



Republic of the Philippines
VISAYAS STATE UNIVERSITY
PROCUREMENT OFFICE

REQUEST FOR QUOTATION (RFQ)

PR No: TF20-08-0138 - B

Canvass No.: C21-02-0034

Date: 02/22/21

Name of Supplier: _____

Mode of Procurment: **NP - SVP**

Address of Supplier: _____

Delivery Period: **within 15 calendar days from receipt of P.O**

Contact No. & E-mail Address: _____

Deadline for Submission of RFQ: **7 Calendar days**

Item No.	Articles (Complete description and specifications)	ABC/Unit	Qty.	Unit	Unit Price	Total Price
1	2 in 1 laptop	55,000.00	1	unit/s		
	Specs:					
	* 13.3 touchscreen					
	* Intel Quad Core i5-8265U					
	* 16GB RAM, 256GB SSD, backlit					
	* Wi-Fi 6					
	* Bluetooth					
	* Windows 10					
	* Microsoft office Suite					
	XX					

FOB (VSU Main, Visca, Baybay City, Leyte)

Authorized by:

Jessamine C. Ecleo
JESSAMINE C. ECLEO
 Head, Procurement

Canvassed by:

LESTER LAYOLA/BRYAN REBUYAS
 Canvasser

Signature of Authorized Canvasser
 I hereby certify that I am in a position to furnish the articles at the prices shown and in quantities called for

(Printed Name & Signature of Supplier)

End-User: CVM Baybay Ormoc Tacloban Manila

Purpose: Semen Evaluation of the Philippine Native Boar. Samar Leyte So. Leyte Cebu Davao

Control No.: _____

Instructions:

- 1) Please quote your **best offer** for the items listed above in your **least government price** inclusive of taxes, delivery, and other applicable charges.
- 2) Accomplish this RFQ correctly and accurately. Please put initials for erasures.
- 3) Submit along with this RFQ the attached needed documentary requirements. Bidders who already submitted an updated file of the needed documentary requirements in VSU need not to re-submit.
- 4) Quotations that are above the set ABC will be rejected.
- 5) Submit this RFQ within the set deadline for submission indicated above. Late bids will not be accepted.

Documentary Requirements:

1. Business Permit
2. Philgeps Registration No.
3. Income / Business Tax Return