **within 15 calendar days from receipt of P.O**

Contact No. & E-mail Address:

Deadline for Submission of RFQ: **7 Calendar days**

Item No	Articles (Complete description and specification)	ABC	Qty.	Unit	Unit Price	Total Price
1	Meals/Lunch	200.00	100	packs		
2	Meals (Lunch)	180.00	1000	packs		
3	Softdrinks, at least 295ml, assorted	15.00	3000	btls		
4	Mineral Bottled Water	15.00	100	pcs		
5	Snacks for 2021 for Farmers, Guests/Visitors and Working Committees	50.00	3000	packs		
	xxxxxxxxxxxxxxxxxxxx Nothing follows xxxxxxxxxxxxxxxxxxxxxxxx					

**FOB (VSU Main, Visca, Baybay City, Leyte)**

Authorized By:

*[Signature]*  
**JESSAMINE C. ECLEO**  
Head, Procurement Office

Canvassed By:

**LESTER LAYOLA / BRYAN REBUYAS**  
Canvasser

Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for

(Printed Name & Signature of Supplier)

\*Please see attached specification

End-User: OVPRE

Purpose: For FFD farmers, guests, visitors & working committees

- Baybay  Ormoc  Manila
- Tacloban  Samar  Cebu
- Leyte  So. Leyte  Davao

Control No: \_\_\_\_\_

**Instructions:**

- Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- Quotations that are above the set ABC will be rejected.
- Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

**Documentary Requirements:**

- Business Permit
- Philgeps Registration No.
- Income / Business Tax Return