PURCHASE ORDER VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

A Amorsolo St., Legaspi Village, Makati City VSU - Main Campus, Visca, Baybay City, Leyte within 90 C.D. upon receipt of PO & NTP DESCRIPTION DOPAC SAES cs relength range: 185.0 to 900.0 nm ochromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) ector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method) (185.0 to 900.0 nm)	PR No: 2 Mode of Procurement:	Dec. 23, 2015 2015-12-1810C Public Bidding FOB Site Amount 1,735,000.00
VSU - Main Campus, Visca, Baybay City, Leyte within 90 C.D. upon receipt of PO & NTP DESCRIPTION DOPAC SAES cs relength range: 185.0 to 900.0 nm rochromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) rector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)	Mode of Procurement: Delivery Term: Payment Term:	Public Bidding FOB Site Amount
within 90 C.D. upon receipt of PO & NTP DESCRIPTION DOPAC SIAES cs relength range: 185.0 to 900.0 nm rochromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) rector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)	Delivery Term: Payment Term:	FOB Site Amount
within 90 C.D. upon receipt of PO & NTP DESCRIPTION DOPAC SIAES cs relength range: 185.0 to 900.0 nm rochromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) rector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)	Payment Term:	Amount
DESCRIPTION DOPAC SIAES cs relength range: 185.0 to 900.0 nm rochromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) sector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)		
Concept Process (AES) Concept Process (AES)	1,735,000.00	
cs relength range: 185.0 to 900.0 nm rechromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) rector: Photomultiplier tube cs: Optical double-beam reground correction: BGC-SR or its equivalent (High-speed self-reversal method)	1,735,000.00	1,735,000.00
relength range: 185.0 to 900.0 nm rechromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) rector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)	1,730,000.00	1,733,000.00
relength range: 185.0 to 900.0 nm rochromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) rector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)		
ochromator: Aberration-corrected Czerny-Turner mounting of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) actor: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)		
of grating grooves: 1800lines/mm al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) ector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)		
al length: 298mm dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) ector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)		
dwidth: 0.2, 0.7, 1.3, 2.0L nm (4 step automatic switching) ector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)		
ector: Photomultiplier tube cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)		
cs: Optical double-beam kground correction: BGC-SR or its equivalent (High-speed self-reversal method)		
kground correction: BGC-SR or its equivalent (High-speed self-reversal method)	i i	
(High-speed self-reversal method)		
/185 0 to 000 0 am)		
		222
C-D2 (D2 lamp method) (185.0 to 430.0 nm)		and the same of th
ber of HC lamps: 6-lamp turret, 2 lamps simultaneously lit		
r measurement, 1 warming up for the next measurement)		
p mode: EMISSION, NON-BGC, BGC-SR, and BGC-D2		
optical System : Photometry set automatically to ensure		
the best performance for each measurement method.		
uce Background Noise		•
ventional HPLC to UPLC	2,978,000.00	2,978,000.00
t Quaternary Solvent Delivery Unit		
el: LC-30AD or its equivalent		
ent delivery method: Micro-volume double plunger pump		
-rate setting range: 0.0001 mL-10.00 mL		
	-	
	 	and the second s
	-	
gor mong mechanism. Equipped with an automatic rinsing Kit		
	PAUD TO TALL	4.742.000.0
	A CONTRACTOR OF THE PROPERTY O	4,713,000.0
	or measurement, 1 warming up for the next measurement) Inp mode: EMISSION, NON-BGC, BGC-SR, and BGC-D2 Inputional System: Photometry set automatically to ensure the best performance for each measurement method. Iduce Background Noise Inventional HPLC to UPLC Interventional HPLC to	or measurement, 1 warming up for the next measurement) In prode: EMISSION, NON-BGC, BGC-SR, and BGC-D2 Optical System: Photometry set automatically to ensure The best performance for each measurement method. Suce Background Noise Inventional HPLC to UPLC 2,978,000.00 At Quaternary Solvent Delivery Unit Idel: LC-30AD or its equivalent Idel: LC-30

199# 153 1-14-

			PURCHASE ORDER VISAYAS STATE UNIVERSITY Visca, Baybay, Leyte	<u> </u>	and a second	
Sun	plier:		DYNALAB CORPORATION	PO No.: GF-15-1	2-RRP-Var-18	
_	ress:		Unit 905 Atlanta Centre	Date: Dec. 23, 2015		
		1,000	Annapolis St., Greenhills, San Juan City, Metro Manila	PR No: 2015-12-		
			, imapolio cui, crocimino, cari cuali cui, mono maina	Mode of Procurement		
Plac	ce of	Deliv	ery: VSU - Main Campus, Visca, Baybay City, Leyte	Delivery Term:	FOB Site	
		elive		Payment Term:		
No.	Qty	Unit	DESCRIPTION		Amount	
			For DoPAC			
1	1	unit	Voltametric Analyser System	2,495,637.00	2,495,637.00	
			Metrohm 884 Professional VA Semiautomated for MME			
			Max. output voltage: ±25 V	1 1		
			Max. output current: ±224 mA			
-		-	Sweep potential range: ±5 V	<u> </u>		
	-		Resolution of mesaured current (in the smallest measuring range) 6 fA	 		
			recorded of meadures current (in the smallest meaduring range) on			
					250.000.000	
					The state of the s	
\vdash	\vdash					
\vdash	\vdash	\vdash	GR	AND TOTAL:	2,495,637.00	
Perf	orman	ce Bon	d (5% of the total PO) either in Cash or Manager's Check:	124,781.85		
In c	ase o	f failur	e to make the full delivery within the time specified above, a penalty of one-to- or every day of delay shall be imposed.		\bigcirc	
Cor	nform	e:	SIDNY C. CEARCIA 2/19/16	EDGARDO	E. TULIN QC	
D-:		(Supp	SIDNY C. CERRCIA 2/19/16 Diler's Signature over printed name)	Presi	dent 1-14-4	
Dat		ina O	ffice/Dept. Certified Correct:	Amount:		
		A	C. GUARTE MA LERLINDA S. ESGUERRA	ALOBS No.		
	(Auti	horize	ed Official) Head, Accounting Office	INDIAGA, FAIL HARRY		

				PURCHASE ORDE VISAYAS STATE UNIVE	parts .		
		N.		Visca, Baybay, Leyte			
Sup	plier		KRYPTON INDUS	TRIAL RESOURCES, CO.	PO No.:	GF-15-1	2-RRP-Var-21
Add	ress		M.C. Briones St., F	li-way Tipolo, Mandaue City	Date:	I	Dec. 23, 2015
100 0000]				PR No:		2015-12-1810C
					Mode of Pr	rocuremen	t: Public Bidding
		Deliv	ery: VSU - Main Ca	ampus, Visca, Baybay City, Leyte	Delivery 1		FOB Site
		Delive		upon receipt of PO & NTP	Payment	Term:	
No.	Qty	Unit	Name and Address of the Owner, where the Owner, which is the O	DESCRIPTION			Amount
			For DAS				
1	1	unit	Moisture Analyzer		108,0	00.00	108,000.00
			Model: MA110.R				
			Brand: Radwag				AN AND THE PROPERTY OF THE PRO
			Origin: Poland				
			For Unknown				
2	1	unit	Top Loading Balance		52,0	00.00	52,000.00
			Heavy Duty, 5 kg. capa	acity, 0.01g accuracy			
			Model: BOV-V136				
			Brand: Radwag	CONTROL OF MANAGEMENT AND ADDRESS OF THE PARTY OF THE PAR			
			For CVM				
3	1	unit	Mega – Pure Distillati	on Systems	269.0	00.00	269,000.00
			Brand/Model: MONO D				
					GRAND T O	T A L:	429,000.00
Perfo	rman	ce Bon	(5% of the total PO) either	in Cash or Manager's Check:		450.00	
one		ent fo	e to make the full deliver or every day of delay sh	y within the time specified above, a penalty all be imposed.		GARDO	LE. TULIN (a)c
			STELLA A.	CARICUNA	-	Rresi	
Date		Supp 2/	lier's Signature over p	rinted name)			114 0
		ing O	fice/Qept.	Certified Correct:	Amount:		
		-	C. GUARTE	ERLINDA S. ESGUERRA Head Accounting Office	ALOBS N	o. 2015-	-12-09353

	_	_		PURCHASE ORDER VISAYAS STATE UNIVERSIT	Υ	
_	- **	<u> </u>	ACDEN MILL TI OVO	Visca, Baybay, Leyte	DO No. 05 45 4	2 DDD V 40
-	plier:			TEM CORPORATION		2-RRP-Var-19 ec. 23, 2015
Add	ress:			do, Manila East Road El Monteverde		
			Subd. Brgy. San Jua	an, Taytay, Rizal		015-12-1810C
				Mode of Procurement		
Place of Deliver Date of Deliver			ery: VSU - Main Car	npus, Visca, Baybay City, Leyte	Delivery Term: Payment Term:	FOB Site
				upon receipt of PO & NTP	rayment tem.	Amount
No.	Qty	Unit	For CVM	DESCRIPTION		Amount
	-				200,000,00	360,000.00
1	1	unit	Hematology Analyzer		360,000.00	360,000.00
			Triup TRGF-7021			
2	1	unit		trocardiographic Machine	135,000.00	135,000.00
			Triup ECG1112L			
			•			
				22.7 (20.0)		
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	<u> </u>	<u> </u>		A STATE OF THE STA		
						Company of the second s
				G	RAND TOTAL:	495,000.00
Perf	orman	ce Bon	d (5% of the total PO) either i	n Cash or Manager's Check:	24,750.00	
			e to make the full delivery or every day of delay sha	within the time specified above, a penalty of one all be imposed.	e-tenth (1/10) of	WW -
Cor	nform		Mallon 2-11-16	e	EDGARDO Presi	dont
Dat			<u>UCCA A. LEDNA</u> llier's Signature over pr	rinted name)	S. Tesi	uem 1-14-16
	_	ina O	ffice/Dept.	Certified Correct:	Amount:	
	ROB	ERTO	C. GUARTE OF	ERLINDA S. ESGUERRA	ALOBS No.	
<u></u>	(Aut	riorize	ed Official)	Head, Accounting Office		

PURCHASE ORDER VISAYAS STATE UNIVERSITY Visca, Baybay, Leyte PO No.: GF-15-12-RRP-Var-16 ITS SCIENCE (PHILS.) INC. Supplier: Dec. 23, 2015 3434-C C. Raymundo Ave. Rosario, Pasig City Date: Address: 2015-12-1810C PR No: Mode of Procurement: Public Bidding Delivery Term: FOB Site VSU - Main Campus, Visca, Baybay City, Leyte Place of Delivery: Payment Term: within 90 C.D. upon receipt of PO & NTP Date of Delivery: Amount DESCRIPTION No. | Qtv | Unit For DoPAC 1.750,000.00 1,750,000.00 FTIR 1 unit 1 Interferometer: Michelson Interferometer (30° incident angle), Equipped with Advanced Dynamic Alignment system, Sealed interferometer with Automatic Dehumidifier (Auto Dryer) Interferometer Alignment: Dynamic Aligning with DSP, Over 5,000 times/feedback Optical system: Single-beam optics Beam splitter: Germanium-coated KBr for Middle IR (Standard) Beam Splitter Protection: Sealed Interferometer, Desiccant + Auto dryer (ROSAHL), Equipped with Automatic Dehumifier Light Source: High-energy ceramic (Standard) with 3 years quaranteed Detector: DLATGS detector with temperature control/ KRS-S for Middle/Far IR (Standard) For Unknown 483.970.00 483,970.00 Flame Photometer 2 unit 1 **Dual Channel Cole Parmer** Catalogue No. R702655-10 494,306.00 494,306.00 Freezer Ultra Low Temperature 1 unit 3 2.728,276.00 GRAND TOTAL: 136,413.80 Performance Bond (5% of the total PO) either in Cash or Manager's Check: In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. E. TULIN OIC Conforme: President 1-14-16 (Supplier's Signature over printed name) Amount: Certified Correct: Requesting Office/Dept ALOBS No. ERLINDA S. ESGUERRA ROBERTO C. GUARTE Head, Accounting Office (Authorized Official)

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	_	elive		Payment Term:	Amount
No.	Qty	Unit	DESCRIPTION For DAS		Amount
1	1	unit	Eggs Quality Measuring/Analyzer Device	529,995.00	529,995.00
3	-	unit	Offer: ORKA Egg Analyzer	020,500.00	
			- with propietary software for external PC operation (PC not included)		
			- with calibration kit including test weight and yolk color fan		
			Origin: Israel		
2	1	unit	Egg Shell Thickness Gauge	349,995.00	349,995.00
	-	<u> </u>	Offer: ORKA Egg Shell Thickness Gauge		
		****	Origin: Israel		
			For DFST		
3	1	unit	Oven, Binder	66,547.65	66,547.65
			Offer: Memmert UN55 Natural Convection Oven		
			Origin: Germany		
			For Unknown		
4	1	unit	Oven, Convection type	58,408.00	58,408.00
			Offer: Biobase BOV-V125F		1
			Origin: China		
			For CFES	400 505 00	420 605 00
5	1	unit	Oven Gravity	129,605.00	129,605.00
	-		Offer: Memmert UN160 Natural Convection Oven		
	-		Origin: Germany		
			Gi	RAND T O T A L:	1,134,550.6
Perf	orman	ce Bon	d (5% of the total PO) either in Cash or Manager's Check:	56,727.53	.,,
_			e to make the full delivery within the time specified above, a penalty of one		
one	e per	cent fo	or every day of delay shall be imposed.		
			<i></i>	The same of the sa	was a series of the series of
Cor	nform	ne ·	audunch	EDGARDO	E. TULIN OF
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Red	quest	ting O	ffice/Dept. Certified Correct:	Amount:	
			with Believes popols		
1		1000	WILL SCALLES (1)5/30/1	44.5	10 30751
	ROB	ERTO	C. GUARTE AND A. ERLINDA S. ESGUERRA	ALOBS No. 2015 -	12-09556

1-14-16

		7	PURCHASE ORDER VISAYAS STATE UNIVERSIT	Υ	
Sur	plier		Visca, Baybay, Leyte HARNWELL CHEMICALS CORPORATION		
-	ress	-	Brgy. Day-as, Sikatuna St. Cor. Bonifacio, Cebu City		12-RRP-Var-20
			Dominacio, Octoba City		Dec. 23, 2015 2015-12-1810C
				Mode of Procuremen	
Plac	ce of	Deliv	ery: VSU - Main Campus, Visca, Baybay City, Leyte	Delivery Term:	FOB Site
		Delive	ry: within 90 C.D. upon receipt of PO & NTP	Payment Term:	TOD ONC
No.	Qty	Unit	DESCRIPTION		Amount
			For DSS		
1	1	Unit	Laboratory Water Distiller	120,680.00	120,680.00
			BOECO, Water Still W58000		
			BOE 8707500, 220 Y, Germany		
			Stain less Steel		
			For CVM		
2	1	unit	Portable X-ray Unit	810,000.00	810,000.00
			(MinXray Inc PowerPlus #HF120/60HPPWV SKU 108-003)		
			PERLONG Medical, PLX101C High Frequency Mobile Equipment		
3	1	unit	Real-time PCR	418,800.00	418,800.00
- I			BOECO, TC-Pro Germany		
			For VSU Alangalang		
4	1	unit	Multiparameters (Water-tester)	138,840.00	138,840.00
			HINOTEK, DZB-712, China		
			Range:		
			pH: 0 to 14		
			mV: -200 to 2000mV	- 	
			Conductivity: 0 to 100 mS/cm		
			TDS: 0 to 100 g/L		
			Salinity: 0 to 70 ppt		
			Dissolved Oxygen: 0 to 50.0 mg/L		
			Seawater specific gravity: 0 to 50		
			Turbidity: 0 to 800 NTU		
			- The state of the		
-			Temperature: -5 to 55°C		
_			CB	AND TO TALL	4 400 000 00
erfo	rmanc	e Bond	(5% of the total PO) either in Cash or Manager's Check:	AND TOTAL:	1,488,320.00
			to make the full delivery within the time specified above, a penalty of one-t	74,416.00	
one	perc	ent fo	r every day of delay shall be imposed.	EDGARDO	E THIN ALC
			13.02	Presid	
ate	1		ier's Signature over printed name)	30.000	.o.n [7]4 14
Requ	uestii	ng Off	ijee/Dept. Certified Correct:	Amount:	
R	OBE	RTO	C. GUARTE ON MERLINDA S. ESGUERRA	ALOBS No.	
			Official) Head, Accounting Office	ALODS NO.	

PURCHASE ORDER VISAYAS STATE UNIVERSITY

-			VISAYAS STATE UNIVER Visca, Baybay, Leyte	311 1	
_	plier		YANA CHEMODITIES, INC.	PO No.: GF-15-1	2-RRP-Var-17
Add	dress	3:	2nd St. after Ouano Ave., North Reclamation Area,		ec. 23, 2015
			Mandaue City	PR No: 2	015-12-1810C
				Mode of Procurement	: Public Bidding
		Delive Delive		Delivery Term:	FOB Site
No.	_	Unit		Payment Term:	
NO.	Qty	Unit	DESCRIPTION For DAS		Amount
4	1				
1	1	unit		√ 18,900.00	18,900.00
_	-	!	Offer: KERN PCB1000-2		
2	6	unit		> 38,000.00	228,000.00
	-	-	Offer: OPTICA B-159		
_	-		For Unknown		
3	3	unit	Triple Beam Balance	12,800.00	38,400.00
	<u> </u>		Brand/Model: OHAUS 750SD		
			For CVM		
4	1	unit	Top Loading Balances	19,600.00	19,600.00
			Offer: KERN PCB2500-2N		
			For PRCRTC		
5	1	unit	Oven	248,900.00	248,900.00
			Offer: MEMMERT UF260 Plus		
			For VSU Alangalang		
6	1	unit	Analytical Balance	64,950.00	64,950.00
			Offer: KERN ABS220-4N		
7	1	unit	Horizontal Water Sampler	26,800.00	26,800.00
			Offer: WILDCO FORESTRY 77276		
8	1	unit	Multi-parameter Colorimeter	124,600.00	124,600.00
			Offer: HACH DR900		
9	1	unit	Water Depth Guage Speedtech	16,250.00	16,250.00
			SM-5 Portable Depth		
		<u> </u>		GRAND TOTAL:	786,400.00
			d (5% of the total PO) either in Cash or Manager's Check:	39,320.00	
n ca one	se of perc	failure ent fo	e to make the full delivery within the time specified above, a penalty of or every day of delay shall be imposed.	one-tenth (1/10) of	
cont	forme	Θ.		500,500	
			Glanda 7- aniza	Preside	E. TULIN GC ent 1444
ate		Suppi	Mer's Signature over printed name)		
≀eq	uesti	ng Of	fice/Dept. Certified Correct:	Amount:	
R	OBF	RIO	C. GUARTE (ERLINDA S. ESGUERRA	ALODO No. 2015-	12-09355
_	_		Official) Head Accounting Office	ALOBS No. 2015 - 1	

Head, Accounting Office

(Authorized Official)

	(6		VISAYAS STATE UNIVERS	SITY	
Supr	olier:		Wisca, Baybay, Leyte MOLAVE TRADING, INC.	PO No.: GF-15-12	2 PPD Vor 22
Addr			891 E. Delos Santos Avenue, Diliman, Quezon City		2-RRP-Var-23 Dec. 23, 2015
			The state of the s		2015-12-1810C
				Mode of Procurement:	
Plac	e of I	Deliv	ery: VSU - Main Campus, Visca, Baybay City, Leyte	Delivery Term:	FOB Site
	of D			Payment Term:	TOD OILO
No.	Qty	Unit			Amount
			For DoPAC		
1	1	unit	Kjeldahl Equipment for Protein Analysis	1,796,040.98	1,796,040.98
			With complete accessories: 200 V power, equipped with UPS;		
			220 V power		
			1. Digestion unit (220V) with 300 mL sample tubes & suction		
			module, 60 Hz frequency, 70-580°C temp range, 2000 w power		
9			consumption		
			2. Scrubber with pump suction capacity of 100-400 mbar		
			3. Distillation unit with steam generator, pair of glass tongs,		
			digestion tube, connecting tubes, mains cable, and three 10-liter		****
		30	tanks. Unit with glass splash protector, 220 V, 60Hz.		38
	\neg		Equipped with UPS (with equipment training)		
		-	For CVM 21.1		
2	1	unit	Refrigerated Centrifuge	394,116.95	394,116.95
			Table Top	034,110.33	334,110.33
\neg	$\neg \uparrow$				
\dashv	+				
-					
\dashv	-				
					67 PHILANELL OF THE RESERVE OF THE SERVE OF
				GRAND TOTAL:	2,190,157.93
			1 (5% of the total PO) either in Cash or Manager's Check:	109,507.90	
			to make the full delivery within the time specified above, a penalty of	one-tenth (1/10) of	
one	perce	ent to	r every day of delay shall be imposed.	~ ~	_
			10 -	A CONTRACTOR OF THE PARTY OF TH	ray .
Conf	orme):	judeligene	EDGARDO	E. TULIN 616
		EP	IFANIA L. DELIGHTE 12914	Presid	
D	(Supp	lier's Signature over printed name)	90	
Date		201 Of	fice/Dept. Certified Correct:		
requ	203111	Δ /	fice(Dept. Certified Correct:	Amount:	
		X	und the start of the day		
R	OBE	RTO	C. GUARTE . ERLINDA S. ESGUERRA	ALOBS No. 2015 -	12-09360
STREET, SQUARE, SQUARE		_	d Official) Head, Accounting Office		