



**VISAYAS**  
STATE UNIVERSITY

**Office of the Vice President for  
Administration and Finance**

Visca, Baybay City, Leyte 6521-A  
Philippines  
Phone/Fax: +63 53 563 7108  
Email: ovpa@vsu.edu.ph  
Website: www.vsu.edu.ph

**Bids and Awards Committee**

GOODS-16-17  
Supply and Installation of Digital Language Learning System  
Visayas State University-Alangalang Campus, Alangalang, Leyte

**NOTICE TO PROCEED**

02 November 2016

**MR. RENATO A. FUENTES**

General Manager  
ST. RAYMUND TRADING AND MARKETING  
1985 Lapu-Lapu Ave., San Antonio Vill.,  
Apas, Cebu City

Dear Mr. Fuentes:

The attached Contract Agreement having been approved, notice is hereby given to **ST. RAYMUND TRADING AND MARKETING** that work may commence on the **SUPPLY AND INSTALLATION OF DIGITAL LANGUAGE LEARNING SYSTEM**, effective after receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **VISAYAS STATE UNIVERSITY**.

Very truly yours,

**EDGARDO E. TULIN**  
President

I acknowledge receipt of this Notice on 12/7/16  
Name of the Representative of the Bidder: RENATO FUENTES  
Authorized Signature: R. Fuentes