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Annex 3-Report on the Aging of Cash Advances
 Schedule of Advances to Officers and Employees
 As of NOVEMBER 15, 2015

Agency Name: VISAYAS STATE UNIVERSITY
 Agency Code : A-3488

Book Title :
 Account title : Advances to Officers & Employees
 Account Code: 19901040

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	over 1 year	
Advances for Travel and Special Purposes								
1. Local Travel								
Abad, Hannah Rissah	Oct. 21-25/15	October 16, 2015	40,590.00	40,590.00				
Abela, Rosario	Oct. 27-30/15	October 27, 2015	19,820.00	19,820.00				
Acabal, Alice	10/27-11/4/15	October 28, 2015	9,400.00	9,400.00				
Alviola, Uldarico	Sept. 9-16/15	September 16, 2015	8,362.36		8,362.36		Liquidated Dec./15	
Anasco, Jeremia	Nov. 3-19/14	October, 2014	20,830.00			20,830.00		
Aure, Rachel Kim	10/27-11/4/14	October 1, 2014	5,640.00			5,640.00		
Baldos, Jesus Freddy	Nov. 18-21/15	October 28, 2015	11,155.00	11,155.00				
Bande, Rhodora	10/28-11/3/15	October 27, 2015	6,210.00	6,210.00				
Barredo, Bayron	Oct. 27-30/15	October 27, 2015	100.00	100.00			Refunded 11/23/15	
Caballero, Jaime	April 16-20/15	April 15, 2015	548.00			548.00	Refunded 11/20/15	
Cagande, Jeffrey Lloyd	Oct. 10-21/15	October 15, 2015	1,616.80	1,616.80				
Castaneda, Marwen	10/27-11/1/15	October 12, 2015	6,835.00	6,835.00				
Cruz, Ma. Teresa	Nov. 3-8/15	October 26, 2015	139.75	139.75				
Cuadra, Lijuera	Oct. 27-30/15	October 27, 2015	19,820.00	19,820.00				
Colubio, Eulalio Jr	Oct. 21-23/15	October 15, 2015	8,432.00	8,432.00				
Ecleo, Jessamine	Nov. 8-11/15	October 15, 2015	200.00	200.00			Refunded 11/18/15	
Flores, Alicia	Nov. 8-11/15	Nov. 3, 2015	200.00	200.00				
Galenzoga, Arnulfo	Nov. 8-11/15	Nov. 3, 2015	7,980.00	7,980.00				
Geribese, Rosa de Lima	April 16-20/15	April 25, 2015	3,180.00			3,180.00		



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				Less than 30 days	31-60 days	61-365 days	over 1 year	
	Date of Travel	Date						
Gerona, Ma. Anabelle	Sept.16-19/15	September 16, 2015	7,592.36		7,592.36			
Godoy, Cynthia Dolores	Sept. 5-7/13	September 4, 2013	0.80				0.80	
Gravoso, Annie	Oct. 12-16/15	October 8, 2015	883.80	883.80				
Jadina, Beatriz	May, 2015	May, 2015	7,000.00			7,000.00		
Lambert, Allen Glenne	Oct. 20-25/15	October 16, 2015	12,140.00	12,140.00				
Lao, Marven	Oct. 28-31/15	October 27, 2015	3,283.20	3,283.20				
Lavega, Melinda	Sept. 8-13/15	October 8, 2015	651.40		651.40			Refunded 11/18/15
Lavega, Melinda	Oct. 27-30/15	October 27, 2015	19,820.00	19,820.00				
Lim, Jesusito	Nov. 18-21/15	October 28, 2015	11,155.00	11,155.00				
Loreto, Manolo Jr.	Oct. 16-19/15	October 12, 2015	1,758.32	1,758.32				
Mascarinas, Rafael	Aug. 25-30/15	August 24, 2015	1,061.00			1,061.00		
Miraflor, Ma. Roberta	Nov. 3-8/15	October 26, 2015	10,750.00	10,750.00				
Peque, Dennis	Nov. 11-15/15	Nov. 9, 2015	12,733.00	12,733.00				
Perez, Ana Assumpta	Oct. 16-24/15	October 14, 2015	18,321.00	18,321.00				
Quebec, Jett	Sept. 17-20/15	September 6, 2015	6,440.00		6,440.00			
Sanico, Remegio	Nov. 12-15/15	Nov. 11, 2015	2,056.20	2,056.20				
Sapan, Mary Jean	Nov. 18-21/15	October 28, 2015	11,155.00	11,155.00				
Sinon, Feleciano	Nov. 10-14/15	Nov. 9, 2015	24,364.40	24,364.40				
Soria, Redempta	Nov. 9-11/15	Nov. 6, 2015	12.82	12.82				
Tomol, Remalyn	Oct. 20-26/15	October 2, 2015	450.00	450.00				Refunded 11/26/15
Troyo, Roden	Sept. 1-5/15	September 4, 2015	15,748.88		15,748.88			
Tudtud, Ma. Epifania	Oct. 28-31/15	October 27, 2015	590.00	590.00				Refunded 11/17/15
Villaroya, Al Franjohn	10/28-11/2/15	October 13, 2015	2,530.00	2,530.00				



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				Less than 30 days	31-60 days	61-365 days	over 1 year	
	Date of Travel	Date						
Villocno, Aleli	Nov. 18-21/15	October 28, 2015	11,155.00	11,155.00				
		Sub-Total	352,711.09	275,656.29	38,795.00	11,789.00	26,470.80	
2. Foreign Travel			-	-	-	-	-	
3. Special Activities/Projects		19901030						
Ampac, Louella		October 15, 2015	51,798.66	51,798.66				Refunded 11/26/15 Amount- 45,197.84 Refunded 11/27/15 Amount- 6,600.82
Nuevo, Corazon		October 22, 2015	870,940.00	870,940.00				
Villocino, Aleli		February 2, 2015	70,453.00		70,453.00			
Yu, Elwin Jay		October 15, 2015	38,400.00	38,400.00				
			1,031,591.66	961,138.66	70,453.00	-	-	-
Totals			1,384,302.75	1,236,794.95	109,248.00	11,789.00	26,470.80	

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				Date of Travel	Date	Less than 30 days	31-60 days	
Abayabay, Antonio	8/30-9/5/15	August 27, 2015	26,325.38		26,325.38			
Abenoja, Anilfa	Nov. 11-14/15	Nov. 10, 2015	500.00		500.00			
Alesna, Wolfreda	Nov. 11-14/15	Nov. 10, 2015	500.00		500.00			Refunded 11/20/15
Bandalan, Eileen	May 6-9/15	May 5, 2015	0.80			0.80		
Bencure, Jannet	Oct. 18-27/15	October 13, 2015	98,280.00		98,280.00			
Bolatete, Dioscoro	Sept. 24-30/15	Sept. 23, 2015	5,308.00		5,308.00			
Borines, Lucia	Oct. 21-24/15	October 19, 2015	43.00		43.00			Refunded 11/18/15
Capuno, Othello	Nov. 11-15/15	Nov. 23, 2015	475.00		475.00			Refunded 11/18/15
Capuno, Othello	Dec. 11-13/14	December, 2014	14,320.00			14,320.00		
Compendio, Jade	Oct. 20-26/15	October 19, 2015	22,781.22		22,781.22			
Esguerra, Erlinda	Oct. 14-17/15	October 14, 2015	10,691.16		10,691.16			Liq. 11/26/15
Gabunada, Fe	Oct. 19-24/15	October 21, 2015	16,700.96		16,700.96			
Loreto, Alan	Oct. 1-6/15	Sept. 30, 2015	8,910.00		8,910.00			
Managbanag, Raljie	Sept. 24-30/15	September, 2015	5,358.00		5,358.00			
Managbanag, Raljie	Nov. 14-21/15	November, 2015	33,664.00		33,664.00			
Montes, Humberto	May 6, 2015	April, 2015	31,304.28			31,304.28		
Montes, Humberto	Oct. 19-23/15	October, 2015	35,360.00		35,360.00			
Morales, Florentino		September, 2015	0.30			0.30		
Otida, Leonarda	Oct. 14-17/15	October 14, 2015	10,691.16		10,691.16			Liq. 11/16/15
Roa, Julieta	Oct. 17-25/15	October 9, 2015	16,590.00		16,590.00			
Salomon, Jedess	Oct. 28-29/15	October 26, 2015	5,460.00		5,460.00			

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Tabada, Winston	Oct. 14-17/15	October 14, 2015	11,449.16	11,449.16				
Tambis, Marlon	Oct. 27-31/15	October 23, 2015	5,207.60	5,207.60				Refunded 11/17/15
Tan, Julie	Oct. 22-30/15	October 16, 2015	15,790.00	15,790.00				
Asio, Victor	8/31-9/2/15	September 1, 2015	8,081.00		8,081.00			
Bacusmo, Jose	9/30-10/4/15	Sept. 29, 2015	2,527.00		2,527.00			Refunded 11/23/15
Banayag, Alberto	9/30-10/6/15	Sept. 29, 2015	8,910.00		8,910.00			
Bandalan, Marcho	Apr. 23-25/15	May 6, 2015	230.00			230.00		Refunded 11/27/15
Cano, Lourdes	June 17-23/15	June 9, 2015	11,348.56			11,348.56		
Cano, Lourdes	Nov. 6-11/15	Nov. 4, 2015	8,063.00	8,063.00				
Dumaguing, Nancy	Dec. 6-10/15	Nov. 12, 2015	11,000.00	11,000.00				
Faelnar, Melianida	9/30-Oct. 6/15	Sept. 29, 2015	8,910.00		8,910.00			
Ferraren, Dilberto	Nov. 3-09/15	Nov. 3, 2015	10,800.00	10,800.00				
Gapasin, Ruben		Sept. 8, 2015	(0.60)		(0.60)			Adjusted 11/28/15
Gravoso, Annie	Oct. 12-16/15	October, 2015	(883.80)	(883.80)				Adjusted 11/28/15
Gumaod, Celso	Oct. 21-25/15	October 19, 2015	12,000.00	12,000.00				
Lina, Suzette	Oct. 11-14/15	October 8, 2015	10,540.00	10,540.00				
Loreto, Mervin	9/30-10/6/15	Sept. 29, 2015	2,153.92	2,153.92				Refunded 12/2/15
Malasaga, Edralin	8/26/9/1/15	August 27, 2015	10,814.00		10,814.00			
Mangaoang, Eduardo	Nov. 11-12/15	Nov. 12, 2015	556.16	556.16				Refunded 11/27/15

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	Date of Travel	Date						
Mejia, Hanzel	June 9-13/15	June 15, 2015	160.00			160.00		
Mejia, Hanzel	Sept. 23-26/15	Sept. 18, 2015	186.50		186.50			
Ocoy, Edwin	Aug. 26-29/15	Aug. 19, 2015	124.34			124.34		Refunded 11/16/15
Orias, Ramon	Oct. 27-30/15	Nov. 4, 2015	3,505.00	3,505.00				Refunded 11/20/15
Palermo, Victoria	Oct. 21-24/15	Oct. 19, 2015	280.00	280.00				Refunded 11/18/15
Quimco, Norjito	Oct 20-23/15	Sept. 29, 2015	2,273.92	2,273.92				Refunded 11/19/15
Salas, Rosario	Nov. 15-19/15	Nov. 10, 2015	6,972.36	6,972.36				
Saz, Efren	June 9-15/15	June 8, 2015	2,640.00			2,640.00		
Saz, Efren	Dec. 7-11/15	Nov. 10, 2015	6,540.00	6,540.00				
Sudaria, Nelissa	8/26-9/1/15	August 27, 2015	10,814.00			10,814.00		
	Sub-Total		514,255.38	384,309.20	59,004.20	70,941.98		
	19901030							
Cano, Lourdes		October 27, 2015	30,000.00	30,000.00				
Capuno, Othello		October 22, 2015	24,000.00	24,000.00				Refunded 11/18/15
Godoy, Cynthia Dolores		October 14, 2015	30,000.00	30,000.00				
Tulin, Edgardo		May 20, 2015	500.24			500.24		Refunded 11/23/15
	Sub-Total		84,500.24	84,000.00	-	500.24		-
GRAND TOTAL			1,983,058.37	1,705,104.15	168,252.20	83,231.22	26,470.80	



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				Date of Travel	Date	Less than 30 days	31-60 days	

Certified Correct:

[Signature]
 ERLINDA S. ESGUERRA
 Head, Accounting Office

Approved by:

[Signature]
 EDGARDO E. TULIN
 Agency Head