



0-C-2022-287



Republic of the Philippines
VISAYAS STATE UNIVERSITY
OFFICE OF THE HEAD FOR PROCUREMENT

REQUEST FOR QUOTATION

PR No: **TF-2022-06-00694 (Page 1 of 4)**

Name of Supplier:

Address of Supplier:

Contact No. & E-mail Address:

Canvass No: **C-2022-287**

Date: **07-20-2022**

Mode of Procurement : NP - Small Value Procurement

Delivery Period: **within 15 calendar days from receipt of P.O**

Deadline for Submission of RFQ: **7 Calendar days**

Item No	Articles (Complete description and specification)	Offered Brand and Model**	ABC	Qty.	Unit	Unit Price	Total Price	FOB (VSU Main, Visca, Baybay City, Leyte)	Authorized By:
1	Certification Audit and 2 Surveillance Audits for ISO 9001:2015*		190,000.00	1	lot				 JESSAMINE C. ECLEO Head, Procurement
2	Parcellary Survey with Subdivision plan approved by DENR at Biliran*		40,000.00	1	lot				Canvassed By:
3	Parcellary Survey with Subdivision plan approved by DENR at Carigara*		40,000.00	1	lot				 LESTER G. LAYOLA Canvasser
	xxxxxxxxxxxxxxxxxxxxx Nothing follows xxxxxxxxxxxxxxxxxxxxxxxx								Signature of Authorized Canvasser I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for
								(Printed Name & Signature of Supplier)	

*Please see attached specification

**If item does not have a brand/model specify "brandless" or "ordinary" or the place of origin of the item or a picture of the item, whichever is convenient to you.

End-User: PCC

Purpose: For ISO Certification and Payment for Parcellary Survey

- Baybay Ormoc Manila
- Tacloban Samar Cebu
- Leyte So. Leyte Davao

<p>Instructions:</p> <ol style="list-style-type: none"> Please quote your best offer for the items listed above in your least government price inclusive of taxes, delivery, and other applicable charges. Accomplish this RFQ correctly and accurately. Please put initials for erasures. Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit. Quotations that are above the set ABC or with no indicated brand and model shall be rejected. Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted. 	<p>Documentary Requirements:</p> <ol style="list-style-type: none"> Business Permit PhilGEPS Registration No. Income / Business Tax Return
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Republic of the Philippines
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PROCUREMENT OFFICE

SPECIFICATION

Item #	Item Name	Remarks (from End User)
1	Certification Audit and 2 Surveillance Audits for ISO 9001:2015	
<p>Full Specification</p> <p>AGENCY PROFILE</p> <p>Agency: PHILIPPINE CARABAO CENTER at Visayas State University</p> <p>Address: VSU, Baybay City, Leyte</p> <p>Contact: Ivy Fe M.Lopez, Quality Management Representative, PCC VSU</p> <p>Phone (s): 0908 895 2461 / 0908 895 2472</p> <p>E-mail: pccvsu@gmail.com / pcc.vsu@vsu.edu.ph</p> <p>No. of site(s): One (1)</p> <p>No. of shift(s): One (1)</p> <p>No. of employees: 33</p> <p>Permits/Licenses maintained:</p> <p>TERMS AND CONDITIONS</p> <p>No. of audit man-days</p> <ul style="list-style-type: none"> • 1 (Stage 1/ Pre-Certification audit) • 2 (Stage 2/ Certification audit) • 1 (1st Surveillance audit) • 1 (2nd Surveillance audit) <p>Preferred Dates of Audit</p> <ul style="list-style-type: none"> • June 28, 2022 - Stage 1 • July 26-27, 2022 - Stage 2 • July 20, 2023 - 1st Surveillance Audit • July 20, 2024 - 2nd Surveillance Audit <p>Responsibilities of both Parties</p> <p>A. The Certifying Body shall:</p> <ol style="list-style-type: none"> 1. Provide its company profile highlighting related projects, scope of work and implementation methodology. Curriculum Vitae of the proposed audit team shall also be submitted; 2. Include in the proposal the audit activities and a procedure for client appeals. If resolution on good terms for disputes between the agency and the certification body cannot be made, the agency shall be afforded the right to lodge appeals about the decisions of the audit team through the Accreditation Body; 		<p>Sample Image</p> <p><i>No Image Attached</i></p>

3. Conduct Audits on PCC at VSU's Quality Management System documentation based on ISO 9001:2015 that includes evaluation of the Center's location and site specific conditions, discussion with personnel, review of scope, processes and locations and applicable compliance obligations
4. Treat all reviewed and recorded information in the strictest confidentiality at all times;
5. Adhere to the agreed scope of work/ deliverables;
6. Provide a full report of audits consistent with the content of the approved scope of work/ deliverables to the agency at the end of each audit;
7. Accredited by the Philippine Accreditation Bureau (PAB) or any Accreditation Body for the relevant scope of the Center;
8. Deploy audit team composed of highly trained, impartial and experienced auditors knowledgeable of the agency's scope, or has a technical expertise for livestock research. Members of the audit team must have at least three (3) years of auditing experience in government agencies. No member of the audit team should have provided consultancy for the agency at least two (2) years prior to the audit;
9. Conduct audit base on the following Scope defined by the Philippine Carabao Center at Visayas State University; and
10. Issue certificate after passing the audit.

Add on Services:

- Provide Complimentary Certificate with frame and Certificate without frame
- Provide Complimentary tarpaulin banner and stickers upon release of certificate
- Provide Electronic copy of logo upon release of certificate
- Updates on new Standards
- Customer feedback mechanism for continuous improvement
- Events and networking with other Certifying Body clients
- Customer support

B. The PCC-VSU shall:

1. Provide relevant documented information and other materials as maybe requested to prove compliance to requirements during the audit;
2. Provide a working area (if physical) for the audit team for the whole duration of the audit or stable internet connectivity (if virtual) for the whole audit duration;
3. Pay for the services of the Certifying Body;
4. Provide transportation for the audit team before and after the audit (if physical); and
5. Provide food, accommodation, ride and other logistics during the audit (if physical).

2	Parcellary Survey with Subdivision plan approved by DENR at Biliran	
<p>Full Specification</p> <p>Parcellary Survey with Subdivision plan approved by DENR for a 200 sq. m. area within Lot. No. TC-1228 located in Brgy. Busali, Biliran, Biliran to be donated by the Almeria Seafarers Multi-Purpose Cooperative (ASEMCO) with the office address at Del Baño St., Brgy. Poblacion, Almeria, Biliran to the Department of Agriculture- Philippine Carabao Center (DA-PCC) with the office address at Science City of Muñoz, Nueva Ecija.</p>		<p>Sample Image</p> <p><i>No Image Attached</i></p>
3	Parcellary Survey with Subdivision plan approved by DENR at Carigara	

Sample Image

No Image Attached

Full Specification

Parcellary Survey with Subdivision plan approved by DENR for a 400 sq. m. area within Lot. No. 9094-C located in Brgy. Abango, Barugo, Leyte owned and to be donated by Kangara Multi-Purpose Cooperative (KMPC) with office address at Del Carmer St., Carigara, Leyte to the Department of Agriculture- Philippine Carabao Center (DA-PCC) with the office address at Science City of Muñoz, Nueva Ecija.